

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT  
REVISED COMMITTEE OF THE WHOLE AGENDA**

High School Library  
October 28, 2013  
6:00 p.m.

**DISCUSSION/PRESENTATION**

- A. Retirement Benefit Options for Part-Time Employees
- B. School Performance Profile Presentation – Mr. Thomas Voelker
- C. Discussion of items for approval at the November 4, 2013 Regular Board Meeting (agenda below).

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA**

High School Library  
November 4, 2013  
7:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLIGIANCE**

**ROLL CALL**

\_\_\_ Mr. Bollinger      \_\_\_ Ms. Eyrich      \_\_\_ Mr. Groff      \_\_\_ Mr. Heffner      \_\_\_ Mrs. Huhn  
\_\_\_ Mrs. Lamaestra      \_\_\_ Mrs. MacMillan      \_\_\_ Mr. Rothermel      \_\_\_ Mr. Scheetz

**ACKNOWLEDGEMENTS**

Congratulate **Ms. Kathleen Rabert**, K-8 Art Teacher, for being selected as Kutztown University's 2013 *Outstanding Student Teaching Mentor* for her dedication to foster quality art education experiences for future art educators. Ms. Rabert will be honored on November 22, 2013 during the 55<sup>th</sup> Annual Kutztown University Art Education Fall Conference.

Acknowledge and recognize **Mr. Roger Bollinger**, School Board Director, and present him with a plaque of appreciation for 17 years of dedicated service.

Acknowledge and recognize **Mrs. Rosemary Lamaestra**, School Board Director, and present her with a plaque of appreciation for 8 years of dedicated service. Also, present Mrs. Lamaestra with a certificate of appreciation from the Pennsylvania School Boards Association for 8 years of service as a School Board Director.

Acknowledge and recognize **Mr. John Scheetz**, School Board Director, and present him with a plaque of appreciation for 4 years of dedicated service.

**PRESENTATION**

School Operation Services update on Paraprofessional Staffing – Mrs. Barbara Nissel

**I. BOARD OF DIRECTORS REPORT**

*A motion to approve the items under the Board of Directors Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration under the Board of Directors Report.*

- A. To dispense with the reading and accept the minutes from the Board Meeting held October 7, 2013 as attached and marked Board A.
- B. To select the resolution to approve or deny the Pennsylvania Autism Charter School application as attached and marked Board B.1. and Board B.2.
- C. To approve the 2013-14 Brandywine Heights Area School District Goals and 2013-14 Superintendent Performance Standards as attached and marked Board C.1. and Board C.2. (revised)**
- D. Accept the committee reports and make them part of the minutes.
  - BCIU – Mrs. Huhn
  - BCTC – Mr. Bollinger
  - Berks EIT/Berks TCC – Mrs. Lamaestra
  - Council on Legislative Action – Mr. Heffner
  - Policy Committee – Mr. Groff
  - Strategic Planning/Goals – Mrs. Huhn
  - Student Representatives – Matei Jordache and Tyler Reighn

***Board Discussion***

***Public Comment***

***Roll Call***

___ Mr. Bollinger	___ Ms. Eyrich	___ Mr. Groff	___ Mr. Heffner	___ Mrs. Huhn
___ Mrs. Lamaestra	___ Mrs. MacMillan	___ Mr. Rothermel	___ Mr. Scheetz	

**II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION**

*A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.*

- A. To approve general fund bills for the month of September totaling \$2,413,043.51 per attachment Budget A.
- B. To approve food service fund bills for the month of September totaling \$25,497.58 per attachment Budget B.
- C. To accept the following Financial Reports through September 30, 2013, unless otherwise noted:
  1. General Fund - Revenue/Expenditure/Fund Balance – C.1.
  2. Food Service Fund - Revenue/Expenditure – C.2.
  3. Construction Fund - Revenue/Expenditure – C.3.
  4. General Fund Schedule of Outstanding Investments - Budget C.4.
  5. Student Activity & Trust Fund – No Report.

- D. To accept the following Financial Reports - Post Audit - through June 30, 2013:
  1. **General Fund - Revenue/Expenditure/Fund Balance – D.1. (revised)**
  2. Food Service Fund - Revenue/Expenditure – D.2.
  3. Construction Fund - Revenue/Expenditure – D.3.
  4. Athletic Program Report – D.4.
  
- E. To approve a facilities use contract with Kutztown University for the High School to use Schaeffer Auditorium for the annual fashion show May 9 (rehearsal) and May 10, 2014 at a cost of \$200.00 plus personnel costs per schedule, Budget E.
  
- F. To approve the list of equipment and technology items identified in Budget F. as unneeded/ unnecessary equipment and authorize the administration to dispose of the items by sealed bid.
  
