

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
COMMITTEE OF THE WHOLE AGENDA**

High School Library
November 19, 2012
6:00 p.m.

ITEMS FOR GENERAL DISCUSSION:

- A. Capital Projects Update
- B. Cell Tower – Discussion B
- C. Technology Update
- D. Food Service Management Consultant Services – Barbara Nissell, SOS Group, Inc.
- E. Outsourcing Support Staff
- F. 2013/2014 Budget Process – Discussion F
- G. European Student Trips (3), Kelly Shaw – Discussion G.a.-c.
- H. Discussion of items on the December 3, 2012 Reorganization Meeting and Board Meeting – see agenda below.

REORGANIZATION AND REGULAR BOARD MEETING AGENDA

High School Library
December 3, 2012
7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLIGIANCE

ROLL CALL

REORGANIZATION MEETING AGENDA

Election of a Temporary President

President Lamaestra opens nominations.

Nominations (Note: Nominations do NOT require a second.)

MOTION that nominations be closed.

Roll call vote.

Election of President

Temporary President opens nominations.

Nominations (Note: Nominations do NOT require a second.)

MOTION that nominations be closed.

Roll call vote.

New President takes that chair.

Election of Vice President.

President opens nominations.

Nominations (Note: Nominations do NOT require a second.)

MOTION that nominations be closed.

Roll call vote.

Appointment of Delegates to Boards and Commissions for the Ensuing Year:

To appoint _____ (currently Mrs. Lamaestra) as the district's Berks EIT delegate and _____ (currently Mrs. Krauss and Dr. Handler) as the alternate delegate to serve until December 31, 2013.

To appoint _____ (currently Mrs. Lamaestra) as the district's Berks TCC delegate and _____ (currently Mrs. Krauss and Dr. Handler) as the alternate delegate to serve until _____.

To appoint _____ (currently Mrs. Huhn) as the district's BCIU delegate to serve until _____.

To appoint _____ (currently Mrs. Bollinger) as the district's BCTC delegate to serve until _____.

To appoint _____ (currently Mr. Heffner) as the district's Council on Legislative Action representative to serve until _____.

Meeting Dates

Consider approving Voting Meetings during 2013 to begin at 6:00 p.m. in the Library of the High School on the following dates. Adoption of the Proposed Final Budget is tentatively scheduled for *April 29 or May 6, 2013*. Adoption of the Final Budget is tentatively scheduled for *June 3 or 10, 2013*. The annual Organizational Meeting will be held on *December 2, 2013* and will be followed by a regular voting meeting.

January 7, 2013

February 4, 2013

March 4, 2013

April 8, 2013

May 6, 2013

June 3, 2013

July 1, 2013 (or June 24, 2013)

August 5, 2013

September 9, 2013

October 7, 2013

November 4, 2013

December 2, 2013

Roll Call Vote

REGULAR BOARD MEETING AGENDA

This agenda will follow organizational business.

PRESENTATION - High School SAP team – Heather Piperato

I. BOARD OF DIRECTORS REPORT

- A. To dispense with the reading and accept the minutes from the regular Board Meeting held November 5, 2012 as attached and marked Board A.

- B. To approve the FIRST reading of the revised policies as attached and marked Board B.a-i.:
 - a. 217 Pupils/Graduation Requirements
 - b. 218 Pupils/Student Discipline
 - c. 218.1 Pupils/Weapons
 - d. 222 Pupils/Students/Tobacco Use
 - e. 226 Pupils/Students/Searches
 - f. 227 Pupils/Controlled Substances/Paraphernalia
 - g. 314 Employees/Physical Examination
 - h. 323 Employees/Tobacco Use
 - i. 610 Finances/Purchases Subject to Bid/Quotation

