

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA**
Intermediate/Middle School Large Group Instruction Room 229
March 3, 2014
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

PRESENTATION

School Operation Services Update on Paraprofessionals and Food Service – Mrs. Barbara Nissel

DISCUSSION

- A. Snow Plowing Quotes/Estimate for Service – Discussion A.
- B. Discussion of items for approval at the March 3, 2014 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Board Meeting held February 10, 2014 as attached and marked Board A.
- B. Approve the 2014-2015 Berks County Intermediate Unit Mandated Services Budget in the amount of \$1,729,604.00 of which \$23,958.67 is Brandywine Heights' share. There was no change from 2013-14 to 2014-15. (The BCIU Proposed Budget Summary was distributed at the February 10, 2014 meeting.)
- C. Adopt a resolution in opposition to Senate Bill 1085 Charter School Reform by the Board of School Directors of the Brandywine Heights Area School District as attached and marked Board C.
- D. Adopt a resolution calling for reform of the Commonwealth's Charter and Cyber Charter School funding formula and support of Senate Bill 335 by the Board of School Directors of the Brandywine Heights Area School District as attached and marked Board D.
- E. Approve the **First Reading** of the following revised policies based on the notations provided by Mr. Potteiger in the memo preceding the attachments, marked Board E.1 – E.5.:
 - 1. 006 Meetings (revision)
 - 2. 220 Student Expression/Distribution of Materials (revision)
 - 3. 913 Nonschool Organizations/Groups/Individuals (revision)

4. 826 Records Retention (new)
5. 827 Records Destruction (new)

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn

BCTC – Mr. Groff

Berks EIT/Berks TCC – Mr. Bieber

Council on Legislative Action – Mr. Heffner

Policy Committee – Mrs. Grossman

Strategic Planning/Goals – Mrs. Huhn

Student Representatives – Matei Jordache and Tyler Reighn

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Ms. Eyrich ___Mr. Groff ___Mrs. Grossman ___Mr. Heffner
 ___Mrs. Huhn ___Mrs. MacMillan ___Mr. Porr ___Mr. Rothermel

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills for the month of January totaling \$3,034,225.66 per attachment Budget A.
- B. To approve food service fund bills for the month of January totaling \$28,412.84 per attachment Budget B.
- C. To accept the following Financial Reports through January 31, 2014, unless otherwise noted:
 1. General Fund - Revenue/Expenditure/Fund Balance - C.1.
 2. Food Service Fund - Revenue/Expenditure - C.2.
 3. Construction Fund - Revenue/Expenditure - C.3.
 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 5. Student Activity & Trust Fund - Budget C.5.
- D. To approve Tuition Agreements with Hogan Learning Academy of Fleetwood, PA, to provide special education services for one student at a cost of \$350 per day per student effective February 24, 2014, Budget D.

Note: The following Budget Workshops have been advertised:

March 10, 2014 – Salary & Benefits

March 17, 2014 – Snow Make-up Date - if needed

March 24, 2014 – Five Year Projection, Fund Balance, Revisit Revenue, Taxes

March 31, 2014 – Budget Discussion

All meetings start at 6:00 PM in the Intermediate/Middle School Large Group Instruction Room

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Superintendent’s Report.

- A. Approve the BCTC Agreement for Nursing Services effective for the 2013-14 school year as attached and marked Superintendent A.
- B. Approve the 2014-15 School Calendar, revised to reflect additional snow make-up days, as attached and marked Superintendent B.
- C. Approve the High School Field Trip Request for approximately 25 business students to travel with teacher chaperones to the State Leadership Conference in Hershey PA from April 6-9, 2014 as attached and marked Superintendent C.
- D. Approve Mr. Andrew Potteiger to attend the *PSBA Spring Legal Roundup* workshop hosted at the Berks County Intermediate Unit on the afternoon of March 18, 2014 for a cost of \$145.00 plus mileage.

Informational Reports

Athletic Report – Mr. Kurzweg
Instructional Technology Report – Mr. Voelker
District Enrollment Report

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

- A. Resignations/Retirements/Terminations
 - 1. Accept the resignation of Mrs. Gina Masters, PT High School Café Worker, effective February 14, 2014 as attached and marked Personnel A.1.

