

**OFFICIAL PROCEEDINGS
OF THE
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

November 5, 2012

The regular meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 8:20 p.m. by President Rosemary Lamaestra.

Recording Secretary called the roll: Mr. Bollinger, Ms. Eyrich, Mr. Groff, Mr. Heffner, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mr. Scheetz, Mrs. Lamaestra

Absent: None

Administration Present: Dr. Martin D. Handler, Superintendent of Schools, Mr. Andrew Potteiger, Assistant to the Superintendent, Mrs. Nancy Krauss, Business Manager/Board Secretary, Mr. Robert Kurzweg, Athletic Director, Mrs. Heather Piperato, High School Principal, Mr. Thomas Voelker, Elementary/ Intermediate Assistant Principal, Mr. Michael Wetzell, Director of Buildings and Grounds, Mr. Joshua Ziatyk, High School Assistant Principal, Mrs. Lauren Zuidema, Elementary/ Intermediate School Principal.

Solicitor: John Stott, Esquire

Student Representatives: Adam Pritchard and Zachary Miller

Visitors: Dr. Edward Carter, Jim DeLong, Gina Master, Kaye Sward

The meeting began with the pledge to the flag.

Mrs. Lamaestra announced the board held the following Executive Session:
Following the 11/5/12 Committee of the Whole Meeting – Personnel

Mrs. Lamaestra read the Obituary Minute for Mrs. Miriam I. Werst.

BOARD OF DIRECTORS REPORT

A motion was made by Mr. Scheetz, seconded by Mr. Rothermel to accept the Board of Directors Report.

A. Approval of Minutes

To dispense with the reading and accept the minutes from the regular Board Meeting held October 1, 2012 with minor revisions.

B. Second Reading Policy

To approve the second reading of revised Policy 238 Bullying Cyber Bullying.

C. First Reading of Policies

To approve the first reading of the following revised policies as attached and marked Board C.a.-n.:
(additional policies under review will be presented at the December meeting)

- a. 103 Programs/Nondiscrimination in School and Classroom Practices
- b. 122 Programs/Extracurricular Activities
- c. 123 Programs/Interscholastic Programs
- d. 123.1 Programs/Concussion Management
- e. 123.2 Programs/Sudden Cardiac Arrest
- f. 209.1 Pupils/Food Allergy Management
- g. 216 Pupils/Student Records
- h. 216.1 Pupils/Supplemental Discipline Records
- i. 611 Finances/Purchases Budgeted
- j. 701 Property/Facilities Planning
- k. 805 Operations/Emergency Preparedness

- l. 822 Operations/Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
- m. 909 Community/Municipal Government Relations
- n. 916 Unpaid Assistants

D. Approval of Committee Reports

To accept the committee reports and make them part of the minutes.

BCIU - Mrs. Huhn reported items from the meeting held October 18, 2012 during which they authorized an agreement with Eduplanet 21 for a custom built social learning consortium. Agreements were approved to provide Title I services for non-public students in many districts, including Brandywine Heights. Mrs. Huhn also noted upcoming professional development events.

BCTC - Mr. Bollinger reported items from the meeting held October 24, 2012 during which they received the findings of the independent audit for 2011-12. Discussion included the decline in student enrollment. The committee also recognized local students who placed at the Oley Fair. November 12 will be the reorganization meeting.

Berks EIT/Berks TCC – Mrs. Lamaestra reported no meeting was held in October. The next Berks EIT meeting is November 27, 2012.

Council on Legislative Action – Mr. Heffner called attention to the current PSBA agenda and referred the report to Mr. Scheetz. As the chosen delegate, Mr. Scheetz represented the Brandywine Heights School Board at the 2012 PSBA Legislative Policy Council Meeting in Hershey on October 18, 2012. Mr. Scheetz shared a copy of the PSBA Legislative Platform binder and reported on the following topics:

- A proposal to add to the platform support for legislation which removes work stoppage and strikes as bargaining tactics from the collective bargaining unit was disapproved. This topic prompted extended discussion.
- A proposal to support new legislation that requires Charter and Cyber-Charter schools to be subject to the same laws and regulations as public schools was approved.
- The support of voluntary in-service education for school directors was approved, and also a topic of much discussion.
- The support of legislation that restores the authorization for any school district to levy and collect mercantile or business privilege taxes was disapproved. Discussion focused on nuisance taxes and growing versus costing the economy.

