

**OFFICIAL PROCEEDINGS
OF THE
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

August 6, 2012

The regular meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 8:04 p.m. by President Rosemary Lamaestra.

Recording Secretary called the roll: Mr. Bollinger, Ms. Eyrich, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mrs. Lamaestra

Absent: Mr. Groff, Mr. Heffner, Mr. Scheetz

Administration Present: Dr. Martin D. Handler, Superintendent of Schools; Mrs. Nancy Krauss, Business Manager/Board Secretary; Mr. Andrew Potteiger, Assistant to the Superintendent; Mr. Michael Wetzel, Director of Buildings and Grounds; Mrs. Heather Piperato, High School Principal; Mr. Josh Ziatyk, Assistant High School Principal; Mr. Thomas Voelker, Assistant Elementary/Intermediate School Principal

Solicitor: John Stott, Esquire

Visitors: Dr. Edward Carter, Kaye Sward, Carol Duran

The meeting began with the pledge to the flag.

Retirement plaques were presented to Mrs. Shirley Solt, Cook for 24 years of service and to Mr. Donald Rohrbach, Custodian/Van Driver for 17 years of service. Mrs. Joanne Leshner was also recognized for her 10 years of service but was not present.

BOARD OF DIRECTORS REPORT

A motion was made by Ms. Eyrich, seconded by Mr. Bollinger to accept the Board of Directors Report.

A. Approval of Minutes

To dispense with the reading and accept the minutes from the regular Board Meeting held June 25 2012 and July 16, 2012 as attached and marked Board-A.

B. Election of Treasurer

To appoint Mr. Bryan Rothermel as Board Treasurer for a one year term effective July 1, 2012 to June 30, 2013.

C. Acceptance of Committee Reports

To accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn reported how the 2012 state approved budget will negatively impact various programs run by the BCIU. The next meeting will be held August 18, 2012.

BCTC – Mr. Bollinger reported the last meeting was held June 27th at which time the Act 93 Agreement was approved for 2012-2014; approved the purchase supplies and fuel deliveries through the Berks County Joint Purchasing; approved end of year budget transfers. The next meeting will be held August 22, 2012 at the East Center.

Berks EIT and TCC Committee – Mrs. Lamaestra reported the last meeting of Berks EIT was held June 26, 2012. Items covered included discussion of additional updates to the security system; an in-house analysis on further streamlining operations; reviewed the July 1, 2011 to December 31, 2012 audit report and findings. Due to a distribution error, \$5,000,000 was over distributed to school districts and municipalities. The over distribution is to be recovered through four installations over the next year. The next meeting of the Berks EIT and TCC will be held September 25, 2012.

Council on Legislative Action – Mr. Heffner absent, no report

Facilities Committee – Mr. Scheetz absent, no report.

Roll call was taken to approve the Board of Directors Report.

Yeas: Mr. Bollinger, Ms. Eyrich, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mrs. Lamaestra

Nays: None

Motion Carried

BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion was made by Ms. Eyrich, seconded by Mr. Bollinger to accept the Budget/Finance/Property/Transportation Report.

A. Approval of General Fund Bills

To approve general fund bills for the month of July totaling \$2,145,994.19 per attachment Budget A.

B. Approval of Food Service Fund Bills

To approve food service fund bills for the month of July totaling \$3,883.09 per attachment Budget B.

C. Acceptance of Unaudited Financial Reports

To accept the following unaudited Financial Reports June 30, 2012 (unless otherwise noted):

- a. General Fund - Revenue /Expenditure/Fund Balance - Budget C.a.
- b. Food Service Fund - Revenue /Expenditure - Budget C.b.
- c. Construction Fund – Revenue/Expenditure - Budget C.c.
- d. General Fund Schedule of Outstanding Investments - Budget C.d.
- e. Construction Fund – Detailed Activity Report through August 6, 2012 - Budget C.e.
- f. Student Activity & Trust Fund – No report.

D. Approval of 2011-2012 Closing Budget Transfers

To approve the 2011-2012 closing budget transfers totaling \$1,508,260.00 per attachment marked Budget D.

E. Approval of Change Order

To approve Change Order EC-005 to the Wind Gap Electric, Inc. contract for the District Topton Renovation Project for a credit of \$3,661.12 removing electric panel AC3, re-circuit roof top receptacle, and not pull panel feeder wire. Original contract \$479,013.00, revised amount after change order \$495,498.22. Budget E.

