

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
August 4, 2014
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

PRESENTATION

DISCUSSION

Discussion of items for approval at the August 4, 2014 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Board Meeting held June 30, 2014 as attached and marked Board A.
- B. To approve the second reading of Policy 810.2 Transportation – Video/Audio Recordings as attached and marked Board B.
- C. Appoint a Voting Delegate to the Pennsylvania School Boards Association 2014 Delegate Assembly. The representative must attend a meeting on Tuesday, October 21, 2013, the day prior to the PASA-PSBA School Leadership Conference.

Accept the committee reports and make them part of the minutes.

- BCIU – Mrs. Huhn
- BCTC – Mr. Groff
- Berks EIT/Berks TCC – Mr. Bieber
- Council on Legislative Action – Mr. Heffner
- Policy Committee – Mrs. Grossman
- Strategic Planning/Goals – Mrs. Huhn
- Community Engagement – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Ms. Eyrich ___Mr. Groff ___Mrs. Grossman ___Mr. Heffner
___Mrs. Huhn ___Mrs. MacMillan ___Mr. Porr ___Mr. Rothermel

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills for the month of June totaling \$2,477,935.58 per attachment Budget A.
- B. To approve food service fund bills for the month of June totaling \$6,901.78 per attachment Budget B.
- C. To accept the following Financial Reports through June 30, 2014 unaudited, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance - C.1 – no report.
 - 2. Food Service Fund - Revenue/Expenditure - C.2 – no report.
 - 3. Construction Fund - Revenue/Expenditure - C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 - 5. Student Activity & Trust Fund - Budget C.5.
- D. To authorize the purchase of a 2015 Ford F350 truck with 8’ bed, plow, spreader, bed liner and LED strobe bar through COSTARS #25-Municipal Work Vehicles, Supplier Contract #025-018 Manderbach Ford of Temple, PA (plow, spreader, bed liner and strobe bar supplier contract #25-053 E.M. Kutz, Inc.) at a cost of \$33,909.00 per attachment marked Budget D. (replaces 2004 F250)
- E. To approve a twenty-four month electric purchase contract with Direct Energy Business of Woodbridge, NJ, based on approximate annual usage of 3.7 million kWh at 6.53 cents per kWh excluding utility distribution fees, effective January 1, 2015 per attachment marked Budget E.
- F. To establish/re-establish petty cash and register change effective August 4, 2014 per Board Policy No. 617 and as detailed in Budget F.
- G. To authorize participation in the National Cooperative Purchasing Alliance (NCPA) a purchasing program created for the benefit of school districts and other governmental entities nationwide per Budget G.
- H. To approve a five-year agreement with Higher Information Group of Harrisburg, PA, for ContentKeeper Content Filtering Solution at a total cost of \$78,002.55 (annual installments of \$15,600.51) as described in attachment Budget H.
- I. To approve the following vendors for the purchase of Food and Non-Food Products, Milk and Milk Products, Fruit Juice Products, Ice Cream Products, and Bread Products for the 2014/2015 school food program. Quotes are due from vendors July 29, 2014. Budget H. to be distributed at the meeting.

Food and Non-Food Product Quote: ESPN Joint Cooperative Bid – Vendors TBA
Milk and Juice Products Quote: TBA
Ice Cream Quote: TBA
Bread Quote: TBA

- J. To approve an addendum to the Berks County eSchoolPLUS Consortium Service Level Agreement to add-on Mobile App Services through the end of the 2014-15 school year. The Mobile App Services include Mobile Connector for \$437.40 (first year) and Mobile Admin for \$259.20 (first year). There is an annual estimated cost in subsequent years of \$65.61 (Mobile Connector) and \$38.88 for Mobile Admin). See details in Budget J.
- K. To approve the purchase of secondary Keystone Assessment student remediation online curricula from USA Test Prep for the courses of Literature, Algebra I and Biology for a cost of \$975 (for 1 year, 2014-15) as detailed in Budget K.