2. Accept the resignation of Ms. Deborah Bausch, PT HS Custodian, effective February 14, 2014 per a phone conversation with Mr. Robert Hauck. A written resignation has not been received, therefore a letter confirming her resignation was mailed as attached and marked Personnel A.2.
3. Accept the resignation of Mrs. Judelka Ramirez-Grande, 10-Month High School Attendance Secretary, effective, February 21, 2014 as attached and marked Personnel A.3.

B. Change of Status – None

C. Appointments

1. Professional Staff – None
2. Support Staff

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Ms. Adrienne Pauls-Cooper	PT HS 3.5/hr Café/Cook	\$9.50/hr	3/4/2014 pending clearances
Ms. Randi L. Kaldrovics	PT HS 3.5/hr Café/Cook	\$9.50/hr	3/4/2014 pending clearances

3. Long Term Substitute – Professional

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Ms. Amie Benfield <i>(Ms. Benfield was previously approved as an LTS through the end of the 3rd quarter. LTS status will be extended through the end of the 2013-14 school year.)</i>	LTS ES 3 rd Grade (Repko)	B, Step 1	8/21/2013-6/6/2014
Ms. Emily Cipa	LTS ES 1 st Grade (Haas)	M, Step 1	approx. 3/24/2014-6/6/2014
Ms. Morgan Fox	LTS HS 5/8 Math (Small)	B, Step 1	2/24/2014-6/6/2014
Ms. Jessica Justiniano	LTS 3/8 Math (Small)	B, Step 1	1/23/2014-6/6/2014
Mrs. Rikki Savidge	LTS K-5 Gifted (Wilson)	B+24, Step 1	approx. 2/21/14-5/21/2014

4. Short Term Substitute – Professional – None
5. Co-Curricular Appointments – None
6. Co-Curricular Athletic Appointments – as attached and marked Personnel C.6. (*Salaries to be determined per contract settlement.*)

D. Approval of additions to the Substitute Lists

1. Professional Substitutes for 2013-14:
 - Mr. Adam Berman, 7-12 Physics
 - Ms. Sarah Brown, BCIU Guest Teacher
 - Ms. Heather Bunn, 4-6 All Subjects, 7-8 Science, 7-8 Mathematics
 - Mr. Andrew Casale, 7-12 Social Studies, 7-9 Mid-Level Mathematics
 - Ms. Brenda Cherry, BCIU Guest Teacher
 - Ms. Emily Cipa, PK-4 Elementary
 - Ms. Kristen Colquhoun, K-12 Art

Mr. Eric Dieter, BCIU Guest Teacher
Ms. Heather DiLapo, BCIU Guest Teacher
Ms. Alina Ehrlich, BCIU Guest Teacher
MS. Chelsey Herbine, PK-8 Special Education, PK-4 Elementary
Ms. Megan Sabo, Pk-4 Elementary
Ms. Amanda Shoemaker, PK-8 Special Education, PK-4 Elementary
Mr. Joseph Torchia, 7-12 Social Studies, 7-12 Secondary Principal
Ms. Kayla Welsh, BCIU Guest Teacher
Ms. Bonnie Yurvati, BCIU Guest Teacher

2. Support Staff Substitutes
Mrs. Gina Masters
Mrs. Teresa Pietruszewicz
Ms. Dawn Derstine
Ms. Sheila LaGrow
Ms. Barbara Towman
Ms. Cheryl Meleander

E. Leaves

1. Accept the worker's compensation medical leave of absence for Ms. Susan Wilson, K-5 Gifted Teacher, effective February 21, 2014 through approximately May 21, 2014.
2. Accept the worker's compensation medical leave of absence for Mr. Jeffrey Lapp, Middle School Physical Education Teacher, effective March 5, 2014 through approximately March 26, 2014.
3. Approve the request to extend the medical leave of absence for Mrs. Judith Repko, 3rd Grade Teacher, through the end of the 2013-14 school year.

F. Other Personnel Items

1. Approve the layoff of Mrs. Teresa Pietruszewicz, High School Nurse/Van Aide, effective February 21, 2014, due to a change in IEP/Health Plan for a student who no longer requires nursing support as attached and marked Personnel F.1.
2. Approve Mr. Terry Chrapacz, secondary mathematics teacher, to serve as a Home Bound Instructor at the rate of \$25.00/hr for the 2013-14 school year.

Public Comment

Board Discussion

Roll Call

Mr. Bieber Ms. Eyrich Mr. Groff Mrs. Grossman Mr. Heffner
 Mrs. Huhn Mrs. MacMillan Mr. Porr Mr. Rothermel

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.