

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA**

Intermediate/Middle School Large Group Instruction Room 229
November 3, 2014
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

ACKNOWLEDGEMENT

To acknowledge the retirement of Mr. Troy Adam, Maintenance/Courier, and present him with a plaque for seven years of dedicated service.

DISCUSSION

Discussion of items for approval at the November 3, 2014 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

*A motion to approve the items under the Board of Directors Report made by _____,
and seconded by _____.*

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Board Meeting held October 6, 2014 as attached and marked Board A.

- B. To approve a resolution to approve the Plan of Merger of the Berks County Tax Collection Committee (TCC) and the Berks County Earned Income Tax Collection Bureau (Bureau) including the dissolution of the Bureau, direct the school district’s representative on the Bureau’s Executive Committee to vote in favor of the merger and take any and all necessary actions to effectuate the intent of the resolution, and appoint primary and alternate voting delegates to the TCC effective upon the closing of the merger as attached and marked Board B. *(Primary and Alternate Voting Delegate names need to be added to the resolution prior to the vote. Currently, Mr. Bieber is the primary delegate and Mrs. Lamaestra and Mrs. Krauss are alternate delegates. The new by-laws only allow for one alternate delegate.)*

_____ Primary Voting Delegate

_____ Alternate Voting Delegate

- C. To acknowledge the PSBA ballot was cast by the Board Secretary on October 6, 2014 as attached and marked Board C.
- D. To reappoint Mr. Nolan Shaub as Brandywine Height’s representative to the Berks Vocational Technical School Authority for a four year term ending December 31, 2018.

Accept the committee reports and make them part of the minutes.

- BCIU – Mrs. Huhn
- BCTC – Mr. Groff
- Berks EIT/Berks TCC – Mr. Bieber
- Council on Legislative Action – Mr. Heffner
- Policy Committee – Mrs. Grossman
- Strategic Planning/Goals – Mrs. Huhn
- Community Engagement – Mrs. Huhn
- Student Representatives – Robert Turbett and Madelyne Grim

Public Comment

Board Discussion

Roll Call

- | | | | | |
|----------------|--------------------|---------------|-------------------|-----------------|
| ___ Mr. Bieber | ___ Ms. Eyrich | ___ Mr. Groff | ___ Mrs. Grossman | ___ Mr. Heffner |
| ___ Mrs. Huhn | ___ Mrs. MacMillan | ___ Mr. Porr | ___ Mr. Rothermel | |

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills for the month of October totaling \$2,625,926.05 per attachment Budget A.
- B. To approve food service fund bills for the month of October totaling \$35,102.87 per attachment Budget B.
- C. To accept the following Financial Reports through September 30, 2014, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 - 5. Student Activity & Trust Funds - Budget C.5.
- D. To accept the following Financial Reports - Post Audit - through June 30, 2014:
 - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget D.1
 - 2. Food Service Fund - Revenue/Expenditure – Budget D.2.
 - 3. Construction Fund - Revenue/Expenditure – Budget D.3.
 - 4. Athletic Program Report – Budget D.4.

- E. To approve the 2013-2014 closing budget transfers in the amount of \$76,000.00 per attachment marked Budget D.
- F. To approve the 2014-2015 List of Student Activity Groups as detailed in Budget F.
- G. To approve the Berks County Joint Purchasing Board 2015-16 Bid Awards for Fuels and Natural Gas as detailed in Budget G.
- H. To authorize participation in the Lancaster-Lebanon IU#13 Environmental Services Program, Budget H.
- I. To authorize an agreement between the BHASD food service program and Subway franchisee Michelle Sitoski of Allentown, PA, to sell National School Lunch approved Subway sandwiches periodically through the district's school lunch program, Budget I.
- J. To approve a service agreement with Integra One of Allentown, PA, for Lenovo equipment repairs as detailed in attachment Budget J.

Public Comment

Board Discussion

Roll Call

Mr. Bieber Ms. Eyrich Mr. Groff Mrs. Grossman Mr. Heffner
 Mrs. Huhn Mrs. MacMillan Mr. Porr Mr. Rothermel

III. SUPERINTENDENT'S REPORT

A motion to approve the items under the Superintendent's Report made by _____, and seconded by _____.

There are no action items.

Informational Reports

Instructional Technology Report – Mr. Voelker
 Athletic Report – Mr. Kurzweg
 District Enrollment Report – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

Mr. Bieber Ms. Eyrich Mr. Groff Mrs. Grossman Mr. Heffner
 Mrs. Huhn Mrs. MacMillan Mr. Porr Mr. Rothermel

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

A. Resignations/Retirements/Terminations

1. Accept the resignation of Mrs. Gail Gerlette, Secretary to the Intermediate School Principal, effective October 31, 2014 as attached and marked Personnel A.1.

B. Change of Status – None

1. Professional Staff – None
2. Support Staff – None

C. Appointments

1. Professional Staff – None
2. Support Staff – None

3. Long Term Substitute – Professional

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
<i>Salary correction from 9/8/2014 board approval.</i>			
Ms. Rebecca Guzie	IS 5 th Grade Learning Support (Levengood)	B, Step 4 M, Step 1	10/9-12/23/2014

4. Short Term Substitute – Professional – None

5. Co-Curricular Appointments

- a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments per the BHEA and BHASD School Board Salary Schedules as attached and marked Personnel C.5.a.
- b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations as attached and marked Personnel C.5.b.
- c. Approve the Athletic Co-Curricular appointments per the BHASD School Board Salary Schedule as attached and marked Personnel C.5.c.

D. Approval of additions to the 2014-15 Substitute Lists

1. Professional Substitutes

Mrs. Kelly Alderfer, Elementary PK-4
Ms. Rachel Edelstein, BCIU Guest Teacher
Mr. Shawn Frye, Jr., Social Studies 7-12
Mr. Spencer Kelly, BCIU Guest Teacher
Ms. Emily Kokinda, BCIU Guest Teacher
Mr. Zachary McDonough, BCIU Guest Teacher
Ms. Megan Sabo, Elementary PK-4
Mrs. Suzan Wetherhold, BCIU Guest Teacher

- 2. Support Staff Substitutes
 - Ms. Brenda Hopkins
 - Ms. Susan Silby

E. Leaves

- 1. Accept the medical leave of absence for Mrs. Tracy Reifsnyder, Fifth Grade Intermediate School Teacher, from August 18, 2014 through approximately December 23, 2014. Duration of leave may be extended pending physician recommendation.

F. Other Personnel Items

- 1. Approve the following teachers as 2014-15 Home Bound Instructors:
 - Ms. Cheryl Bleiler, Secondary English
 - Mrs. Shannon Burghardt, Secondary Social Studies
 - Miss Maryellen Monaghan, Special Education
 - Miss Megan Trupp, Elementary

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.