

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT  
REORGANIZATION AND  
REGULAR BOARD MEETING AGENDA**  
High School Library  
December 3, 2012  
7:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLIGIANCE**

**ROLL CALL**

**REORGANIZATION MEETING AGENDA**

**Election of a Temporary President**

President Lamaestra opens nominations.

Nominations (Note: Nominations do NOT require a second.)

MOTION that nominations be closed.

Roll call vote.

**Election of President**

Temporary President opens nominations.

Nominations (Note: Nominations do NOT require a second.)

MOTION that nominations be closed.

Roll call vote.

New President takes that chair.

**Election of Vice President.**

President opens nominations.

Nominations (Note: Nominations do NOT require a second.)

MOTION that nominations be closed.

Roll call vote.

**Appointment of Delegates to Boards and Commissions for the Ensuing Year:**

To appoint \_\_\_\_\_ (currently Mrs. Lamaestra) as the district's Berks EIT delegate and \_\_\_\_\_ (currently Mrs. Krauss and Dr. Handler) as the alternate delegate to serve a 1-year term which expires December 31, 2013.

To appoint \_\_\_\_\_ (currently Mrs. Lamaestra) as the district's Berks TCC delegate and \_\_\_\_\_ (currently Mrs. Krauss and Dr. Handler) as the alternate delegate to serve a 1-year term which expires December 31, 2013.

Mrs. Huhn is the district's BCIU delegate, approved April 2, 2012 for a 3-year term that expires June 30, 2015.

Mr. Bollinger is the district's BCTC delegate, approved November 7, 2011 for a 3-year term that expires December 31, 2014.

Appoint John Scheetz as the district's alternate representative to the Joint Operating Committee, Berks Career and Technology Center. The alternate's term is to run concurrently with the JOC representative's term which expires in 2014.

To appoint \_\_\_\_\_ (currently Mr. Heffner) as the district's Council on Legislative Action representative to serve a 1-year term which expires December 31, 2013.

### **Meeting Dates**

To approve the 2013 board meetings as follows: (board to choose option at meeting)

### **Roll Call Vote**

## **REGULAR BOARD MEETING AGENDA**

December 3, 2012

This agenda will follow organizational business.

**PRESENTATION** - High School SAP team – Heather Piperato

### **I. BOARD OF DIRECTORS REPORT**

- A. To dispense with the reading and accept the minutes from the regular Board Meeting held November 5, 2012 as attached and marked Board A.
- B. To approve the FIRST reading of the revised policies as attached and marked Board B.a-i.:
  - a. 217 Pupils/Graduation Requirements
  - b. 218 Pupils/Student Discipline
  - c. 218.1 Pupils/Weapons
  - d. 222 Pupils/Students/Tobacco Use
  - e. 226 Pupils/Students/Searches
  - f. 227 Pupils/Controlled Substances/Paraphernalia
  - g. 314 Employees/Physical Examination
  - h. 323 Employees/Tobacco Use
  - i. 610 Finances/Purchases Subject to Bid/Quotation
- C. To approve the SECOND reading of the revised policies as attached and marked Board C.a.-n.:
  - a. 103 Programs/Nondiscrimination in School and Classroom Practices
  - b. 122 Programs/Extracurricular Activities
  - c. 123 Programs/Interscholastic Programs
  - d. 123.1 Programs/Concussion Management
  - e. 123.2 Programs/Sudden Cardiac Arrest
  - f. 209.1 Pupils/Food Allergy Management

- g. 216 Pupils/Student Records
- h. 216.1 Pupils/Supplemental Discipline Records
- i. 611 Finances/Purchases Budgeted
- j. 701 Property/Facilities Planning
- k. 805 Operations/Emergency Preparedness
- l. 822 Operations/Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
- m. 909 Community/Municipal Government Relations
- n. 916 Unpaid Assistants

**D. ~~Appoint John Scheetz as the Brandywine Heights Area School District's alternate representative to the Joint Operating Committee, Berks Career and Technology Center. The alternate's term is to run concurrently with the JOC representative's term which expires in 2014. Moved to Reorganization~~**

- E. To accept the committee reports and make them part of the minutes.  
 Committee Reports:  
 BCIU - Mrs. Huhn  
 BCTC - Mr. Bollinger  
 Berks EIT/Berks TCC - Mrs. Lamaestra  
 Council on Legislative Action - Mr. Heffner  
 Student Representatives – Adam Pritchard, Zachary Miller

