

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
REVISED SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
April 4, 2016
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Mr. Sterner

PRESENTATION

The Memory Project – Brandywine Heights High School Art Department

DISCUSSION

Discussion of items for approval at the April 4, 2016 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

*A motion to approve the items under the Board of Directors Report made by _____,
and seconded by _____.*

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held March 7, 2016 and Special Board Meeting held March 14, 2016 as attached and marked Board A.
- B. Approve the second reading of the following policies:
 - 1. Policy 606. Tax Collection
 - 2. Policy 607. Tuition Income
 - 3. Policy 608. Bank Accounts
- C. Approve the Berks Career and Technology Center 2016-2017 budget in the amount of \$17,022,276 of which \$708,937 (regular programs \$609,613, special education programs estimated \$101,324) is Brandywine Heights Area School District's share. The district is also responsible for an estimated \$90,456 of the Berks Career and Technology Center debt service. *(The BCTC Proposed Budget Summary was distributed at the March 21, 2016 Budget meeting.)*
- D. Approve routine use of the High School facility by community organizations on weekends and authorize the administration to proceed with the necessary security upgrades as described in Board D.

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn
BCTC – Mr. Scheetz
Berks TCC – Mr. Bieber
Council on Legislative Action – Mr. Heffner
Policy Committee – Mrs. Grossman
Strategic Planning/Goals – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Mr. Sterner

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills through March 2016 totaling \$2,507,817.33 per attachment Budget A.
- B. To approve food service fund bills through March 2016 totaling \$28,174.15 per attachment Budget B.
- C. To accept the following Financial Reports through February 29, 2016, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Student Activity & Trust Funds - Budget C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
- D. To authorize the transfer of \$723,813.00 from the General Fund to the Capital Project Fund. (First installment on \$3.7 million ESCO-AC project.)
- E. To approve the 2016-2017 BCIU Office of Innovation and Technology Services Product/Service Rate Schedule as detailed in Budget E.
- F. To approve a \$1.25 increase per box (from \$50.00 to \$51.25) for biomedical waste removal by Curtis Bay Medical Waste Services of Baltimore, MD, effective June 1, 2016 through May 31, 2017. The estimated annual cost is 11 months \$563.75.
- G. To contract Conrad Siegel Actuaries through agreement with the Pennsylvania Trust to perform a GASB 45 and GASB 75 group insurance actuarial valuation for a fee not to exceed \$6,175 per Budget G.
- H. To contract with CSI Integrated Security & Communications of Allentown, PA,(Costars Contract #008-326) to provide and install one additional security camera at the High School loading dock, add Security Center Mobile App Connection License and upgrade Genetec Security Center to newest version (5.4) at a cost of \$6,217.00 as detailed in Budget H.

- I. To contract with SSI Fire & Explosion Protection of Breinigsville, PA, to provide 2016-17 preventative maintenance for the High School Dust Collector at a cost of \$660.00 as detailed in Budget I.
- J. To approve the proposal from The Longacre Company of Bally, PA, to replace the compressor on the Intermediate/Middle School salad bar refrigerator at a cost of \$1,293.00 (includes 4-year compressor warranty) as detailed in Budget J.

Note: The following Budget Workshops and Adoption Dates have been advertised:

May 2, 2016 – Adopt 2016-17 Proposed Final Budget
 May 9, 2016 – Budget Work Session, if needed
 June 6, 2016 – Adopt 2016-17 Final Budget
 All meetings start at 6:00 PM in the Intermediate/Middle School Large Group Instruction Room

Public Comment

Board Discussion

Roll Call

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III. SUPERINTENDENT’S REPORT

No items for approval.

Presentation

GED Report/Recommendation – Mrs. Carolyn Hanych, Director of Brandywine Heights Virtual Academy

Informational Reports

Student Representative Reports – Caylee Lasko and Preston MacLean
 Academic/Instructional Technology Report – Mr. Voelker
 Athletic Report – Mr. Kurzweg
 District Enrollment Report – Mr. Potteiger
 Community Engagement/Task Force – Mr. Potteiger

Public Comment

Board Discussion

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

- A. Resignations/Retirements/Terminations/Furloughs
 - 1. Accept the resignation of Mrs. Cristina Jroski, Secretary to the Director of Curriculum, Instruction and Technology effective at a date to be determined as attached and marked Personnel A.1.

B. Change of Status – None

1. Professional Staff– None
2. Support Staff – None

C. Appointments

1. Professional Staff – None
2. Support Staff

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
a. Ms. Maria Winkler	Secretary to the Director of Curriculum, Instruction and Technology	\$14.50/hr	4/7/2016 <i>pending clearances</i>

3. Long Term Substitute

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
a. Ms. Ashleigh Lambert	ES K-3 Learning Support Long Term Substitute	B, Step 1 prorated	4/11/2016
b. Ms. Donna Novakovich	ES/IS K-5 Floater Long Term Substitute	M, Step 1 prorated	TBA 4/5/2016

4. Co-Curricular Appointments

- a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments – None
- b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations as attached and marked Personnel C.4.b.
- c. **Approve the Athletic Co-Curricular appointment of Mr. Anthony Jarret as the Spring Season Middle School Baseball Assistant Coach for a base stipend of \$1,500.00.**

D. Approval of 2015-16 Support Staff Substitutes – None

E. Leaves – None

F. Other Personnel Items

1. Approve the following professional staff members to serve as mentors to new teachers during the 2015-16 school year. A stipend of \$650 will be prorated based on the duration of the assignment.

<u>Mentor</u>	<u>New Teacher. Position, (in place of)</u>
Mrs. Lisa Bieber, IS Learning Support	Mrs. Melissa Molis, LTS 5 th Grade Learning Support (Hoose resignation; 2/8/16-EOY)
Mrs. Jen Snyder, ES Title I Reading	Mrs. Angela Bucci-Herb, LTS .5 Title I Reading (Haas leave; 3/14/16-EOY)
Mrs. Ronlyn Harner, ES Learning Support Mrs. Brenda Hovis, ES Learning Support	Miss Marissa Kauffman, LTS ES Learning Support (Davis leave; approx. 3/22/16-EOY)

2. **To employ Mr. Brian Pawling as Business Manager effective on or before May 31, 2016 for a salary of \$107,000 prorated for the 2015-16 school year, and that the appropriate officers are authorized to execute a three year employment agreement as attached and marked F.2. (to be distributed at the meeting)**

Public Comment

Board Discussion

Roll Call

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___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.