

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
January 4, 2016
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Vacancy

BOARD OF DIRECTOR CANDIDATE INTERVIEWS

Background: The Brandywine Heights Area School District is seeking a candidate to fulfill the remaining term of a Board of Director seat due to a resignation. The terms of this open seat will expire in December 2017.

Qualifications: Interested individuals must be a resident of the Brandywine Heights Area School District for at least one year, be at least 18 years of age, of good moral character, able to participate in monthly meetings the first Monday of the month and willing to devote his/her time to the education of our children.

Candidates: Candidates letters of interest will be accepted through 12/30/2015 and names will be announced at the meeting. Each candidate will be allowed five (5) minutes to share their experiences and interest of joining the school board.

1. Mr. Shawn Sterner
2. *TBA (any additional candidates who submit a letter of interest by 12/30/15 will be added at the time of meeting)*

BOARD OF DIRECTOR DISCUSSION AND RECOMMENDATION OF CANDIDATE

A motion to nominate _____ made by _____, and seconded by _____.

A motion to close nominations made by _____, and seconded by _____.

Appoint _____ as a School Board Director for the Brandywine Heights Area School District to fulfill a vacancy for the remainder of a four year term ending December 2017.

Voice Vote/Roll Call

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Vacancy

ADMINISTRATION OF OATH

Administration of oath for newly elected or reelected board member.

I do solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

ACKNOWLEDGEMENTS

Mr. Joe Stark, owner of Top Star Inc., announced that Brandywine Heights Middle School is one of this year's recipients of the ExxonMobil Educational Alliance \$500 Grant . The money can be used to support science and/or math programs.

For the second year in a row the Brandywine Heights Elementary School has been selected to be a Title I Distinguished School in the 2015-2016 school year. The school district will be honored at the 2016 Title I Improving Schools' Performance Conference on February 8th.

PRESENTATIONS

Fine Arts Curricula – Dr. Mark Graham
Practical Arts Curricula – Miss Jessica Lapinski

DISCUSSION

Discussion of items for approval at the January 4, 2016 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Reorganization and Regular Board Meeting held December 7, 2015 as attached and marked Board A.

Accept the committee reports and make them part of the minutes.

- BCIU – Mrs. Huhn
- BCTC – Mr. Scheetz
- Berks TCC – Mr. Bieber
- Council on Legislative Action – Mr. Heffner
- Policy Committee – Mrs. Grossman
- Strategic Planning/Goals – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber	___ Mrs. Grossman	___ Mr. Heffner	___ Mr. Heydt	___ Mrs. Huhn
___ Mrs. MacMillan	___ Mr. Rothermel	___ Mr. Scheetz	___ Vacancy	

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills through December 2015 totaling \$1,815,617.64 per attachment Budget A.
- B. To approve food service fund bills through December 2015 totaling \$23,593.06 per attachment Budget B.
- C. To accept the following Financial Reports through November 30, 2015, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Student Activity & Trust Funds - Budget C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
- D. To approve the 2016/2017 Budget resolution (Budget D.) authorizing the adoption of a 2016-17 Preliminary Budget at the January 25, 2016 Board Meeting, the intent to seek referendum exceptions from the PA Department Education, and the option to seek budget approval through voter referendum if necessary.
- E. To accept the Single Audit Report for the fiscal year ended June 30, 2015 as submitted by Gorman & Associates, P.C. Certified Public Accountants. (Budget E. – Official copies to be distributed at the meeting.)
- F. To approve continuation of the contract with Liberty Engineering of Allentown, PA, to provide design, bid specifications, and engineering services and site supervision for the Macadam and Curb Project at the High School (phase 2) at a cost of \$12,000 (\$7,500 design & bid services, \$4,500 construction services) detailed in Budget G.
- G. To approve a one year renewal/upgrade effective July 1, 2016 of SchoolDude Maintenance Direct for work orders and preventative maintenance tracking/scheduling at a cost of \$2,374.10 as detailed in Budget G.
- H. To approve an agreement with the Berks County Intermediate Unit to participate in the BrightBytes Clarity for Schools initiative, including the parent survey option, through June 30, 2016 at a cost of \$2,022.70 (based on K-12 student enrollment of 1,461) as detailed in Budget H.
- I. To approve a three-year renewal agreement (July 1, 2016 through June 30, 2019) with The Reading Hospital Medical Group –Sports Medicine to provide sports medicine services for the district athletic program as detail in Budget I. at an annual cost of \$48,934.00 and \$45.00 per hour for additional services.
- J. To approve continuation of Sweet, Stevens, Katz & Williams, L.L.P. as special counsel for matters related to special education for 2016-2017 (no change from 2015-2016): Routine matters attorney rate \$150/hr., legal assistant \$125/hr. Non-routine matters attorney rate \$195/hr., legal assistant \$125/hr.
- K. To approve an electricity purchasing contract as a participant in the Berks County Schools Electricity Purchasing Group through Provident Energy Consulting for the period of January 2017 through June 2019 with Constellation Newenergy, Inc. of Houston, TX, at \$0.03935 per kWh excluding utility distribution fees per attachment marked Budget K.
- L. To approve an additional IT Support Technician through Higher Information Group (HIG), LLC of Harrisburg, PA effective on or after January 5, 2016 (as soon as HIG is able to provide the technician) through June 30, 2016 at a monthly cost of \$3,500.00, Budget L.