Student Representatives – Adam Pritchard and Zachary Miller reported on the following activities:

- Select High School students participated as counselors at 5th Grade Camp, and reflected positively on the experience.
- The High School held a mock election on Monday, November 5; Obama was the winner.
- The Minstrels are performing “Bon Voyage” at the High School with show times through Sunday, November 11.

Roll call was taken to approve the reports.

Yeas: Mr. Bollinger, Ms. Eyrich, Mr. Groff, Mr. Heffner, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mr. Scheetz, Mrs. Lamaestra

Nays: None

Motion Carried

BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion was made by Mr. Scheetz, seconded by Mr. Groff to accept the Budget/Finance/Property/Transportation Report as submitted.

A. Approval of General Fund Bills

To approve general fund bills for the month of October totaling \$1,350,485.66 per attachment Budget A

B. Approval of Food Service Fund Bills

To approve food service fund bills for the month of October totaling \$35,474.35 per attachment Budget B.

C. Acceptance of Financial Reports

To accept the following Financial Reports for:

- a. General Fund - Revenue /Expenditure/Fund Balance – Budget C.a.
- b. Food Service Fund - Revenue /Expenditure – Budget C.b.
- c. Construction Fund - Revenue/Expenditure – Budget C.c.
- d. General Fund Schedule of Outstanding Investments - Budget C.d.
- e. Construction Fund - Detailed Activity Report through November 5, 2012 - Budget C.e.
- f. Student Activity & Trust Fund – no report
- g. Athletic Report June 30, 2012

D. Acceptance of Financial Reports June 30, 2012 Post Audit

- a. General Fund - Revenue /Expenditure/Fund Balance - Budget D.a.
- b. Food Service Fund - Revenue /Expenditure – Budget D.b.
- c. Construction Fund – Revenue/Expenditure – Budget D.c.

E. Approval of Budget Transfer

To approve the 2011-12 closing budget transfer totaling \$71,000.00 as detailed in Budget E.

Roll call was taken to approve the report.

Yeas: Mr. Bollinger, Ms. Eyrich, Mr. Groff, Mr. Heffner, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mr. Scheetz, Mrs. Lamaestra

Nays: None

Motion Carried

SUPERINTENDENT’S REPORT

A motion was made by Mr. Scheetz, seconded by Mr. Rothermel to accept the Superintendent’s Report.

A. Approval of the Brandywine Heights Comprehensive Plan

Approval of the Brandywine Heights Comprehensive Plan 07/01/2013 - 06/30/2016 attached and marked Superintendent A.

B. Approval of New Clubs

Approve the formation of a High School Bowling Club and High School Future Health Care Workers Club as attached and marked Superintendent B.

C. Approval of AccuWeather Service

Approval of AccuWeather Service for the 2012-13 school year as discussed for a total cost of \$1,250.00.

D. Approval of Trademark/Licensing Agreement

Approval to proceed with the Trademark/Licensing Agreement as discussed and referenced in the article “Trademark Law and Sports Licensing by School Athletic Programs” High School Today, October 12, 2012.

Informational Reports

Mrs. Lamaestra announced highlights from the informational reports, including:

Elementary & Intermediate Schools - Mrs. Zuidema

Middle School - Dr. Johnson

Mrs. Lamaestra announced the Middle School’s Veteran’s Day Program will be held Friday, November 9, 2012.

High School – in addition to the informational report, Mrs. Piperato described her cultural education experience with her Chinese Principal Exchange guest, Mrs. Fan Ru. Mrs. Piperato will be visiting China in April for 2 weeks.

