

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA**
Intermediate/Middle School Large Group Instruction Room 229
August 15, 2016
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Mr. Sterner

OBITUARY MINUTE AND RESOLUTION – Mr. Carl J. Epting

I. BOARD OF DIRECTORS REPORT

*A motion to approve the items under the Board of Directors Report made by _____,
and seconded by _____.*

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held June 20, 2016 as attached and marked Board A.
- B. To approve the 2016-2017 District Goals (previously distributed).

Accept the committee reports and make them part of the minutes.

BCIU – Mrs. Huhn
BCTC – Mr. Scheetz
Berks TCC – Mr. Bieber
Council on Legislative Action – Mr. Heffner
Policy Committee – Mrs. Grossman
Strategic Planning/Goals – Mrs. Huhn

Note: The September 12, 2016 agenda will include an item to elect PSBA (Pennsylvania School Board Association) officers. The 2017 Slate of Candidates and PSBA Voting Guidelines can be found online at <https://www.psba.org/about/governance/electing-psba-officers/psba-officer-elections-slate/> and will be included as an attachment in the next agenda packet.

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Mr. Sterner

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills through August 15, 2016 totaling \$3,179,567.06 per attachment Budget A.
- B. To approve the following bills through August 15, 2016
 - 1. Food service fund bills totaling \$7,046.72 per attachment Budget B.1.
 - 2. Capital project fund bills totaling \$471,763.00 per attachment Budget B.2.
- C. To accept the following Financial Reports through June 30, 2016, (unaudited) unless otherwise noted:
 - 1. General Fund - Revenue/Expenditure/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Student Activity & Trust Funds - Budget C.3.
 - 4. General Fund Schedule of Outstanding Investments - Budget C.4.
 - 5. Capital Project Fund – Revenue/Expenditure – Budget C.5.
- D. TECHNOLOGY/CURRICULUM
 - 1. To approve an agreement with Berks County Intermediate Unit to perform professional development services for District staff on Wednesday, August 17, 2016 at a cost of \$1,500 as detailed in Budget D.1.
 - 2. To approve an agreement with Berks County Intermediate Unit to perform professional services for District federal programs (Title I and Title II) for the 2016-17 school year at a cost not to exceed \$6,000 as detailed in Budget D.2.
- E. FACILITIES/MAINTENANCE
 - 1. To approve Honeywell Building Solutions to remove temperature controllers at the Brandywine Heights Elementary School and install new controllers to match the existing system at a cost of \$5,458 as detailed in Budget E.1.
 - 2. To approve an agreement with School Operation Services Group, Inc., to assign one full-time third shift custodian at the Brandywine Heights Middle School to fill a vacancy for the 2016-17 school year at a cost of \$33,800 as detailed in Budget E.2.
- F. To approve the following vendors for the purchase of Food and Non-Food Products, Milk Products, Fruit Juice/Beverage Products, Ice Cream Products, Bread and Roll Products, and Paper Products for the 2016-17 school food program, Budget F.
 - Milk Products: Clover Farms Dairy of Reading, PA
 - Fruit Juice/Beverage Products: Clover Farms Dairy of Reading, PA
 - Bread and Roll Products: ATV Bakery of Reading, PA
- G. To approve participation in catalog discount bids through the Chester County Intermediate Unit's Joint Purchasing Marketplace program as described in Budget G.
- H. To approve Special Education Tuition Agreements for the 2016-17 school year with Hogan Learning Academy of Fleetwood, PA, to provide special education services for three students at a cost of \$380 per day per student, Budget H.

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heffner ___Mr. Heydt ___Mrs. Huhn
___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Superintendent’s Report.

