

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
September 12, 2016
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Mr. Sterner

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held August 15, 2016 as attached and marked Board A.

- B. Elect PSBA (Pennsylvania School Board Association) officers by majority vote for each office, and authorize the board secretary to cast votes electronically on behalf of the school board. Elected officers take their positions January 1, 2017. PSBA Ballot, 2017 Slate of Candidates and PSBA Voting Guidelines are attached and marked Board B.

- C. Approve the first reading of the following policies as attached and marked Board C.1.-C.9. There are new policies per state and federal guidelines.
 - 1. Policy 609 Investments
 - 2. Policy 626 Federal Fiscal Compliance
 - 3. Policy 626.1 Travel Reimbursement - Federal Programs (new)
 - 4. Policy 701 Facility Planning (new)
 - 5. Policy 703 Sanitary Management
 - 6. Policy 704 Maintenance
 - 7. Policy 705 Safety
 - 8. Policy 808 Food Service
 - 9. Policy 828 Conflict of Interest (new)

Accept the committee reports and make them part of the minutes.

Student Board Representatives – McGuire Galing and Caylee Lasko, High School
Andrew Armbruster, Intermediate and Middle Schools

BCIU – Mrs. Huhn
BCTC – Mr. Scheetz
Berks TCC – Mr. Bieber
Council on Legislative Action – Mr. Heffner
Policy Committee – Mrs. Grossman
Strategic Planning/Goals – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heffner ___Mr. Heydt ___Mrs. Huhn
___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills through September 12, 2016 totaling \$1,647,574.02 per attachment Budget A.
- B. To approve food service fund bills through September 12, 2016 totaling \$14,421.65 per attachment Budget B.
- C. To accept the following Financial Reports through July 31, 2016, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditures/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
 - 4. General Fund Investment Schedule - Budget C.4.
 - 5. Student Activity & Trust Funds - Budget C.5.
- D. To approve the 2015-2016 closing budget transfers per attachment marked Budget D.
- E. To approve a one year extension of the agreement with KRE Security/Investigations, Inc. of Hamburg, PA, to provide security services at athletic events at a cost of \$25.00/hour (to be distributed).
- F. To authorize the transfer of \$306,420.62 from the General Fund to the Capital Project Fund in the 2015-16 school year to account for expenses incurred on the ESCO-AC project that occurred before June 30, 2016.
- G. To approve the following depositories for the investment of district funds for the 2016-17 school year:
 - 1. First Priority Bank, Malvern, Pennsylvania
 - 2. Royal Bank America, Bala Cynwyd, Pennsylvania

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heffner ___Mr. Heydt ___Mrs. Huhn
___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

III. SUPERINTENDENT'S REPORT

A motion to approve the items under the Superintendent's Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Superintendent's Report.

- A. Approve the Driver Education Testing Course Agreement dated September 1, 2016 (renews automatically each year) with the Berks County Intermediate Unit which allows Brandywine Heights Area School District students the option to participate in Behind-the-Wheel instruction and/or the opportunity to take the End of Course Skills test as part of the Driver Education Program at no cost to the District, as attached and marked Superintendent A.
- B. Approve an Agreement with Berks County Intermediate Unit for onsite professional development for grades K-5 specifically focused on mathematics as we transition to the new program and instructional technology integration as described in Superintendent B.

Informational Reports

Academic/Instructional Technology Report – Mr. Voelker and Mrs. Hanych
Athletic Report – Mr. Kurzweg
Enrollment Report – Mr. Potteiger
Community Engagement/Task Force – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heffner ___Mr. Heydt ___Mrs. Huhn
___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

- A. Resignations/Retirements/Terminations/Furloughs
 - 1. Accept the resignation of Mrs. Jessica Cassarella Christensen, .375 High School English Teacher, effective August 25, 2016 as attached and marked Personnel A.1.
- B. Change of Status
 - 1. Professional Staff

| | <u>Name</u> | <u>From:</u> | <u>To:</u> | <u>Effective</u> |
|----|------------------|---------------------|----------------------|------------------|
| a. | Mrs. Joyce Esser | .25 Title I Reading | .375 Title I Reading | 8/23/2016 |
- C. Appointments
 - 1. Professional Staff

| | <u>Name</u> | <u>Position</u> | <u>Rate</u> | <u>Effective</u> |
|----|--------------------|------------------------------------------------|---------------------------------|------------------|
| a. | Mr. Adam Rabenold | HS Choral Instructor (Timmons) | B, Step 1 | TBA |
| b. | Mrs. Melissa Molis | IS 5 th Learning Support (Hoose) | B/Step 1 B+24/Step 1 | 8/16/2016 |
 - 2. Support Staff – None

3. Long Term Substitutes
 - a. Mr. Damon Fluharty HS .375 Science (Babb) B/Step 1 prorated 8/24/2016 SY
 - b. Mrs. Laura Musser ES Kindergarten (Dirsa) B/Step 1 8/23/2016-
approx. 10/14/2016
4. Co-Curricular
 - a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments as attached and marked Personnel C.4.a.
 - b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
 - c. Approve the Athletic Co-Curricular appointments as attached and marked Personnel C.4.c.
 - d. Approve the Athletic Event Staff as attached and marked Personnel C.4.d.

D. Support Staff Substitutes

1. Approve Mrs. Dawn Derstine as a Support Staff Substitute for 2016-17 school year.

E. Leaves

1. Approve the request for an FMLA maternity leave of absence for Mrs. Lyndsay Levensgood, Intermediate School Learning Support Teacher, effective approximately January 3, 2017 with an anticipated return date of March 29, 2017 as attached and marked Personnel E.1.

F. Other Personnel Items

1. Approve the following professional staff members to serve as mentors to new teachers during the 2016-17 school year. A stipend of \$650 will be prorated based on the duration of the assignment.

| <u>Mentor</u> | <u>New Teacher. Position. (in place of)</u> |
|-----------------------------------|---------------------------------------------------|
| Mrs. Mary Ann Lambert, HS Science | Mr. Damon Fluharty, HS LTS .375 Science (Babb) |
| Mrs. Karen Walia, HS English | Mr. Adam Rabenold, HS Choral Instructor (Timmons) |
| Ms. Heidi Hoff, ES Kindergarten | Mrs. Laura Musser, ES Kindergarten LTS (Dirsa) |

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heffner ___Mr. Heydt ___Mrs. Huhn
 ___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.