Dr. Handler announced he presented an award to Hannah Reed as Chamber Student of the Month for October 2012, and he will present an award to Alex Stout as the November Rotary Student of the Month.

Dr. Handler announced the Feed a Starving Artist event supporting the High School Art Department will be held at the High School on December 1, 2012.

Athletic Report – Mr. Kurzweg

Enrollment Report – October 2012

Dr. Handler announced five Community Education Presentations will be held at school and community meetings during November. The official schedule is posted on the website.

Roll call was taken to approve the reports.

Yeas: Mr. Bollinger, Ms. Eyrich, Mr. Groff, Mr. Heffner, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mr. Scheetz, Mrs. Lamaestra

Nays: None

Motion Carried

PERSONNEL REPORT

A motion was made by Mr. Scheetz, seconded by Mr. Groff to accept the Personnel Report as submitted.

A. Resignations/Retirements/Terminations

- a. Resolved that Berneta Parrish is hereby terminated from her position as cafeteria worker effective November 5, 2012 for failure to report to work and inability to perform the duties and responsibilities of the position.
- b. Accept the resignation of Amanda Krupp, IS 1-1 Aide as of October 26, 2012 – Personnel A.b.

B. Change of Status

- a. Professional Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective</u>
Mrs. Carolyn Hanych	Coordinator of Brandywine Heights Virtual Academy/ Instructional Technology Specialist	Director, Brandywine Heights Virtual Academy (11 month, Act 93)	\$78,000 (prorated)	1/2/2013

- b. Support Staff

Mrs. Gabrielle Repko	Instr. Aide Substitute	1-1 Instr. Aide, IS	\$9.50/6 hr	10/15/2012 retro repl.
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C. Appointments

- a. Support Staff

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Miss Cristina Raimondi	Secretary to the Assistant to the Superintendent	\$12.50/7.5hr	10/22/2012 retro repl.
Miss Sarah Sepkowski	Secretary to HS Principal	\$11.33/7.5hr	10/25/2012 retro repl.
Ms. Marci Jenkins	Library Aide, HS	\$9.50/4hr	11/5/2012

- b. Professional – None
- c. Long Term Substitute - None
- d. Short Term Substitute - Professional

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Mrs. Beth Siano	8 th LS, MS (Flamm)	B, Step 1	11/11/2012

- e. Co-Curricular Appointments – Salaries to be determined per contract settlement. Attached and marked Personnel C.e.
- f. Co-Curricular Athletic Appointments – Salaries to be determined per contract settlement. Attached and marked Personnel C.f.

D. Approval of Substitute Lists as attached and marked Personnel D.

E. Leaves

- a. To approve maternity leave for Mrs. Terry Flamm, 8th Grade Learning Support Teacher from approximately November 11, 2012 to approximately January 2, 2013 as attached and marked Personnel E.a.
- b. To approve maternity leave for Mrs. Susan Small, High School Mathematics Teacher from February 11, 2013 to approximately March 22, 2013 as attached and marked Personnel E.b.

F. Absence Without Pay

<u>Name</u>	<u>Position</u>	<u>Date(s)</u>
Stephanie Kohler	Instructional Aide, HS	10/19/2012
Susan Merkel	Instructional Aide, MS	10/16-11/6/2012
Kimberly Remp	Elementary Teacher	5/9-10/2013
Katie Hess	Elementary Teacher	11/14-16/2012

G. Other Personnel Items

To approve the creation of a new elementary Instructional Aide Paraprofessional position as attached and marked Personnel G.a.

Roll call was taken to approve the report.

Yeas: Mr. Bollinger, Ms. Eyrich, Mr. Groff, Mr. Heffner, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mr. Scheetz, Mrs. Lamaestra

Nays: None

Motion Carried

OTHER BUSINESS

None

ADJOURNMENT

Mrs. Lamaestra announced an executive session would be held immediately following the meeting to review grievances.

A motion was made by Mr. Scheetz, seconded by Mr. Bollinger to adjourn the meeting at 9:01 p.m.

Motion Carried