F. Approval of Renewal of eSchoolPlus Service Agreement

To approve renewal of the eSchoolPlus Service Agreement with the BCIU for the 2012-2013, 2013-2014, and 2014-15 school years as detailed in Budget F. The 2012-13 cost is a fixed annual contract fee of \$14,993 plus \$10.85 per student based on 2011-2012 PIMS child accounting data. Subsequent year rates will be distributed in March with a commitment from BCIU to align overall fee schedule increases with the Berks County average Act 1 index.

G. Approval to Purchase and Installation of Repeater

To approve the following 9th Grade Critical Thinking textbooks and supplementary instructional materials:

Vital Lies, Simple Truths: The Psychology of Self-Deception by Daniel Coleman,
c1966 Simon & Schuster

Emotional Intelligence: Why It Can Matter More Than IQ by Daniel Coleman,
c2004 Bantam Books

G. Review of Secondary Language Arts Curriculum

To review the Secondary Language Arts Curriculum – English 11.

The curriculum is available for review in the Office of the Assistant to the Superintendent for thirty days. Approval will take place at the September 4, 2012 Board Meeting.

H. Approval of On-Line Educational Program

To approve the On-Line Educational Program Agreement between the Fleetwood Area School District and the Brandywine Heights Area School District as attached and marked Superintendent H.

Roll call was taken to approve the Superintendent's Report.

Yeas: Mr. Bollinger, Ms. Eyrich, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mrs. Lamaestra

Nays: None

Motion Carried

PERSONNEL REPORT

A motion was made by Mr. Rothermel, seconded by Mr. Bollinger to approve the Personnel Report.

Ms. Eyrich requested that Item C.f. be voted on separately.

A. Resignations/Retirements/Terminations

- a. To accept the resignation of Ms. Sherri Reinert, custodian effective July 26, 2012.
- b. To accept the resignation of Mrs. Lois Swales-George, custodian effective July 12, 2012 as attached and marked Personnel A.b.
- c. To accept the retirement of Mr. Eugene Hillegass, maintenance effective October 11, 2012 as attached and marked IV-A-b.
- d. Resolved that Virginia Barrett is hereby terminated from her position as custodian effective August 6, 2012 for failure to report to work and inability to perform the duties and responsibilities of the position.
- e. To accept the resignation of Mrs. Kim Kilgus, High School Guidance Secretary effective August 17, 2012 as attached and marked Personnel A.e.

B. Change of Status

- a. Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Mr. Paul Gilbert	MS Art	IS/MS Art	2012-2013 School Yr.
Mrs. Kathy Hart	MS Reading	IS/MS Reading Spec./Computers	2012-2013 School Yr.
Mrs. Nicole Konyak	MS Computers	IS/MS Computer	2012-2013 School Yr.
Mr. Michael Kistler	3/8 th Business	Full Time	2012-2013 School Yr.
Mrs. Jillian Keller	Kindergarten	1 st . Grade	2012-2013 School Yr.
Mrs. Kelly Womack	6 th Grade	3 rd Grade	2012-2013 School

- b. Support Staff

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Mrs. Julie Rapp	Library/Virtual Academy Aide	5 hr. Virtual Academy Aide	8/27/2012

- d. To reinstate from layoff status Ms. Lisa Roy as Special Education Secretary effective August 6, 2012.
- e. To eliminate two Desktop Support/Computer Technician positions effective July 31, 2012. The employees in the positions, Mr. Michael Borowski and Mrs. Krista Knecht were offered employment with Higher Information Group under the agreement with the district.

Roll call was taken to approve all personnel items except C.f.

Yeas: Mr. Bollinger, Ms. Eyrich, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mrs. Lamaestra

Nays: None

Motion Carried

Roll call was taken to approve Athletic Appointments C.f.

Yeas: Mr. Bollinger, Mrs. Huhn, Mrs. MacMillan, Mr. Rothermel, Mrs. Lamaestra

Nays: Ms. Eyrich

Motion Carried

OTHER BUSINESS

Mrs. Lamaestra announced the board held the following Executive Sessions:

Following the 6/4/2012 Board Meeting - Personnel

Following the 6/25/2012 Committee of the Whole Meeting – Personnel Issues

Following the 6/25/2012 Special Board Meeting - Personnel and Negotiations

Following the 7/16/2012 Special Board Meeting – Personnel Issues

She also announced the Board will meet to discuss personnel issues following tonight's Board Meeting.

ADJOURNMENT

A motion was made by Ms. Eyrich, seconded by Mrs. Huhn to adjourn the meeting at 8:25 p.m.

Motion Carried