

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
September 14, 2015
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Ms. Cheryl Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

DISCUSSION

Discussion of items for approval at the September 14, 2015 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held August 17, 2015 as attached and marked Board A.

- B. Elect PSBA (Pennsylvania School Board Association) officers by majority vote for each office, and authorize the board secretary to cast votes electronically on behalf of the school board. Elected officers take their positions January 1, 2016. PSBA Ballot, 2016 Slate of Candidates and PSBA Voting Guidelines are attached and marked Board B.
 - 1. President-elect
 - 2. Vice President
 - 3. Eastern At-large Representative

- C. Approve the second reading of the following policies as attached and marked Board C.1.-C.10.:
 - 1. Policy TBA (PSBA To Assign #) Employee Use Of Electronic Devices
 - 2. Policy 819. Suicide
 - 3. Policy 121. Field Trips
 - 4. Policy 111. Lesson Plans
 - 5. Policy 225. Relations With Law Enforcement Agencies
 - 6. Policy 218.1. Weapons
 - 7. Policy 323., 423., 523. Tobacco Use
 - 8. Policy 309., 409., 509. Assignment and Transfer
 - 9. Policy 434. Sick Leave
 - 10. Policy 436. Personal Necessity Leave

- D. Accept the resignation of Ms. Cheryl Eyrich, School Board Director, effective September 14, 2015 as attached and marked Board D.
- E. Approve the quarterly payment of PSERS employee share on time unless there is clear direction from the state of Pennsylvania that there are no penalties to the school district for payment after the legal deadline.

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn
 BCTC – Mr. Groff
 Berks TCC – Mr. Bieber
 Council on Legislative Action – Mr. Heffner
 Policy Committee – Mrs. Grossman
 Strategic Planning/Goals – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Cheryl Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
 ___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills through September 14, 2015 totaling \$1,629,823.16 per attachment Budget A.
- B. To approve food service fund bills through September 14, 2015 totaling \$12,931.84 per attachment Budget B.
- C. To accept the following Pre-Audit Financial Reports through June 30, 2015, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 - 5. Student Activity & Trust Funds - Budget C.5.
 - 6. Construction Fund Final Report – Budget C.6.
- D. To approve the 2014-2015 closing budget transfers per attachment marked Budget D.
- E. To approve the sale of a 2005 Ford F250, poor condition with approximately 38,800 miles (plow/controller/wiring harness & salt spreader/controller were removed and will be repurposed).
- F. To contract with CSI Integrated Security & Communications of Allentown, PA, (COSTARS Contract) to replace the High School Auditorium Sound Board at a cost of \$6,199.00 as detailed in Budget F.

- G. To accept the proposal from Verizon for cell phone service for five phones at a monthly cost of \$233.39, plus one-time charges and credits as detailed in Budget G., and to authorize the administration to sell the existing cell phone equipment through the buy-back program of Clover Wireless of Irvine, CA.
- H. To approve renewing United Concordia of Harrisburg, PA, as dental plan administrator through the Lehigh Valley Business Consortium for calendar year 2016 with no change in the fee of \$2.25 per employee per month, AND to move eligible support staff from the Basic Option Flex Plan to the High Option Flex Plan effective January 1, 2016. Plans are described in Budget H. Estimated annual additional cost for the added benefit is \$4,084.
- I. To approve Special Education contracts for services for the 2015-16 school year as follows:
 - 1. Rita Robertson of Kutztown, PA, for Vision Support Services at a cost of \$100.00/hour per, Budget I.1.
 - 2. Virginia Grim of Kutztown, PA, for Audiology Services at a cost of \$100.00/hour per Budget I.2.
 - 3. Ellen Kwiatkowski of Mertztown, PA, for Speech/Language Support Services at a cost of \$100.00/hour per, Budget I.3.
 - 4. BCIU for Special Education Services: one year contract renewal (approved September 8, 2014) at an estimated cost \$73,370.00 as detailed in Budget I.4.
- J. To approve the BCIU Alternative Education Rates as detailed in Budget J.
- K. To approve a one year extension of the agreement with KRE Security/Investigations, Inc. of Hamburg, PA, to provide security services at athletic events at a cost of \$25.00/hour.
- L. To approve the Letter of Intent to Participate in the Berks County Intermediate Unit 14 Wide Area Network E-Rate Consortium marked Budget L.

Public Comment

Board Discussion

Roll Call

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 ___Mrs. Huhn ___Mrs. MacMillan ___Mr. Porr ___Mr. Rothermel

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

- A. Approve the 2015-16 Alternative Education for Disruptive Youth Program special education services agreement between Brandywine Heights Area School District and River Rock Academy Incorporated as attached and marked Superintendent A.
- B. Accept the Memorandum of Understanding between the Pennsylvania State Police and Brandywine Heights Area School District effective June 30, 2015 – June 30, 2017 as attached and marked Superintendent B.
- C. Approve the agreement with Longswamp Learning Center to operate before and after school child care at the Elementary School for the 2015-2016 school year as detailed in Superintendent C.

Informational Reports

- Student Representative Reports – Caylee Lasko and Preston MacLean
- Academic Report – Mr. Voelker
- Instructional Technology Report – Mr. Voelker
- Athletic Report – Mr. Kurzweg
- Community Engagement/Task Force Report – Mr. Potteiger
- District Enrollment Report – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

- ___Mr. Bieber ___Ms. Cheryl Eyrich ___Mr. Groff ___Mrs. Grossman ___Mr. Heffner
- ___Mrs. Huhn ___Mrs. MacMillan ___Mr. Porr ___Mr. Rothermel

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.
Administration presentation of items for approval under the Personnel Report.

A. Resignations/Retirements/Terminations/Furloughs

- 1. Accept the resignation of Mr. Daniel Troxel, Elementary Custodian, effective July 8, 2015 as attached and marked Personnel A.1.

B. Change of Status

1. Professional Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Ms. Jennifer Doll	HS Nurse	.4 ES/ .6 HS Nurse	2015-16 SY

2. Support Staff – None

C. Appointments

1. Professional Staff – None

2. Support Staff

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
Mrs. Joanna Reitmeyer	ES PT 5/hr Nurse Asst. (RN) (new)	\$15.25/hr	9/14/2015 <i>pending clearances</i>

3. Long Term Substitute

Correct the salary for the following employee previously board approved 6/22/2015:
 Ms. Katherine Grow ES Kindergarten (Hess) ~~B/Step 4~~ B+24/Step 1 retro. 8/18/2015

4. Co-Curricular Appointments

- a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments per the BHEA and BHASD School Board Salary Schedules as attached and marked Personnel C.4.a.

- b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
- c. Approve the Athletic Co-Curricular appointments per the BHASD School Board Salary Schedule– None
- D. Approve additions to the 2015-16 Support Staff Substitute list – None
- E. Leaves – None
- F. Other Personnel Items – None

Public Comment

Board Discussion

Roll Call

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 ___Mrs. Huhn ___Mrs. MacMillan ___Mr. Porr ___Mr. Rothermel

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.