

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
February 2, 2015
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

PRESENTATION – Budget Work Session: General Overview Expenditures/Revenue, Taxes and Options – Mrs. Krauss

DISCUSSION

Discussion of items for approval at the February 2, 2015 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Reorganization and Regular Board Meeting held January 5, 2015 as attached and marked Board A.

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn
BCTC – Mr. Groff
Berks TCC – Mr. Bieber
Council on Legislative Action – Mr. Heffner
Policy Committee – Mrs. Grossman
Strategic Planning/Goals – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills for the month of January totaling \$2,652,369.54 per attachment Budget A.
- B. To approve food service fund bills for the month of January totaling \$21,160.46 per attachment Budget B.
- C. To accept the following Financial Reports through December 31, 2014, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 - 5. Student Activity & Trust Funds - Budget C.5.
- D. To approve the PDE 2028 Preliminary General Fund Budget for fiscal year July 1, 2015 to June 30, 2016 with expenditures totaling \$30,812,443 per attachment marked Budget D, and to authorize the Business Manager to apply for referendum exceptions from the PA Department Education.
- E. To authorize the business manager to bid Athletic Supplies/Equipment for the 2015-16 school year.
- F. To acknowledge the appointment by the elected tax collector of the following Deputy Tax Collectors as required under Act 164 of 2014:

<u>Township or Borough</u>	<u>Elected Tax Collector</u>	<u>Deputy Tax Collector</u>
District Township	George H. Babilon	Joy Weida
Longswamp Township	Lorraine Meck	Michael Meck
Rockland Township	Mollie A. Prey	Carol S. Fox
Topton Borough	Nancy E. Heffner	Bonnie Stauffer

- G. To contract with the Breneman Company of Lancaster, PA, for the Phase II of the High School Tennis Court Repairs and Surface Repainting Project at a cost of \$17,800.00 (COSTARS Contract #008-128) as detailed in Budget G.
- H. To contract with Martin's Flooring, Inc. of Lancaster, PA, for the removal of existing tile, and the purchase and installation of VCT tile in the Intermediate/Middle School special education hallway/stairwell, and two janitor closets as detailed in Budget H. at a cost of \$9,971.50 (NJPA Contract 40000703).

Note: The following Budget Workshops have been advertised:

January 26, 2015 – General Overview Expenditures & Revenues, Taxes and Options
February 9, 2015 – Curriculum/Instruction, Special Education, Technology, Other Instruction
February 23, 2015 – Maintenance, Transportation, Business/Board, Athletics
March 9, 2015 – Salary & Benefits

March 16, 2015 – Snow Make-up Date - if needed

March 23, 2015 – Final Review, Taxes & Options, 5-Year Projection, Fund Balance

March 30, 2015 – Budget Discussion

All meetings start at 6:00 PM in the Intermediate/Middle School Large Group Instruction Room

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

- A. Approve the High School Field Trip Request for approximately 7 business students to travel with teacher chaperones to the State Leadership Conference in Hershey PA from April 13-15, 2015 as attached and marked Superintendent A.
- B. Approve the 2015-16 Brandywine Heights Area School District Calendar as attached and marked Superintendent B.
- C. Approve the Superintendent to attend the 2015 Pennsylvania Association of Rural and Small Schools (PARSS) Annual Meeting/Conference in State College, PA on April 23-24, 2015 for a cost not to exceed \$299.00 plus mileage and hotel accommodations as attached and marked Superintendent C.

Informational Reports

Student Representative Reports – Robert Turbett and Madelyne Grim
Instructional Technology Report – Mr. Voelker
Athletic Report – Mr. Kurzweg
District Enrollment Report – Mr. Potteiger
Community Engagement/Task Force – Mr. Potteiger
Facilities Update – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

A. Resignations/Retirements/Terminations

1. RESOLVED that the employment of Ms. Susan Small, High School Mathematics Teacher, is terminated effective February 2, 2015.

BE IT FURTHER RESOLVED that Ms. Small shall continue to be provided with health insurance coverage (premium payment share based on Collective Bargaining Agreement) pending the disposition of a grievance filed on her behalf.

B. Change of Status – None

1. Professional Staff – None
2. Support Staff – None

C. Appointments – None

1. Professional Staff – None
2. Support Staff – None
3. Long Term Substitute
4. Co-Curricular Appointments
 - a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments per the BHEA and BHASD School Board Salary Schedules – None
 - b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
 - c. Approve the Athletic Co-Curricular appointments per the BHASD School Board Salary Schedule – None

D. Approval of additions to the 2014-15 Substitute Lists

1. Professional Substitutes
Ms. Brittany Kauffman, Elementary PK-4
2. Support Staff Substitutes – None

E. Leaves

1. Accept the maternity leave of absence for Mrs. Cristina Jroski, Secretary to the Director of Curriculum, Instruction and Technology, from approximately April 10 through July 3, 2015 as attached and marked Personnel E.1.
2. Accept the maternity leave of absence for Mrs. Alicia Mata, High School Social Studies teacher, from approximately April 25, 2015 through the end of the 2014-15 school year as attached and marked Personnel E.2.

F. Other Personnel Items – None

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.