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
 ___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

- A. Approve Mathematics curricula for the courses Foundations of Algebra, Algebra I and Algebra II as presented on April 28, 2014 as a result of the realignment of secondary math courses due to state assessment requirements. Curricula was introduced at the June 30, 2014 meeting.
- B. Approve the 2014-15 Service Level Agreement for Chinese Language Instruction between Berks County Intermediate Unit and Brandywine Heights Area School District at a cost of \$10,000.00 as attached and marked Superintendent B.
- C. Approve the Agreement for Nursing Services between the Berks County Career and Technology Center, Brandywine Heights Area School District and Brandywine Heights Education Association as attached and marked Superintendent C.

Informational Reports

Instructional Technology Report – Mr. Voelker
 Athletic Report – Mr. Kurzweg (to be distributed at meeting)

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
 ___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

A. Resignations/Retirements/Terminations

1. Accept the retirement of Troy Adams, Maintenance/Courier, effective September 22, 2014 as attached and marked Personnel A.1.
2. Accept the resignation of Erin DeLong, High School English teacher, effective August 18, 2014 as attached and marked Personnel A.2.
3. Accept the resignation of Andrew German, Middle School Music/Band Teacher, effective June 24, 2014 as attached and marked Personnel A.3.
4. Accept the resignation of Jilian Keller, Elementary Teacher, effective July 17, 2014 as attached and marked Personnel A.4.
5. Eliminate the position of Van Aide and terminate Ms. Karla Kuser, Part Time Van Aide, effective August 25, 2014.

B. Change of Status

1. Professional Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Mr. Josh Ziatyk	HS Assistant Principal	Interim HS Principal/ HS Assistant Principal	7/21/14
2. Support Staff – None

Mrs. Sheree Bieber	ACCESS Secretary	ACCESS and Registration Secretary	8/5/2014
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C. Appointments

1. Professional Staff

Ms. Jennie Hoose	IS 5 th Gr. Learning Support (Kelly)	B+24, Step 1	8/18/2014
Ms. Kathryn Small	MS 8 th Grade English (Baker)	B, Step 2	8/18/2014
Mrs. Mary Gomez-Sollenberger	HS PT .5 Spanish (Brown)	B, Step 1	8/18/2014
2. Support Staff

Mrs. Jennifer Langan	FT District Data Manager 8hrs/day, 260 days	\$14.00/hr	8/11/2014
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3. Long Term Substitute – Professional

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Ms. Maria Levidis	IS 4 th Gr. Learn. Sup. (Levengood)	B+24, Step 1	10/9/2014-12/23/2014
Ms. Lyndsay Yeakel	ES/IS Title I Reading (Farina)	B, Step 1	10/27/2014-EOY
TBA	ES 3 rd Grade (Keller)	TBA	9/22/2014-EOY
TBA	ES 3 rd Grade (Womack)	TBA	8/18/2014-EOY
4. Short Term Substitute – Professional – None
5. Co-Curricular Appointments – None
6. Co-Curricular Athletic Appointments – None

D. Approval of the 2014-15 Substitute Lists as attached and marked Personnel D.1. Professional Substitutes and D.2. Support Staff Substitutes.

E. Leaves

1. Approve a request for a sabbatical leave of absence for the purpose of restoration of health for Ms. Susan Small for the first semester of the 2014-15 school year, effective August 18, 2014 through January 15, 2015, as attached and marked Personnel E.1.

F. Other Personnel Items

1. To grant tenure to Mr. Michael Kistler, High School Business Teacher.
2. To approve the evaluation rating of "Excellent" for Mr. Andrew Potteiger, Superintendent, for the 2013-14 school year and subsequent salary increase for the 2014-15 school year.

Public Comment

Board Discussion

Roll Call

Mr. Bieber Ms. Eyrich Mr. Groff Mrs. Grossman Mr. Heffner
 Mrs. Huhn Mrs. MacMillan Mr. Porr Mr. Rothermel

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.