

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT  
COMMITTEE OF THE WHOLE AGENDA**

High School Library  
February 25, 2013  
6:00 p.m.

**DISCUSSION**

- A. School Police Officer/School Safety Issues – Discussion A
- B. Capital Projects Update
- C. 2013/2014 Budget Process
- D. Outsourcing Paraprofessionals
- E. Discussion of items for approval at the March 4, 2013 Board Meeting - see agenda below.

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

High School Library  
March 4, 2013  
7:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLIGIANCE**

**ROLL CALL**

**PRESENTATION** – Brandywine Heights Virtual Academy – Mrs. Carolyn Hanych, BHVA Director

**I. BOARD OF DIRECTORS REPORT**

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held February 4, 2013 as attached and marked Board A.
- B. To approve the 2013-2014 Berks County Intermediate Unit Mandated Services Budget in the amount of \$1,729,814.00 of which \$23,249.56 is Brandywine Heights' share (distributed at the February 4, 2013 meeting).
- C. To accept the committee reports and make them part of the minutes.

**Committee Reports:**

BCIU – Mrs. Huhn

BCTC – Mr. Bollinger

Berks EIT/Berks TCC – Mrs. Lamaestra

Council on Legislative Action – Mr. Heffner

Policy Committee – Mr. Groff

Strategic Planning/Goals – Mrs. Huhn

Student Representatives – Adam Pritchard, Zachary Miller

## II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION

- A. To approve general fund bills for the month of February totaling \$3,689,434.09 per attachment Budget A.
- B. To approve food service fund bills for the month of February totaling \$34,059.58 per attachment Budget B.
- C. To accept the following Financial Reports for January 31, 2013, unless otherwise noted: **REPORTS NOT YET AVAILABLE**
  - a. General Fund - Revenue /Expenditure/Fund Balance – Budget C.a.
  - b. Food Service Fund - Revenue /Expenditure – Budget C.b.
  - c. Construction Fund - Revenue/Expenditure – Budget C.c.
  - d. General Fund Schedule of Outstanding Investments - Budget C.d.
  - e. Construction Fund - Detailed Activity Report through March 4, 2013 - Budget C.e.
  - f. Student Activity & Trust Fund – Budget C.f.
- D. To authorize the business manager to bid Athletic Supplies/Equipment for the 2013-14 school year.
- E. To authorize participation in the National Insurance Services 2013 Life Insurance Consortium and 2013 Disability Insurance Consortium as detailed in Budget E.
- F. To approve the Service Level Agreement with Berks County Intermediate Unit for Tax Services as detailed in Budget F.
- G. To approve the purchase and installation of upgrades to the Genetec Security Management System at the Elementary, Intermediate/Middle, and High School from Communication Systems, Inc. (CSI), Allentown, PA, at a cost of \$17,408.00 as detailed in Budget G. Funding - capital project fund.
- H. To approve the purchase and installation of additional cameras and monitors to the Elementary School security system from Protect Alarms of Allentown, PA, at a cost of \$5,500.00 as detailed in Budget H.
- I. To approve annual preventative maintenance to bleachers in the Intermediate/Middle and High School gymnasiums from Modernfold of Topton, PA, at a cost of \$7,990.00 (\$3,995.00 each building) as detailed in Budget I.
- J. To approve the proposal from Miller Flooring Company, Inc. of West Chester, PA, to perform maintenance, cleaning and refinishing the Intermediate/Middle School gymnasium floor at a cost of \$3,855.00 as detailed in Budget J.
- K. To approve a contract with \_\_\_\_\_ of \_\_\_\_\_ to provide design and engineering services for the macadam replacement project at the Intermediate/Middle School at a cost of \$\_\_\_\_\_ as detailed in Budget K. (Information to be distributed at the meeting.)

## III. SUPERINTENDENT'S REPORT

### **Informational Reports**

Elementary & Intermediate Schools - Mrs. Zuidema

Middle School - Dr. Johnson

High School - Mrs. Piperato

Athletic Report – Mr. Kurzweg

Instructional Technology Report – Mr. Voelker

Enrollment Report

#### IV. PERSONNEL REPORT

##### A. Resignations/Retirements/Terminations

- a. Accept the resignation of Mrs. Kaye Sward, Payroll Secretary, effective June 12, 2013 as attached and marked Personnel A.a.
- b. Accept the resignation of Mr. James Beck, High School English Teacher, as English Department Chair effective February 1, 2013 as attached and marked Personnel A.b.

##### B. Change of Status

###### a. Professional Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Mrs. Colleen Dreisbach	ES K-1 Learn. Support	MS 6 <sup>th</sup> Learn. Support	2/18/2013

###### b. Support Staff - None

##### C. Appointments

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Mrs. Janelle Moser	ES Learning Support	B, Step 1	2/18/2013

###### b. Support Staff

TBA	Payroll/Benefits Manager	TBA	TBA
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###### c. Long Term Substitute – Professional CORRECTION

Ms. Rikki Savidge	Kindergarten (Keller)	<del>B, Step 1</del> B+24, Step 1	12/10/2012
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###### d. Short Term Substitute – Professional

Mr. Ronald Flicker	HS Math (Small)	\$125/day	2/11/2013
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###### e. Additional Co-Curricular Appointments – Salaries to be determined per contract settlement.

Mrs. Kirsten Paxson	English Department Chair	\$1408 prorated	
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###### f. Additional Co-Curricular Athletic Appointments – Salaries to be determined per contract settlement. Attached and marked Personnel C.f.

##### D. Approval of additions to the Substitute Lists

###### a. Professional Substitutes

Ms. Rachel Belletiere, 7-12 English  
Ms. Nancy Brooks, Guest Teacher, K-12  
Ms. Lisa Cronk, Guest Teacher, 7-12 Mathematics  
Mr. Jason Fink, K-12 Physical Education  
Ms. Joell Koller, K-6 Elementary

###### b. Support Staff Substitutes - None

##### E. Leaves

- a. To approve an uncompensated medical extended leave of absence for Mrs. Jennifer Baker, 8<sup>th</sup> grade English Teacher, from 12:01 pm February 8, 2013 through the end of the 2012-13 school year as attached and marked Personnel E.a.
- b. To approve a medical leave of absence for Mr. Lawrence Rossi, 5<sup>th</sup> Grade Teacher, through 12:00 pm on March 11, 2013; and deny a medical leave request for Mr. Lawrence Rossi, 5<sup>th</sup> Grade Teacher, from 12:01 pm March 11, 2013 through June 17, 2013 as attached and marked Personnel E.b.

F. Absence Without Pay - None

G. Other Personnel Items

To approve the following teachers to serve as mentors to new teachers, for a prorated stipend of \$650 for the balance of the 2012-13 school year.

Mentor

Ms. Lori Angstadt, HS Soc. St.

Dr. Kevin Dolan, HS Science

Mrs. Brenda Hovis, ES Learning Sup.

Mrs. Susan Trupp, IS 5<sup>th</sup> Grade

New Teacher

Mrs. Shannon Burghardt, HS Social Studies (repl. Malley)

Kenneth Stanley, STS HS Soc. St. (Burghardt)

Mrs. Andrea Meyers, LTS HS Science (Babb)

Ms. Janelle Moser, ES Learning Sup. (reassign. Dreisbach)

Ms. Megan Trupp, LTS IS 5<sup>th</sup> grade (Rossi)

**V. OTHER BUSINESS**

DRAFT