

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
April 7, 2014
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

OBITUARY MINUTE – James D. Leshner, Jr.

PRESENTATION – Athletic State Reporting – Robert Kurzweg

DISCUSSION

- A. Discussion of items for approval at the April 7, 2014 Board Meeting (agenda below). This meeting will allow for discussion immediately followed by the Regular Board voting.

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Board Meeting held March 3, 2014 as attached and marked Board A.
- B. Approve the Berks Career and Technology Center 2014-2015 budget in the amount of \$15,759,724.00 of which \$593,012.00 (regular programs \$524,221.00, special education programs estimated \$68,791.00) is Brandywine Heights' share. The district is also responsible for \$99,042.00 of the Berks Career and Technology Center debt service.
- C. Approve the **Second Reading** of the following policies marked Board C.1 – C.5.:
 - 1. 006 Meetings (revision)
 - 2. 220 Student Expression/Distribution of Materials (revision)
 - 3. 913 Nonschool Organizations/Groups/Individuals (revision)
 - 4. 826 Records Retention (new)
 - 5. 827 Records Destruction (new)

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn

BCTC – Mr. Groff

Berks EIT/Berks TCC – Mr. Bieber

Council on Legislative Action – Mr. Heffner

Policy Committee – Mrs. Grossman

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Ms. Eyrich ___ Mr. Groff ___ Mrs. Grossman ___ Mr. Heffner
___ Mrs. Huhn ___ Mrs. MacMillan ___ Mr. Porr ___ Mr. Rothermel

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills for the month of February totaling \$2,205,103.83 per attachment Budget A.
- B. To approve food service fund bills for the month of February totaling \$32,566.81 per attachment Budget B.
- C. To accept the following Financial Reports through February 28, 2014, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance - C.1.
 - 2. Food Service Fund - Revenue/Expenditure - C.2.
 - 3. Construction Fund - Revenue/Expenditure - C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 - 5. Student Activity & Trust Fund - Budget C.5.
 - 6. Athletic Report – Budget C.6.
- D. To approve the 2013-2014 budget transfer per attachment marked Budget D.
- E. To contract Gorman & Associates, P.C. of Northampton, PA, to audit the general purpose financial statements and perform the audit required by the Single Audit Act of 1996 for the year ending June 30, 2014 for a base fee of \$17,400, Single Audit Fee of \$2,100 and hourly rate of \$72.00 for additional services per attachment marked Budget E. (\$500 increase over 2013-14)
- F. To approve a service agreement with Integra One of Allentown, PA, for Lenovo equipment repairs as detailed in attachment Budget F.
- G. To approve a Service Level Agreement for Special Education Application Services with the BCIU for Sungard K-12 Education IEPplus application July 1, 2014 through June 30, 2015 as described in Budget G. (The one year agreement will allow us to align/combine this agreement with our eSchoolPLUS agreement starting with the 2015-16 school year.)
- H. To authorize pre-vocational services February through June, 2014 for one special needs student with Threshold Rehabilitation Service of Reading, PA, at a cost of \$54.60 per day (estimated total cost \$3,221.40 based on 59 days).
- I. To authorize the Business Manager to seek proposals for Elementary School Burner Replacement (estimated cost \$15,000, to be completed summer 2014).

- J. To contract with Don Kauffman’s Sewing Machines of Temple, PA, to service sewing machines for 2014-15 at a cost of \$30.00 per machine, estimated total cost for 17 machines is \$510.00.
- K. To authorize a letter of intent with BCIU for district participation in the Education Technology Pool consortium as described in Budget K.

Public Comment

Board Discussion

Roll Call

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 ___Mrs. Huhn ___Mrs. MacMillan ___Mr. Porr ___Mr. Rothermel

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Superintendent’s Report.

- A. Approve the agreement with Christmas City Studios for photography services effective July 1, 2014 through High School Graduation, June 4, 2015, as detailed and marked Superintendent A.
- B. Approve the request for an overnight Field Trip for approximately 25 Indoor Guard and Percussion students and 10 chaperones to travel to Wildwood, New Jersey, for the All Chapter Championships from May 1 – 5, 2014 as attached and marked Superintendent B.
- C. Approve the agreement with Ms. Kathleen Edelstein to provide up to 15 hours of deaf and hard of hearing contracted professional development services for an identified student for the remainder of the 2013-14 school year at \$95.00 per hour as detailed and marked Superintendent C.

Informational Reports

Athletic Report – Mr. Kurzweg
 Instructional Technology Report – Mr. Voelker
 District Enrollment Report

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Ms. Eyrich ___Mr. Groff ___Mrs. Grossman ___Mr. Heffner
 ___Mrs. Huhn ___Mrs. MacMillan ___Mr. Porr ___Mr. Rothermel

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

A. Resignations/Retirements/Terminations

1. Accept the resignation of Mrs. Melissa Moyer, PT High School Café/Cook, effective February 28, 2014 as attached and marked Personnel A.1.
2. Accept the resignation of Mr. Kenneth Smith, Van Driver, effective the last day of the 2013-14 school year as attached and marked Personnel A.2.

B. Change of Status

1. Professional Staff
 - a. Approve the change of status of Mrs. Karen K. Long from Elementary/Intermediate School Assistant Principal to Elementary/Intermediate School Principal for salary of \$86,000 effective April 7, 2014.
2. Support Staff – None

C. Appointments

1. Professional Staff – None
2. Support Staff – None
3. Long Term Substitute – Professional – None
4. Short Term Substitute – Professional – None
5. Co-Curricular Appointments – None
6. Co-Curricular Athletic Appointments – as attached and marked Personnel C.6. (*Salaries to be determined per contract settlement.*)

D. Approval of additions to the Substitute Lists

1. Professional Substitutes for 2013-14:
Ms. Heather Krey, Mathematics 7-12
Ms. Jennilee Miller, Art K-12
Mr. Bryan Zeiner, BCIU Guest Teacher
2. Support Staff Substitutes – None

E. Leaves

1. Accept the FMLA maternity leave of absence for Mrs. Lisa Ehrets, High School Social Studies Teacher, from approximately May 19, 2014 through the end of the 2013-14 school year, as attached and marked Personnel E.1.
2. Accept the worker's compensation medical leave of absence for Mr. Jeffrey Lapp, Middle School Physical Education Teacher, effective April 23, 2014 through approximately May 21, 2014.

F. Other Personnel Items – None

Public Comment

Board Discussion

Roll Call

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V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.