

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT**  
**REVISED SCHOOL BOARD MEETING AGENDA**  
Intermediate/Middle School Large Group Instruction Room 229  
October 5, 2015  
6:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

\_\_\_ Mr. Bieber            \_\_\_ Mr. Groff            \_\_\_ Mrs. Grossman    \_\_\_ Mr. Heffner    \_\_\_ (vacancy)  
\_\_\_ Mrs. Huhn           \_\_\_ Mrs. MacMillan    \_\_\_ Mr. Porr           \_\_\_ Mr. Rothermel

**BOARD OF DIRECTOR CANDIDATE INTERVIEWS**

**Background:** The Brandywine Heights Area School District is seeking a candidate to fulfill the remaining term of a Board of Director seat due to a resignation. The terms of this open seat will expire in December 2017.

**Qualifications:** Interested individuals must be a resident of the Brandywine Heights Area School District for at least one year, be at least 18 years of age, of good moral character, able to participate in monthly meetings the first Monday of the month and willing to devote his/her time to the education of our children.

**Candidates:** The following candidates have submitted letters of interest as of 9/25/15 (listed in order of receipt). Additional candidates will be added to the interview list through the advertised deadline of 10/2/2015. Each candidate will be allowed five (5) minutes to share their experiences and interest of joining the school board.

1. Mrs. Christine MacMillan
2. Mr. John Scheetz
3. **Mr. Shawn Sterner**
4. **Mr. Rick Seidel (call in)**

**BOARD OF DIRECTOR DISCUSSION AND RECOMMENDATION OF CANDIDATE**

Appoint \_\_\_\_\_ as a School Board Director for the Brandywine Heights Area School District to fulfill a vacancy for the remainder of a four year term ending December 2017.

***Roll Call***

\_\_\_ Mr. Bieber            \_\_\_ Mr. Groff            \_\_\_ Mrs. Grossman    \_\_\_ Mr. Heffner    \_\_\_ (vacancy)  
\_\_\_ Mrs. Huhn           \_\_\_ Mrs. MacMillan    \_\_\_ Mr. Porr           \_\_\_ Mr. Rothermel

**ADMINISTRATION OF OATH**

Administration of oath for newly elected or reelected board member.

I do solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

**DISCUSSION**

Discussion of items for approval at the October 5, 2015 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

**I. BOARD OF DIRECTORS REPORT**

*A motion to approve the items under the Board of Directors Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration under the Board of Directors Report.*

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held September 14, 2015 as attached and marked Board A.
- B. Acknowledge the 2016 PSBA Officers and At-Large Representatives ballot was cast by the Board Secretary on September 14, 2015 as attached and marked Board B.
- C. Approve the first reading of Policies 334, 434 and 534 Sick Leave as attached and marked Board C.
- D. Approve a change of the date of the Reorganization Board meeting from Tuesday, December 1, 2015 to Monday, December 7, 2015 and authorize the administration to advertise the meeting in accordance with the Sunshine Law (Right to Know).**

Accept the committee reports and make them part of the minutes.

- BCIU – Mrs. Huhn
- BCTC – Mr. Groff
- Berks TCC – Mr. Bieber
- Council on Legislative Action – Mr. Heffner
- Policy Committee – Mrs. Grossman
- Strategic Planning/Goals – Mrs. Huhn

*Public Comment*

*Board Discussion*

*Roll Call*

___ Mr. Bieber	___ Mr. Groff	___ Mrs. Grossman	___ Mr. Heffner	___ (vacancy)
___ Mrs. Huhn	___ Mrs. MacMillan	___ Mr. Porr	___ Mr. Rothermel	

**II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT**

*A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.*

- A. To approve general fund bills through October 5, 2015 totaling \$1,977,435.34 per attachment Budget A.
- B. To approve food service fund bills through October 5, 2015 totaling \$15,274.61 per attachment Budget B.