## II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION

- A. To approve general fund bills for the month of November totaling **\$2,438,800.23** per attachment Budget A.
- B. To approve food service fund bills for the month of November totaling **\$32,185.74** per attachment Budget B.
- C. To accept the following Financial Reports for October 31, 2012, unless otherwise noted (reports to be distributed at the meeting):
  - a. General Fund - Revenue /Expenditure/Fund Balance – Budget C.a.
  - b. Food Service Fund - Revenue /Expenditure – Budget C.b.
  - c. Construction Fund - Revenue/Expenditure – Budget C.c.
  - d. General Fund Schedule of Outstanding Investments - Budget C.d.
  - e. Construction Fund - Detailed Activity Report through November 5, 2012 - Budget C.e.
  - f. Student Activity & Trust Fund – Budget C.f.**
- D. To approve/deny (choose one) Mr. Keith L. Eisenhart's request for forgiveness of the 2012-13 real estate tax penalty in the amount of \$371.28.**

## III. SUPERINTENDENT'S REPORT

- A. To approve the Letter of Agreement between Brandywine Heights Area School District and Berks County Intermediate Unit for Title I Non-Public School Services provided during the 2012-2013 school year as attached and marked Superintendent A.

- B. To approve the Concurrent Enrollment Agreement between Brandywine Heights Area School District and Lehigh Carbon Community College Dual Enrollment Program for the 2012-2013 school year as attached and marked Superintendent B.
- C. **To approve/deny (choose one) European Field Trip requests by Mrs. Kelly Shaw as attached and marked Superintendent C.**

Informational Reports

Elementary & Intermediate Schools - Mrs. Zuidema  
 Middle School - Dr. Johnson  
 High School - Mrs. Piperato  
 Athletic Report – Mr. Kurzweg  
 District Enrollment Report – November 2012

**IV. PERSONNEL REPORT**

- A. Resignations/Retirements/Terminations
  - a. Accept the resignation of Ms. Serena Kohler, 1-1 Instructional Aide, effective November 9, 2012 as attached and marked Personnel A.a.
  - b. Accept the resignation of Mrs. Gina Master, 1-1 Instructional Aide, effective November 21, 2012 as attached and marked Personnel A.b.
  - c. **Accept the resignation of Ms. Magdalena Valentin, Speech and Language Pathologist, effective December 21, 2012 as attached and marked Personnel A.c.**
  - d. **Accept the resignation of Ms. Sandra Peters, 1-1 Instructional Aide, effective November 30, 2012 as attached and marked Personnel A.d.**
  - e. **Accept the resignation of Mr. Ronald McClincy 1-1 Instructional Aide, effective November 28, 2012 as attached and marked Personnel A.e.**
  - f. **Accept the resignation of Ms. Elaine Heller, Accounts Payable Secretary, effective February 4, 2013 as attached and marked Personnel A.f.**

- B. Change of Status
  - a. Professional Staff
  - b. Support Staff

- C. Appointments
  - a. Professional Staff
  - b. Support Staff

c. Long Term Substitute – Professional – As attached and marked Personnel C.c.

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Mr. Alex Harkin	HS Chem./Science (Babb)	B, Step 1	retro to the start of the 2012-2013 school year

d. Short Term Substitute – Professional – As attached and marked Personnel C.d.

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Ms. Robyn Gralinski	3 <sup>rd</sup> Grade (Repko)	\$125/day	11/13/2012
CORRECTION from 11/5/2012			
Ms. Beth Siano	MS Learning Support (Flamm)	<del>B, Step 1</del> \$125/day	11/13/2012

- e. Additional Co-Curricular Unpaid Appointment  
Mr. Benjamin Tannous HS Boys Basketball Club

**D. Approval of Additions to the Substitute Lists as attached and marked Personnel D.**

E. Leaves

F. Absence Without Pay

**G. Other Personnel Items**

**Resolved, upon recommendation of the Administration the position of Food Service Director is hereby eliminated effective December 5, 2012. Be it further resolved that Ross McGovern [Food Service Director] is laid off effective December 5, 2012.**

**V. OTHER BUSINESS**

- A. To approve an agreement with School Operations Services Group, Inc. of Malvern, PA, to provide food service consulting services through June 30, 2013 at a cost of \$22,500 as outlined in attachment Other A.**