- C. To approve the SECOND reading of the revised policies as attached and marked Board C.a.-n.:
 - a. 103 Programs/Nondiscrimination in School and Classroom Practices
 - b. 122 Programs/Extracurricular Activities
 - c. 123 Programs/Interscholastic Programs
 - d. 123.1 Programs/Concussion Management
 - e. 123.2 Programs/Sudden Cardiac Arrest
 - f. 209.1 Pupils/Food Allergy Management
 - g. 216 Pupils/Student Records
 - h. 216.1 Pupils/Supplemental Discipline Records
 - i. 611 Finances/Purchases Budgeted
 - j. 701 Property/Facilities Planning
 - k. 805 Operations/Emergency Preparedness
 - l. 822 Operations/Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
 - m. 909 Community/Municipal Government Relations
 - n. 916 Unpaid Assistants

- D. Appoint John Scheetz as the Brandywine Heights Area School District's alternate representative to the Joint Operating Committee, Berks Career and Technology Center. The alternate's term is to run concurrently with the JOC representative's term which expires in 2014.

- E. To accept the committee reports and make them part of the minutes.
 - Committee Reports:
 - BCIU - Mrs. Huhn
 - BCTC - Mr. Bollinger
 - Berks EIT/Berks TCC - Mrs. Lamaestra
 - Council on Legislative Action - Mr. Heffner
 - Student Representatives – Adam Pritchard, Zachary Miller

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION

- A. To approve general fund bills for the month of November totaling \$_____ per attachment Budget A – to be distributed at the meeting.
- B. To approve food service fund bills for the month of November totaling \$_____ per attachment Budget B – to be distributed at the meeting.
- C. To accept the following Financial Reports for October 31, 2012, unless otherwise noted (reports to be distributed at the meeting):
 - a. General Fund - Revenue /Expenditure/Fund Balance – Budget C.a.
 - b. Food Service Fund - Revenue /Expenditure – Budget C.b.
 - c. Construction Fund - Revenue/Expenditure – Budget C.c.
 - d. General Fund Schedule of Outstanding Investments - Budget C.d.
 - e. Construction Fund - Detailed Activity Report through November 5, 2012 - Budget C.e.
 - f. Student Activity & Trust Fund – Budget C.f.

III. SUPERINTENDENT’S REPORT

- A. To approve the Letter of Agreement between Brandywine Heights Area School District and Berks County Intermediate Unit for Title I Non-Public School Services provided during the 2012-2013 school year.as attached and marked Superintendent A.
- B. To approve the Concurrent Enrollment Agreement between Brandywine Heights Area School District and Lehigh Carbon Community College Dual Enrollment Program for the 2012-2013 school year as attached and marked Superintendent B.

Informational Reports

Elementary & Intermediate Schools - Mrs. Zuidema
Middle School - Dr. Johnson
High School - Mrs. Piperato
Athletic Report – Mr. Kurzweg
District Enrollment Report – November 2012

IV. PERSONNEL REPORT

- A. Resignations/Retirements/Terminations – None
 - a. Accept the resignation of Serena Kohler, 1-1 Instructional Aide effective November 9, 2012 as attached and marked Personnel A.a.
 - b. Accept the resignation of Gina Master, 1-1 Instructional Aide effective November 21, 2012 as attached and marked Personnel A.b.
- B. Change of Status – None
 - a. Professional Staff
 - b. Support Staff

C. Appointments

a. Professional Staff – None

b. Support Staff – None

c. Long Term Substitute – Professional – As attached and marked Personnel C.c.

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Mr. Alex Harkin	HS Chem./Science (Babb)	B, Step 1	retro to the start of the 2012-2013 school year

d. Short Term Substitute – Professional – As attached and marked Personnel C.d.

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Robyn Gralinski	3 rd Grade (Repko)	\$125/day	11/13/2012
CORRECTION from 11/5/2012			
Beth Siano	MS Learning Support (Flamm)	B, Step 1 \$125/day	11/13/2012

e. Additional Co-Curricular Unpaid Appointment

Benjamin Tannous Boys Basketball Club

D. Approval of Additions to the Substitute Lists as attached and marked Personnel D.

E. Leaves

F. Absence Without Pay

G. Other Personnel Items

V. OTHER BUSINESS