

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
January 5, 2015
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

OBITUARY MINUTE AND RESOLUTION – Ms. Doris M. Herman

PRESENTATION – School Performance Profile – Mr. Voelker

DISCUSSION

Discussion of items for approval at the January 5, 2015 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Reorganization and Regular Board Meeting held December 2, 2014 as attached and marked Board A.

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn
BCTC – Mr. Groff
Berks EIT/Berks TCC – Mr. Bieber
Council on Legislative Action – Mr. Heffner
Policy Committee – Mrs. Grossman
Strategic Planning/Goals – Mrs. Huhn
Community Engagement – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills for the month of December totaling \$2,205,427.56 per attachment Budget A.
- B. To approve food service fund bills for the month of December totaling \$33,636.60 per attachment Budget B.
- C. To accept the following Financial Reports through November 30, 2014, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 - 5. Student Activity & Trust Funds - Budget C.5.
- D. To approve the 2015/2016 Budget resolution (Budget D.) authorizing the adoption of a 2015-16 Preliminary Budget at the February 2, 2015 Board Meeting, the intent to seek referendum exceptions from the PA Department Education, and the option to seek budget approval through voter referendum if necessary.
- E. To accept the Single Audit Report for the fiscal year ended June 30, 2014 as submitted by Gorman & Associates, P.C. Certified Public Accountants. (Budget E. – Official copies to be distributed at the meeting.)
- F. To approve the list of technology items below as unneeded/ unnecessary equipment and authorize the administration to sell the items at prices shown.

Qty	Item Description	Bldg	Sale Price/ea
4	iMac (2011)	MS	\$ 300
1	iMac (2009)	MS	\$ 200
1	MacBook pro Air (2011)	MS	\$ 300
17	MacBook pro (2012)	MS	\$ 300
1	MacBook pro (2009)	MS	\$ 200

- G. To authorize the Business Manager to seek bids/proposals for the following services for 2015-2016:
 - 1. High School Tennis Court Repairs and Surface Repainting (phase 2) - work to be completed Spring break and early summer – construction fund, estimated cost \$20,000
 - 2. Turf and Field Maintenance - annual bid, estimated cost \$22,000
 - 3. District Wide Concrete Work - annual bid, estimated cost \$12,000
- H. To approve continuation of the contract with Liberty Engineering of Allentown, PA, to provide design, bid specifications, and engineering services and site supervision for the Macadam Replacement Projects at the Elementary School (phase 2) and High School at a cost of \$21,000 (\$16,500 design & bid services, \$4,500 construction services) detailed in Budget H.

- I. To approve an agreement with School Operation Services Group, Inc. of Malvern, PA, for substitute support personnel at a cost of \$15.00 per hour as outlined in Budget I.
- J. To approve the purchase of an additional 250 Mbps bandwidth from Windstream through the Berks County Intermediate unit for the remainder of the 2014-2015 fiscal year at an additional cost of \$250.00 per month.
- K. To accept/decline (choose option when motion is made) the offer from American Tower Corporation through The Lyle Company of Rancho Cordova, CA, for a Monthly Installment Perpetual Easement as detailed in Budget K.
- L. To approve a rate decrease for United Concordia of Harrisburg, PA, as dental plan administrator through the Lehigh Valley Business Consortium, from \$2.25 to \$2.20 per employee per month.

Public Comment

Board Discussion

Roll Call

Mr. Bieber Ms. Eyrich Mr. Groff Mrs. Grossman Mr. Heffner
 Mrs. Huhn Mrs. MacMillan Mr. Porr Mr. Rothermel

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

- 1. Approve Mr. Potteiger to attend the Pennsylvania Educational Technology Expo and Conference (PETE&C) on Monday, February 9 and Tuesday, February 10, 2015 for a cost not to exceed \$165.00 plus mileage.

Acknowledgement

Recognition of the Brandywine Heights Area Elementary School as a Title I Reward School for High Achievement – Mr. Potteiger/Mr. Voelker

Informational Reports

Instructional Technology Report – Mr. Voelker
 Athletic Report – Mr. Kurzweg
 District Enrollment Report – Mr. Potteiger
 Student Representative Reports – Robert Turbett and Madelyne Grim
 2015-16 Calendar Update – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

Mr. Bieber Ms. Eyrich Mr. Groff Mrs. Grossman Mr. Heffner
 Mrs. Huhn Mrs. MacMillan Mr. Porr Mr. Rothermel

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

A. Resignations/Retirements/Terminations

1. Accept the retirement of Mr. Michael Daddario, High School Art Teacher, effective at the end of the 2014-15 school year as attached and marked Personnel A.1.
2. Accept the retirement of Miss Maryellen Monaghan, High School Learning Support Teacher, effective at the end of the 2014-15 school year as attached and marked Personnel A.2.
3. Accept the retirement of Ms. Joanne Telenko, Middle School Special Education Teacher, effective at the end of the 2014-15 school year as attached and marked Personnel A.3.

B. Change of Status – None

1. Professional Staff – None
2. Support Staff – None

C. Appointments

1. Professional Staff – None
2. Support Staff – None
3. Long Term Substitute
 - a. Approve Mrs. Rikki Savidge to continue her appointment as 5th Grade Long Term Substitute (Reifsnnyder) through the end of the 2014-15 school year.
4. Co-Curricular Appointments
 - a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments per the BHEA and BHASD School Board Salary Schedules as attached and marked Personnel C.4.a.
 - b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
 - c. Approve the Athletic Co-Curricular appointments per the BHASD School Board Salary Schedule – None

D. Approval of additions to the 2014-15 Substitute Lists – None

1. Professional Substitutes
2. Support Staff Substitutes

E. Leaves – None

F. Other Personnel Items

1. Approve Mrs. Joyce Esser, Middle School Family and Consumer Science Teacher, as a 2014-15 Home Bound Instructor.

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.