

**BRANDYWINE
HEIGHTS AREA
SCHOOL DISTRICT**

SECTION: PUPILS

TITLE: REPORTING STUDENT
PROGRESS

ADOPTED: June 28, 2004

REVISED:

212. REPORTING STUDENT PROGRESS	
1. Purpose Pol. 216	The Board believes that cooperation between school and home is a vital ingredient in the growth and education of each student. The Board acknowledges the school's responsibility to keep parents/guardians informed of student welfare and academic progress and also recognizes the effects of state and federal laws and regulations governing student records.
2. Authority	The Board directs establishment of a system of reporting student progress that requires all appropriate staff members to comply, as part of their teaching responsibility, with a reporting system which includes academic progress reports, report cards, and parent/guardian conferences with teachers.
3. Delegation of Responsibility	The Superintendent or designee, in conjunction with appropriate staff members, shall develop procedures for reporting student progress to parents/guardians.
4. Guidelines	<p>Various methods of reporting appropriate to grade level and curriculum content shall be utilized.</p> <p>Both student and parent/guardian shall receive ample warning of a pending grade of failure, or one that would adversely affect the student's academic status.</p> <p>Scheduling of parent-teacher conferences should occur at times that ensure the greatest degree of participation by parents/guardians.</p> <p>Report cards shall be issued at intervals of not less than nine (9) weeks.</p> <p>Review and evaluation of methods of reporting student progress to parents/guardians shall be conducted on a periodic basis.</p>

Interim Reports

During each of the four (4) marking periods, a notice will be sent to the parents/guardians of students who, at any time between the second week and the end of the eighth week, are in danger of failing the quarter. A separate report will be sent for each subject concerned. A carbon copy will be sent to the guidance office to be filed in the student's folder. This procedure is designed to enlist the cooperative efforts of the parents/guardians, students and teachers in helping the student achieve his/her full potential.