- G. **To approve the 2013-2014 List of Student Activity Groups as detailed in Budget G, including the addition of “Class of 2017” and “Culture Club” and dissolving “Class of 2013,” “Bowling Club,” “Chess Club,” and “Hacky-Sack Club.”**

*Board Discussion*

*Public Comment*

*Roll Call*

Mr. Bollinger       Ms. Eyrich       Mr. Groff       Mr. Heffner       Mrs. Huhn  
 Mrs. Lamaestra       Mrs. MacMillan       Mr. Rothermel       Mr. Scheetz

**III. SUPERINTENDENT’S REPORT**

*A motion to approve the items under the Superintendent’s Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for approval under the Superintendent’s Report.*

- A. Approve the Letter of Agreement between Brandywine Heights Area School District and Berks County Intermediate Unit for Title I Non-Public School Services provided during the 2013-2014 school year as attached and marked Superintendent A.
  
- B. Approve an agreement between Brandywine Heights Area School District and Oley Valley School District to allow male athletes from Oley Valley School District to participate on the Brandywine Heights High School Boy’s Volleyball team as attached and marked Superintendent B (revised).**
  
- C. Accept the following Informational Reports and make them part of the minutes.
  - Athletic Report – Mr. Kurzweg
  - Instructional Technology Report – Mr. Voelker
  - Enrollment Report

*Board Discussion*

*Public Comment*

*Roll Call*

\_\_\_Mr. Bollinger      \_\_\_Ms. Eyrich      \_\_\_Mr. Groff      \_\_\_Mr. Heffner      \_\_\_Mrs. Huhn  
 \_\_\_Mrs. Lamaestra      \_\_\_Mrs. MacMillan      \_\_\_Mr. Rothermel      \_\_\_Mr. Scheetz

#### IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.

#### Administration presentation of items for approval under the Personnel Report.

##### A. Resignations/Retirements/Terminations

1. Accept the resignation of Kathy Deeter, Middle School 3<sup>rd</sup> Shift Custodian, effective October 11, 2013 as attached and marked Personnel A.1.

##### B. Change of Status

1. Professional Staff – None

2. Support Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Mr. Dale Heffner	FT 2 <sup>nd</sup> Shift MS Custodian	FT 1 <sup>st</sup> Shift MS Custodian	10/01/13

##### C. Appointments

1. Professional Staff – None

2. Support Staff

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Ms. Eliza Frederic	FT 3 <sup>rd</sup> Shift MS Custodian	\$9.50/8 hr	10/8/13
TBA	FT Secretary to the High School Principal	TBA/7.5 hr	TBA

3. Long Term Substitute – Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Mrs. Angela Warsing	PT 3/4 HS Soc. St.	PT 3/8 HS Soc. St.	2013-14 SY
Mrs. Shannon Burghardt	N/A	PT 3/8 HS Soc. St.	10/8/2013

4. Short Term Substitute – Professional – None

5. Co-Curricular Appointments as attached and marked Personnel C.5. – *Salaries to be determined per contract settlement.*

6. Co-Curricular Athletic Appointments – as attached and marked Personnel C.6. – *Salaries to be determined per contract settlement.*

##### D. Approval of additions to the Substitute Lists

1. Professional Substitutes for 2013-14:

Ms. Alexandra Berish, Guest Teacher  
 Miss Emily Cipa, Guest Teacher  
 Ms. Tina Henderson, Guest Teacher  
 Ms. Dena Hildebrand, Guest Teacher  
 Ms. Alexis Poore, N-3 Early Childhood, K-6 Elementary  
 Ms. Rebecca Schaeffer, 7-12 English, 7-12 Communications, K-12 Music  
 Mr. Harry Schwartz, K-6 Elementary, 7-9 Middle Level English, 7-9 Middle Level Science  
 Ms. Valerie Welsh, Guest Teacher

2. Support Staff Substitutes – None

E. Leaves

1. Approve the request for a maternity leave of absence for Mrs. Erica Whalen, Middle School Mathematics Teacher, from approximately January 14, 2014 through approximately April 22, 2014 as attached and marked Personnel E.1.

F. Other Personnel Items

***Board Discussion***

***Public Comment***

***Roll Call***

\_\_\_Mr. Bollinger      \_\_\_Ms. Eyrich      \_\_\_Mr. Groff      \_\_\_Mr. Heffner      \_\_\_Mrs. Huhn  
\_\_\_Mrs. Lamaestra      \_\_\_Mrs. MacMillan      \_\_\_Mr. Rothermel      \_\_\_Mr. Scheetz

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

***Announcement of Executive Sessions***

***A motion to adjourn made by \_\_\_\_\_, and seconded by \_\_\_\_\_.***