

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING AGENDA**  
Intermediate/Middle School Large Group Instruction Room 229  
March 2, 2015  
6:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

\_\_\_ Mr. Bieber            \_\_\_ Ms. Eyrich            \_\_\_ Mr. Groff            \_\_\_ Mrs. Grossman    \_\_\_ Mr. Heffner  
\_\_\_ Mrs. Huhn            \_\_\_ Mrs. MacMillan      \_\_\_ Mr. Porr            \_\_\_ Mr. Rothermel

**ACKNOWLEDGEMENTS**

To recognize and congratulate high school student, **Miss Deanna Daddona**, as the third female athlete in Brandywine Heights Girls' Basketball history to score over 1,000 career points.

To recognize and congratulate High School Chorus Teacher, **Mrs. Rebecca Rhodes**, as the winner of the Pennsylvania Music Educators Association's 2015 Composition Program for her composition entitled *Nowell Mortals Awake*.

**DISCUSSION**

Discussion of items for approval at the March 2, 2015 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

**I. BOARD OF DIRECTORS REPORT**

*A motion to approve the items under the Board of Directors Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration under the Board of Directors Report.*

- A. To dispense with the reading and accept the minutes from the Reorganization and Regular Board Meeting held February 11, 2015 as attached and marked Board A.
- B. Approve the 2015-2016 Berks County Intermediate Unit Mandated Services Budget in the amount of \$1,796,027.00 of which \$23,367.37 is Brandywine Heights' share. (The BCIU Proposed Budget Summary was distributed at the February 11, 2015 meeting.)

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn  
BCTC – Mr. Groff  
Berks TCC – Mr. Bieber  
Council on Legislative Action – Mr. Heffner  
Policy Committee – Mrs. Grossman  
Strategic Planning/Goals – Mrs. Huhn

**Public Comment**

**Board Discussion**

**Roll Call**

\_\_\_Mr. Bieber                    \_\_\_Ms. Eyrich                    \_\_\_Mr. Groff                    \_\_\_Mrs. Grossman                    \_\_\_Mr. Heffner  
\_\_\_Mrs. Huhn                    \_\_\_Mrs. MacMillan                    \_\_\_Mr. Porr                    \_\_\_Mr. Rothermel

**II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT**

*A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

**Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.**

- A. To approve general fund bills for the month of February totaling \$1,625,153.93 per attachment Budget A.
- B. To approve food service fund bills for the month of February totaling \$26,382.61 per attachment Budget B.
- C. To accept the following Financial Reports through January 31, 2015, unless otherwise noted:
  - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
  - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
  - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
  - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
  - 5. Student Activity & Trust Funds - Budget C.5.
- D. To approve annual preventative maintenance to bleachers in the Intermediate/Middle and High School gymnasiums from Modernfold of Tipton, PA, at a cost of \$9,000.00 (\$4,000.00 Intermediate/Middle School and \$5,000.00 High School) as detailed in Budget D.
- E. To approve the proposal from Miller Flooring Company, Inc. of West Chester, PA, for screen sanding and refinishing the High School and Intermediate/Middle School gymnasium floors at a cost of \$7,775.00 (\$3,930.00 Intermediate/Middle and \$3,845.00 High) as detailed in Budget E.
- F. To authorize the Business Manager to seek bids/proposals for the following services for 2015-2016:
  - 1. Wall padding - Elementary School multipurpose room (estimated cost \$40,000, 2015/16 budget)
  - 2. Phone System – Kemp Building for the Intermediate School, Middle School, and Central Administration located in the Kemp Building (estimated cost \$75,000, 2015/16 budget)
- G. To approve a Service Level Agreement for Tax Services with the BCIU for 2015 tax billing and payment tracking as detailed in Budget G.
- H. To approve participation in the Amazon.com Associates Program.

