

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING AGENDA**  
Intermediate/Middle School Large Group Instruction Room 229  
October 6, 2014  
6:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

\_\_\_ Mr. Bieber            \_\_\_ Ms. Eyrich            \_\_\_ Mr. Groff            \_\_\_ Mrs. Grossman    \_\_\_ Mr. Heffner  
\_\_\_ Mrs. Huhn            \_\_\_ Mrs. MacMillan       \_\_\_ Mr. Porr            \_\_\_ Mr. Rothermel

**DISCUSSION**

Discussion of items for approval at the October 6, 2014 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

**I. BOARD OF DIRECTORS REPORT**

*A motion to approve the items under the Board of Directors Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration under the Board of Directors Report.*

- A. To dispense with the reading and accept the minutes from the Board Meeting held September 8, 2014 as attached and marked Board A.
  
- B. Elect PSBA (Pennsylvania School Board Association) officers by majority vote for each office, and authorize the board secretary to cast votes electronically on behalf of the school board. Elected officers take their positions January 1, 2015. PSBA Ballot, 2015 Slate of Candidates and PSBA Voting Guidelines are attached and marked Board B.
  - 1. \_\_\_\_\_ President-elect
  - 2. \_\_\_\_\_ Vice President
  - 3. \_\_\_\_\_ Treasurer
  - 4. \_\_\_\_\_ At-large Representative (*East*)

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn  
BCTC – Mr. Groff  
Berks EIT/Berks TCC – Mr. Bieber  
Council on Legislative Action – Mr. Heffner  
Policy Committee – Mrs. Grossman  
Strategic Planning/Goals – Mrs. Huhn  
Community Engagement – Mrs. Huhn

***Public Comment***

***Board Discussion***

***Roll Call***

\_\_\_Mr. Bieber                    \_\_\_Ms. Eyrich                    \_\_\_Mr. Groff                    \_\_\_Mrs. Grossman                    \_\_\_Mr. Heffner  
\_\_\_Mrs. Huhn                    \_\_\_Mrs. MacMillan                    \_\_\_Mr. Porr                    \_\_\_Mr. Rothermel

**II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT**

***A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.***

***Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.***

- A. To approve general fund bills for the month of September totaling \$1,289,625.36 per attachment Budget A.
- B. To approve food service fund bills for the month of September totaling \$17,875.69 per attachment Budget B.
- C. To accept the following Financial Reports through August 31, 2014, unless otherwise noted:
  - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
  - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
  - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
  - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
  - 5. Student Activity & Trust Funds - Budget C.5.
- D. To approve a Special Education contract for services for the 2014-15 school year with Ellen Kwiatkowski of Mertztown, PA, for Speech/Language Support Services at a cost of \$100.00/hour per, Budget D.
- E. To authorize the Business Manager to seek bids/proposals for the following services:
  - 1. Lawn Mowing (contract ends 11/15/2014) – three year proposal (calendar years 2015, 2016, 2017)
  - 2. HVAC Maintenance Contract (contract ends 6/30/15) – three year proposal (2015/16, 2016/17, 2017/18)
  - 3. Macadam Project Phase III (Design, Engineering and Bidding) – Final Phase Elementary School & High School Curbing/Minor Repairs, estimated cost \$150,000 - \$200,000

***Public Comment***

***Board Discussion***

***Roll Call***

\_\_\_Mr. Bieber                    \_\_\_Ms. Eyrich                    \_\_\_Mr. Groff                    \_\_\_Mrs. Grossman                    \_\_\_Mr. Heffner  
\_\_\_Mrs. Huhn                    \_\_\_Mrs. MacMillan                    \_\_\_Mr. Porr                    \_\_\_Mr. Rothermel

### III. SUPERINTENDENT'S REPORT

*A motion to approve the items under the Superintendent's Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

- A. Approve Mr. Andrew Potteiger, Superintendent, to attend the BCIU Leadership Series of three Professional Development workshops, *Essential for Instruction: Assessment Practice Aligned to the PA Common Core* on October 20, 2014, November 18, 2014 and March 3, 2015 for a total cost of \$260.00 plus mileage as attached and marked Superintendent A.

#### **Informational Reports**

Instructional Technology Report – Mr. Voelker  
Athletic Report – Mr. Kurzweg  
District Enrollment Report – Mr. Potteiger

#### **Public Comment**

#### **Board Discussion**

#### **Roll Call**

\_\_\_Mr. Bieber                      \_\_\_Ms. Eyrich                      \_\_\_Mr. Groff                      \_\_\_Mrs. Grossman                      \_\_\_Mr. Heffner  
\_\_\_Mrs. Huhn                      \_\_\_Mrs. MacMillan                      \_\_\_Mr. Porr                      \_\_\_Mr. Rothermel

### IV. PERSONNEL REPORT

*A motion to approve the items under the Personnel Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

#### **Administration presentation of items for approval under the Personnel Report.**

- A. Resignations/Retirements/Terminations – None
- B. Change of Status
  - 1. Professional Staff
    - a. Approve the change of status for Mr. Joshua Ziatyk from High School Interim Principal/Assistant Principal to High School Principal at a salary of \$93,000 effective October 6, 2014.

- 2. Support Staff – None

- C. Appointments

- 1. Professional Staff – None
- 2. Support Staff – None

- 3. Long Term Substitute – Professional

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
TBA	MS 8 <sup>th</sup> Learning Support (Flamm)	TBA	approx. 10/27/2014-12/23/2014

- 4. Short Term Substitute – Professional – None

5. Co-Curricular Appointments

- a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments per the BHEA and BHASD School Board Salary Schedules as attached and marked Personnel C.5.a.\
- b. Approve the Unpaid Instructional Co-Curricular Club Advisor Recommendations as attached and marked Personnel C.5.b.
- c. Approve the Athletic Co-Curricular appointments per the BHASD School Board Salary Schedule as attached and marked Personnel C.5.c.

D. Approval of additions to the 2014-15 Substitute Lists

1. Professional Substitutes

Ms. Heather Krey, Mathematics 7-12

Ms. Samantha Starr, Middle Level Mathematics 4-8, Middle Level Language Arts 4-8

Ms. Amber Neetz, Social Studies 7-12

2. Support Staff Substitutes – None

E. Leaves – None

F. Other Personnel Items – None

***Public Comment***

***Board Discussion***

***Roll Call***

\_\_\_ Mr. Bieber

\_\_\_ Ms. Eyrich

\_\_\_ Mr. Groff

\_\_\_ Mrs. Grossman

\_\_\_ Mr. Heffner

\_\_\_ Mrs. Huhn

\_\_\_ Mrs. MacMillan

\_\_\_ Mr. Porr

\_\_\_ Mr. Rothermel

**V. OTHER BUSINESS**

***Public Comment***

***Board Discussion***

**VI. ADJOURNMENT**

***Announcement of Executive Sessions***

***Public Comment***

***Board Discussion***

***A motion to adjourn made by \_\_\_\_\_, and seconded by \_\_\_\_\_.***