- M. To approve an agreement with the Berks County Intermediate Unit for Title I Reading Program services for BHASD resident students attending St. Francis Academy for the 2015/2016 school year at a cost of \$766.00 (\$737.00 program services plus \$29 administrative costs) as detailed in Budget M.
- N. To appoint Benjamin L. Pratt of CGA Law Firm as the attorney for BHASD teacher negotiations for an hourly fee of \$160.00.

Note: The following Budget Workshops have been advertised:

- January 11, 2016 – General Overview Expenditures & Revenues, Taxes and Options
- February 1, 2016 – Curriculum/Instruction, Special Education, Technology, Other Instruction
- February 8, 2016 – Maintenance, Transportation, Business/Board, Athletics
- February 22, 2016 – Salary & Benefits
- February 29, 2016 – Final Review, Taxes & Options, 5-Year Projection, Fund Balance
- March 14, 2016 – Budget Discussion
- March 21, 2016 – Snow Make-up Date - if needed
- All meetings start at 6:00 PM in the Intermediate/Middle School Large Group Instruction Room

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
 ___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Vacancy

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Superintendent’s Report.

- A. Approve the first reading of the newly written and/or revised Fine Arts and Practical Arts Curricula as attached and marked Superintendent A. *Final approval will be requested at the March 7, 2016 meeting.*

Informational Reports

- Student Representative Reports – Caylee Lasko and Preston MacLean
- Academic/Instructional Technology Report – Mr. Voelker
- Athletic Report – Mr. Kurzweg
- District Enrollment Report – Mr. Potteiger
- Community Engagement/Task Force – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
 ___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Vacancy

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

A. Resignations/Retirements/Terminations/Furloughs

1. Accept the resignation of Randi Kaldrovics, High School Food Service staff member, effective December 8, 2015 as attached and marked Personnel A.1.
2. Accept the retirement of Mrs. Nancy Krauss, Business Manager, effective June 30, 2016 as attached and marked Personnel A.2.

B. Change of Status

1. Professional Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
a. Ms. Susan Small		HS Mathematics	1/14/2016
b. Mrs. Jenna Hart	HS Math (Small)	HS Math (Swartzentruber)	1/14/2016-EOY

2. Support Staff – None

C. Appointments

1. Professional Staff – None

2. Support Staff – None

3. Long Term Substitute

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
c. Mr. Thomas Paulson	HS Math (Swartzentruber)	B, Step 1	12/10/2015-1/14/2016

4. Co-Curricular Appointments – None

- a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments – None
- b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
- c. Approve the Athletic Co-Curricular appointments – None

D. Approval of 2015-16 Support Staff Substitutes – None

E. Leaves

1. Approve the request for a medical leave of absence for Mrs. Lori Savidge, Elementary Kindergarten Teacher, from January 19 for a duration of approximately 4-6 weeks, as attached and marked Personnel E.1.

2. Approve the request for a maternity leave of absence for Mrs. Lauren Hass, part time .5 Title I Reading Teacher, from approximately March 18, 2016 through the end of the 2015-16 school year as attached and marked Personnel E.2.
3. Approve the request to extend the maternity leave of absence for Mrs. Jennifer Swartzentruber, High School Mathematics Teacher, from October 19, 2015 through the end of the 2015-16 school year as attached and marked Personnel E.3.

F. Other Personnel Items

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber	___ Mrs. Grossman	___ Mr. Heffner	___ Mr. Heydt	___ Mrs. Huhn
___ Mrs. MacMillan	___ Mr. Rothermel	___ Mr. Scheetz	___ Vacancy	

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.