**Note: The following Budget Workshops have been advertised:**

March 9, 2015 – Salary & Benefits, Business/Board, Athletics  
March 16, 2015 – Snow Make-up Date - if needed  
March 23, 2015 – Final Review, Taxes & Options, 5-Year Projection, Fund Balance  
March 30, 2015 – Budget Discussion

All meetings start at 6:00 PM in the Intermediate/Middle School Large Group Instruction Room. The 2015/2016 Proposed Final Budget is scheduled for adoption at the April 20, 2015 Board Meeting. The 2015/2016 Final Budget is scheduled for adoption at the June 1, 2015 Board Meeting.

***Public Comment***

***Board Discussion***

***Roll Call***

\_\_\_ Mr. Bieber            \_\_\_ Ms. Eyrich            \_\_\_ Mr. Groff            \_\_\_ Mrs. Grossman    \_\_\_ Mr. Heffner  
\_\_\_ Mrs. Huhn           \_\_\_ Mrs. MacMillan      \_\_\_ Mr. Porr            \_\_\_ Mr. Rothermel

**III. SUPERINTENDENT’S REPORT**

*A motion to approve the items under the Superintendent’s Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

- A. Approve the revised 2015-16 Brandywine Heights Area School District Calendar as attached and marked Superintendent A.

**Informational Reports**

Student Representative Reports – Robert Turbett and Madelyne Grim  
Instructional Technology Report – Mr. Voelker  
Athletic Report – Mr. Kurzweg  
District Enrollment Report – Mr. Potteiger  
Community Engagement/Task Force – Mr. Potteiger  
Facilities Update – Mr. Potteiger  
Special Education Plan (part of the District Comprehensive Plan) Overview – Mary Darrach

***Public Comment***

***Board Discussion***

***Roll Call***

\_\_\_ Mr. Bieber            \_\_\_ Ms. Eyrich            \_\_\_ Mr. Groff            \_\_\_ Mrs. Grossman    \_\_\_ Mr. Heffner  
\_\_\_ Mrs. Huhn           \_\_\_ Mrs. MacMillan      \_\_\_ Mr. Porr            \_\_\_ Mr. Rothermel

**IV. PERSONNEL REPORT**

*A motion to approve the items under the Personnel Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

***Administration presentation of items for approval under the Personnel Report.***

- A. Resignations/Retirements/Terminations – None
- B. Change of Status – None
  - 1. Professional Staff – None
  - 2. Support Staff – None

C. Appointments – None

- 1. Professional Staff – None
- 2. Support Staff – None
- 3. Long Term Substitute – None
- 4. Co-Curricular Appointments
  - a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments per the BHEA and BHASD School Board Salary Schedules – None
  - b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
  - c. Approve the Athletic Co-Curricular appointments per the BHASD School Board Salary Schedule

D. Approval of additions to the 2014-15 Substitute Lists

- 1. Professional Substitutes
  - Mr. Scott Uehlinger, BCIU Guest Teacher
  - Mr. Andrew Ward, K-12 Art
- 2. Support Staff Substitutes – None

E. Leaves– None

F. Other Personnel Items

- 1. Approve the revision of the mentor assignment for a new teacher during the 2014-15 school year. A stipend of \$650 will be prorated based on the duration of the assignment.
 

<u>Mentor</u>	<u>New Teacher (in place of)</u>
Mrs. Lisa Bieber, IS/MS Learning Support	(1 <sup>st</sup> Sem full year) Ms. Jennie Hoose, IS 5th Gr Learn. Sup. (Kelly)
Mrs. Lyndsay Levengood, IS 4 <sup>th</sup> - Learning Support	(2 <sup>nd</sup> Sem) Ms. Jennie Hoose, IS 5th Gr Learn. Sup. (Kelly)

***Public Comment***

***Board Discussion***

***Roll Call***

___ Mr. Bieber	___ Ms. Eyrich	___ Mr. Groff	___ Mrs. Grossman	___ Mr. Heffner
___ Mrs. Huhn	___ Mrs. MacMillan	___ Mr. Porr	___ Mr. Rothermel	

**V. OTHER BUSINESS**

***Public Comment***

***Board Discussion***

**VI. ADJOURNMENT**

*Announcement of Executive Sessions*

*Public Comment*

*Board Discussion*

*A motion to adjourn made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*