

**OFFICIAL PROCEEDINGS  
OF THE  
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING**

July 16, 2012

The special meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 6:02 p.m. by President Rosemary Lamaestra.

Board Secretary called the roll: Mr. Bollinger, Ms. Eyrich, Mr. Groff, Mr. Heffner, Mrs. Huhn, Mr. Rothermel, Mr. Scheetz, Mrs. Lamaestra

Absent: Mrs. MacMillan

Administration Present: Dr. Martin D. Handler, Superintendent of Schools; Mrs. Nancy Krauss, Business Manager/Board Secretary; Mr. Andrew Potteiger, Assistant to the Superintendent; Mr. Michael Wetzel, Director of Buildings and Grounds; Mr. Josh Ziatyk, Assistant High School Principal

Visitors: Kaye Sward, Krista Knecht, Michael Borowski, John Firsch, Nick Pier

The meeting began with the pledge to the flag.

Dr. Handler reviewed the process and proposal for outsourcing the IT department. Mr. John Frisch and Mr. Nick Pier of HIG addressed the board members questions about the proposal. Both Mrs. Knecht and Mr. Borowski were offered the opportunity to ask questions.

A motion was made by Mr. Scheetz, seconded by Mr. Rothermel to adopt Resolution I and II.

**I. Authorization for Information Technology Support**

To authorize the administration to enter into a three (3) year agreement for Information Technology Support with Higher Information Group, LLC of Harrisburg, PA effective August 1, 2012 as detailed in the attachment marked SBM-I.

**II. Authorization for Leasing of Technology Equipment**

To authorize the administration to enter into a five (5) year lease agreement with JGF Funding, LLC of Harrisburg, PA for technology equipment to support the Information Technology Support Agreement at a monthly cost of \$4,186.01 to be included in the monthly Information Technology Support Agreement payments as attached and marked SBM-II.

Roll call was taken.

Yeas: Mr. Bollinger, Ms. Eyrich, Mr. Groff, Mr. Heffner, Mrs. Huhn, Mr. Rothermel, Mr. Scheetz,  
Mrs. Lamaestra

Nays: None

Motion Carried

**ADJOURNMENT**

A motion was made by Mr. Scheetz, seconded by Mr. Rothermel to adjourn the meeting at 7:41 p.m.  
Motion Carried