- A. Approve the second reading of the newly written and revised curricula for Family and Consumer Science as presented at the meeting and described in Superintendent B. *Curricula was introduced at the June 20, 2016 meeting.*

Informational Reports

Academic/Instructional Technology Report – Mr. Voelker and Mrs. Hanych
Athletic Report – Mr. Kurzweg
Enrollment Report – Mr. Potteiger
Community Engagement/Task Force – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heffner ___Mr. Heydt ___Mrs. Huhn
___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

- A. Resignations/Retirements/Terminations/Furloughs
 - 1. Accept the resignation of Ms. Michele Vandevender, Intermediate School 10-Month Part-Time Secretary effective July 21, 2016 as attached and marked Personnel A.1.
 - 2. Accept the resignation of Mrs. Lauren Haas, Elementary School Part-Time .5 Title I Reading Teacher effective August 1, 2016 as attached and marked Personnel A.2.
 - 3. Accept the resignation of Mr. Jon Timmons, High School Choral Instructor, effective August 2, 2016 as attached and marked Personnel A.3.
 - 4. Approve the furlough Mrs. Jenna Hart, Elementary Health/PE and High School Mathematics, effective June 6, 2016.
- B. Change of Status
 - 1. Professional Staff
 - a. Approve the change of status for Ms. Stephanie Kelly from Intermediate/Middle School Assistant Principal to Elementary Principal at a prorated rate of \$85,000 effective July 25, 2016.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
b. Mrs. Casey Bond	ES .6 Art	ES .5 Art	2016-17 SY
c. Ms. Nancy Hearn	ES .6 Library	ES .5 Library	2016-17 SY
d. Mrs. Saralee Hoover	ES .6 Music	ES .5 Music	2016-17 SY
e. Mrs. Martha Smith	IS/MS Health/PE	ES .5 /IS .5 Health/PE	2016-17 SY

2. Support Staff
 - a. Approve the change of status for Mrs. Susan Sibley, Intermediate School 10-Month Secretary, from Part-Time 5 hours per day to Full-Time 8 hours per day at her current hourly rate effective August 15, 2016.

C. Appointments

1. Professional Staff

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
a. Mrs. Melissa Molis	IS 5 th Gr Learning Support (Hoose)	B/Step 1	8/16/2016

2. Support Staff – None

3. Long Term Substitutes

a. Mr. Daniel Mark	IS/MS Gr 4-8 STEM Teacher (new)	M/Step 1	2016-17 SY
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4. Co-Curricular

- a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments as attached and marked Personnel C.4.a.
- b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
- c. Approve the following new Athletic Co-Curricular appointments as attached and marked Personnel C.4.c.

D. Approval of the 2016-17 Support Staff Substitutes

Mrs. Tammy Dunning	Mrs. Gina Master	Ms. Cheryl Melander
Mr. James Mickey	Mrs. Sue Sandom	

E. Leaves – None

F. Other Personnel Items

1. Approve the current Brandywine Heights Area School District Professional Teaching Staff Members and approved Professional Substitute Teachers as Homebound Instructors as needed throughout the 2016-17 school year.
2. Approve the following professional staff members to serve as mentors to new teachers during the 2016-17 school year. A stipend of \$650 will be prorated based on the duration of the assignment.

<u>Mentor</u>	<u>New Teacher. Position, (in place of)</u>
Mrs. Emilie Adam, ES Kindergarten	Mrs. Donna Novakovich, ES TPE Kindergarten (LTS 15/16)
Mrs. Lisa Bieber, IS Learning Support (1 st semester only)	Mrs. Melissa Molis, IS TPE 5 th Learning Support (Hoose)
Mrs. Nicole Konyak, IS/MS Computer	Mr. Daniel Mark, IS/MS LTS Gr 4-8 STEM Teacher (new)

Public Comment

Board Discussion

Roll Call

<input type="checkbox"/> Mr. Bieber	<input type="checkbox"/> Mrs. Grossman	<input type="checkbox"/> Mr. Heffner	<input type="checkbox"/> Mr. Heydt	<input type="checkbox"/> Mrs. Huhn
<input type="checkbox"/> Mrs. MacMillan	<input type="checkbox"/> Mr. Rothermel	<input type="checkbox"/> Mr. Scheetz	<input type="checkbox"/> Mr. Sterner	

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.