- C. To accept the following Financial Reports through August 31, 2015, unless otherwise noted:
  - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
  - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
  - 3. Student Activity & Trust Funds - Budget C.3.
  - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
  
- D. To accept the following Financial Reports - Post Audit - through June 30, 2015:
  - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget D.1
  - 2. Food Service Fund - Revenue/Expenditure – Budget D.2.
  - 3. Construction Fund - Revenue/Expenditure – Budget D.3.
  
- E. To approve the 2015-16 Agreement for Participation in Child Nutrition Programs between the Daniel Boone Area School District and the Brandywine Heights Area School District as detailed in Budget E.

***Public Comment***

***Board Discussion***

***Roll Call***

Mr. Bieber             Mr. Groff             Mrs. Grossman     Mr. Heffner     (vacancy)  
 Mrs. Huhn             Mrs. MacMillan     Mr. Porr             Mr. Rothermel

**III. SUPERINTENDENT’S REPORT**

*A motion to approve the items under the Superintendent’s Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

***Administration presentation of items for approval under the Personnel Report.***

- A. Authorize administration to submit an application for use of an Act 80 Exception for October 12, 2015 and apply the day to the currently approved 2015-16 school calendar in order for twelfth grade students to meet the minimum day requirements for graduation.

**Presentation**

District Comprehensive Plan, 7/1/2016 – 6/30/2019 *(to be distributed at the meeting)* – Mr. Voelker  
*The District Comprehensive Plan requires presentation at a school board meeting, followed by a 28 day public review, and subsequent board approval scheduled for November 2, 2015.*

**Informational Reports**

- Student Representative Reports – Caylee Lasko and Preston MacLean
- Academic Report – Mr. Voelker
- Instructional Technology Report – Mr. Voelker
- Athletic Report – Mr. Kurzweg
- District Enrollment Report – Mr. Potteiger
- Community Engagement/Task Force – Mr. Potteiger

***Public Comment***

***Board Discussion***

***Roll Call***

Mr. Bieber             Mr. Groff             Mrs. Grossman     Mr. Heffner     (vacancy)  
 Mrs. Huhn             Mrs. MacMillan     Mr. Porr             Mr. Rothermel

**IV. PERSONNEL REPORT**

*A motion to approve the items under the Personnel Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for approval under the Personnel Report.*

- A. Resignations/Retirements/Terminations/Furloughs – None
- B. Change of Status – None
  - 1. Professional Staff – None
  - 2. Support Staff – None
- C. Appointments
  - 1. Professional Staff – None
  - 2. Support Staff – None
  - 3. Long Term Substitute – None
  - 4. Co-Curricular Appointments
    - a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments per the BHEA and BHASD School Board Salary Schedules – None
    - b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
    - c. Approve the Athletic Co-Curricular appointments per the BHASD School Board Salary Schedule as attached and marked Personnel C.4.c.
    - d. Approve Athletic Event Staff and Athletic Game Managers (ticket sellers, score keepers, timers) as attached and marked Personnel C.4.d.
- D. Approval of the 2015-16 Support Staff Substitutes – None
- E. Leaves – None
- F. Other Personnel Items – None

***Public Comment***

***Board Discussion***

***Roll Call***

<input type="checkbox"/> Mr. Bieber	<input type="checkbox"/> Mr. Groff	<input type="checkbox"/> Mrs. Grossman	<input type="checkbox"/> Mr. Heffner	<input type="checkbox"/> (vacancy)
<input type="checkbox"/> Mrs. Huhn	<input type="checkbox"/> Mrs. MacMillan	<input type="checkbox"/> Mr. Porr	<input type="checkbox"/> Mr. Rothermel	

**V. OTHER BUSINESS**

- A. Acknowledge receipt of a letter on September 7, 2015 from a community member, Angela Sutliff, pertaining to the payment of property taxes.**

*Public Comment*

*Board Discussion*

**VI. ADJOURNMENT**

*Announcement of Executive Sessions*

*Public Comment*

*Board Discussion*

*A motion to adjourn made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*