

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**

High School Library
October 7, 2013
7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLIGIANCE

ROLL CALL

___ Mr. Bollinger ___ Ms. Eyrich ___ Mr. Groff ___ Mr. Heffner ___ Mrs. Huhn
___ Mrs. Lamaestra ___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz

PRESENTATIONS/UPDATES

School Operation Services Update on Paraprofessionals – Mrs. Barbara Nissel

I. BOARD OF DIRECTORS REPORT

*A motion to approve the items under the Board of Directors Report made by _____,
and seconded by _____.*

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Special Board Meeting held September 3, 2013, the Regular Board Meeting held September 9, 2013, and the Special Board Meeting held September 19, 2013 as attached and marked Board A.
- B. Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn
BCTC – Mr. Bollinger
Berks EIT/Berks TCC – Mrs. Lamaestra
Council on Legislative Action – Mr. Heffner
Policy Committee – Mr. Groff
Strategic Planning/Goals – Mrs. Huhn

Board Discussion

Public Comment

Roll Call

___ Mr. Bollinger ___ Ms. Eyrich ___ Mr. Groff ___ Mr. Heffner ___ Mrs. Huhn
___ Mrs. Lamaestra ___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION

*A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____,
and seconded by _____.*

*Administration presentation of items for consideration under the Budget/ Finance/ Property/
Transportation Report.*

- A. To approve general fund bills for the month of September totaling \$1,276,242.08 per attachment Budget A.
- B. To approve food service fund bills for the month of September totaling \$22,424.95 per attachment Budget B.
- C. To accept the following Financial Reports through August 31, 2013, unless otherwise noted:
 - 1. General Fund - Revenue /Expenditure/Fund Balance – C.1.
 - 2. Food Service Fund - Revenue /Expenditure – C.2.
 - 3. Construction Fund - Revenue/Expenditure – C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 - 5. Student Activity & Trust Fund – No report.
- D. To approve renewing United Concordia of Harrisburg, PA, as dental plan administrator for calendar year 2014 with no change in the fee of \$2.30 per employee per month.
- E. To approve a contract with the BCIU for Special Education Services for 2013-14 school year at an estimated cost \$27,339.00 as detailed in Budget E.
- F. To contract with Sunbelt Staffing of Oldsmar, FL, to provide 15 hours per week of Speech Language Pathologist services at a cost of \$74.00 per hour as detailed in Budget F.
- G. To approve TSA Consulting Group of Ft. Walton Beach, FL, as the district’s 403(b) plan administrator effective October 2013 at no cost to the district as detailed in Budget G.
- H. To authorize participation in the Lancaster-Lebanon IU#13 Lighting Bid, Budget H.

Board Discussion

Public Comment

Roll Call

___Mr. Bollinger ___Ms. Eyrich ___Mr. Groff ___Mr. Heffner ___Mrs. Huhn
 ___Mrs. Lamaestra ___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Superintendent’s Report.

- A. Accept the Memorandum of Understanding between the Pennsylvania State Police and Brandywine Heights Area School District effective June 30, 2013 – June 30, 2015 as attached and marked Superintendent A.
- B. Approve Mr. Andrew Potteiger, Superintendent, to attend the Berks County Superintendents’ Academy in Washington, D.C. from October 30-31, 2013 for the cost of mileage.
- C. Accept the following Informational Reports and make them part of the minutes.
 Elementary & Intermediate Schools - Mrs. Bloom

Middle School - Dr. Johnson
High School - Mrs. Piperato
Athletic Report – Mr. Kurzweg
Instructional Technology Report – Mr. Voelker
Enrollment Report

Board Discussion

Public Comment

Roll Call

___ Mr. Bollinger ___ Ms. Eyrich ___ Mr. Groff ___ Mr. Heffner ___ Mrs. Huhn
___ Mrs. Lamaestra ___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

A. Resignations/Retirements/Terminations

1. Accept the resignation of Mrs. Nicole Henne-Brown, High School Principal Secretary effective October 4, 2013 as attached and marked Personnel A.1.

B. Change of Status

1. Professional Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Mrs. Angela Warsing	1/4 HS Social Studies	5/8 HS Social Studies	10/8/2013
Mrs. Shannon Burghardt	FT HS Social Studies	5/8 HS Social Studies	10/8/2013

2. Support Staff

C. Appointments

1. Professional Staff

Appoint Ms. Karen Long to the position of Elementary/Intermediate Assistant Principal for a salary of \$77,500 effective as soon as possible pending availability and clearances as attached and marked Personnel C.1.

2. Support Staff – None

3. Long Term Substitute – Professional – None

4. Short Term Substitute – Professional

Ms. Noreen Cosgrove ES STS Spec Ed (Moser) \$125/day 8/26/13-10/23/2013
(approximate)

5. Co-Curricular Appointments as attached and marked Personnel C.5. – Salaries to be determined per contract settlement.

6. Co-Curricular Athletic Appointments – None

D. Approval of additions to the Substitute Lists

1. Professional Substitutes for 2013-14: Ms. Lindsey Graybill, K-6 Elementary
Ms. Rebecca Werstler, 7-12 English

2. Support Staff Substitutes – None

E. Leaves

- 1. Approve the request to extend the maternity leave of absence for Mrs. Janelle Moser, Elementary Special Education Teacher, through approximately October 23, 2013 as attached and marked Personnel E.1.

F. Other Personnel Items

- 1. Approve Ms. Marlise Kotrosits as a High School Supplementary Support/In-Home Tutor for two hours per week at \$25/hr. effective September 23, 2013 as attached and marked Personnel F.1.
- 2. Approve the following teachers to serve as Mentors to New Teachers:
 Mr. James Beck, HS English (Ms. Jessica Benner, LTS HS English)
 Mrs. Lisa Ehrets, HS Social Studies (Mrs. Shannon Burghardt, HS Social Studies)
 Mrs. Brenda Hovis, ES Learning Support (Mrs. Janelle Moser, ES K-1 Learning Support)
 Mrs. Anne Moll, HS Learning Support (Ms. Marlise Kotrositz, LTS HS Learning Support)
 Mr. Matthew Smith, School Psychologist (Ms. Mila Hendrickson, School Psychologist)
 Mrs. Michelle Thompson, MS English (Ms. Kathryn Small, LTS 8th English)
 Mrs. Lyndsay Levengood, IS Learning Support (Mrs. Stephanie Kelly, IS Learning Support)
- 3. Approve Mr. Nathaniel Bentley, Middle School Special Education Teacher, as a Home Bound Instructor for the 2013-14 school year.

Board Discussion

Public Comment

Roll Call

Mr. Bollinger Ms. Eyrich Mr. Groff Mr. Heffner Mrs. Huhn
 Mrs. Lamaestra Mrs. MacMillan Mr. Rothermel Mr. Scheetz

V. OTHER BUSINESS

VI. ADJOURNMENT

Announcement of Executive Sessions

A motion to adjourn made by _____, and seconded by _____.