

REGULAR BOARD MEETING AGENDA

High School Library

November 5, 2012

7:00 p.m.

Obituary Minute – Mrs. Miriam I. Werst

I. BOARD OF DIRECTORS REPORT

- A. To dispense with the reading and accept the minutes from the regular Board Meeting held October 1, 2012 as attached and marked Board A.
- B. To approve the second reading of revised Policy 238 Bullying Cyber Bullying attached and marked Board B.
- C. **To approve the first reading of the following revised policies as attached and marked Board C: (the remaining policies under review will be presented at the December meeting)**
 - a. **103 Programs/Nondiscrimination in School and Classroom Practices**
 - b. **122 Programs/Extracurricular Activities**
 - c. **123 Programs/Interscholastic Programs**
 - d. **123.1 Programs/Concussion Management**
 - e. **123.2 Programs/Sudden Cardiac Arrest**
 - f. **209.1 Pupils/Food Allergy Management**
 - g. **216 Pupils/Student Records**
 - h. **216.1 Pupils/Supplemental Discipline Records**
 - i. **611 Finances/Purchases Budgeted**
 - j. **701 Property/Facilities Planning**
 - k. **805 Operations/Emergency Preparedness**
 - l. **822 Operations/Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)**
 - m. **909 Community/Municipal Government Relations**
 - n. **916 Unpaid Assistants**
- D. To accept the committee reports and make them part of the minutes.

Committee Reports:

BCIU - Mrs. Huhn

BCTC - Mr. Bollinger

Berks EIT/Berks TCC - Mrs. Lamaestra

Council on Legislative Action - Mr. Heffner

Facilities Committee - Mr. Scheetz

Student Representatives – Adam Pritchard, Zachary Miller

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION

- A. To approve general fund bills for the month of October totaling \$1,350,485.66 per attachment Budget A.
- B. To approve food service fund bills for the month of October totaling \$35,474.35 per attachment Budget B.
- C. To accept the following Financial Reports for September 30, 2012, unless otherwise noted:
 - a. General Fund - Revenue /Expenditure/Fund Balance – Budget C.a.
 - b. Food Service Fund - Revenue /Expenditure – Budget C.b.
 - c. Construction Fund - Revenue/Expenditure – Budget C.c.
 - d. General Fund Schedule of Outstanding Investments - Budget C.d.
 - e. Construction Fund - Detailed Activity Report through November 5, 2012 - Budget C.e.

- f. Student Activity & Trust Fund – no report
- g. Athletic Report June 30, 2012

D. Financial Reports June 30, 2012 Post Audit

- a. General Fund - Revenue /Expenditure/Fund Balance - Budget D.a.
- b. Food Service Fund - Revenue /Expenditure – Budget D.b.
- c. Construction Fund – Revenue/Expenditure – Budget D.c.

E. To approve the 2011-12 closing budget transfer totaling \$71,000.00 as detailed in Budget E.

III. SUPERINTENDENT’S REPORT

A. To approve the Brandywine Heights Comprehensive Plan ~~2012-2017~~ **07/01/2013 - 06/30/2016** attached and marked Superintendent A – to be distributed at meeting.

B. To approve the formation of a High School Bowling Club and High School Future Health Care Workers Club as attached and marked Superintendent B.

~~C. To approve an Eco Action Club field trip to Wyomissing, PA on November 15, 2012 which requires a one night stay as attached and marked Superintendent C.~~

Informational Reports

Elementary & Intermediate Schools - Mrs. Zuidema

Middle School - Dr. Johnson

High School - Mrs. Piperato (to be distributed at the meeting)

Athletic Report – Mr. Kurzweg

IV. PERSONNEL REPORT

A. Resignations/Retirements/Terminations

- a. Resolved that Berneta Parrish is hereby terminated from her position as cafeteria worker effective November 5, 2012 for failure to report to work and inability to perform the duties and responsibilities of the position.
- b. Accept the resignation of Amanda Krupp, IS 1-1 Aide as of October 26, 2012 – Personnel A.b.
- ~~c. Accept the resignation of Ronald McClincey, HS 1-1 Aide as of October 14, 2012 – Personnel A.c.~~

B. Change of Status

a. Professional Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective</u>
Mrs. Carolyn Hanych	Coordinator of Brandywine Heights Virtual Academy Instructional Technology Specialist	11 month Director, Brandywine Heights Virtual Academy	\$78,000 (prorated)	1/2/2013

b. Support Staff

Mrs. Gabrielle Repko	Instr. Aide Substitute	1-1 Instr. Aide, IS	\$9.50/6 hr	10/15/2012 retro repl.
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C. Appointments

a. Support Staff – None

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Miss Cristina Raimondi	Secretary to the Asst. Super.	\$12.50/7.5hr	10/22/2012 retro repl.
Miss Sarah Sepkowski	Secretary to HS Principal	\$11.33/7.5hr	10/25/2012 retro repl.
Ms. Marci Jenkins	Library Aide, HS	\$9.50/4hr	11/5/2012

b. Professional – None

c. Long Term Substitute - None

d. Short Term Substitute - Professional

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Mrs. Beth Siano	8 th Learn.Support, MS (Flamm) B, Step 1		11/11/2012

e. Co-Curricular Appointments – Salaries to be determined per contract settlement. Attached and marked Personnel C.e.

f. Co-Curricular Athletic Appointments – Salaries to be determined per contract settlement. Attached and marked Personnel C.f.

D. Approval of Substitute Lists as attached and marked Personnel D.

E. Leaves

a. To approve maternity leave for Mrs. Terry Flamm, 8th Grade Learning Support Teacher from approximately November 11, 2012 to approximately January 2, 2013 as attached and marked Personnel E.a.

b. To approve maternity leave for Mrs. Susan Small, High School Mathematics Teacher from February 11, 2013 to approximately March 22, 2013 as attached and marked Personnel E.b.

F. Absence Without Pay

<u>Name</u>	<u>Position</u>	<u>Date(s)</u>
Stephanie Kohler	Instructional Aide, HS	10/19/2012
Susan Merkel	Instructional Aide, MS	10/16-11/6/2012
Kirsten Paxon	English, HS	12/4-7/2012
Kimberly Remp	Elementary Teacher	5/9-10/2013
Katie Hess	Elementary Teacher	11/14-16/2012

G. Other Personnel Items

a. **To approve the creation of a new elementary Instructional Aide Paraprofessional position as attached and marked Personnel G.a.**

V. OTHER BUSINESS