

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
October 3, 2016
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Mr. Sterner

I. BOARD OF DIRECTORS REPORT

A motion to approve the items under the Board of Directors Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Board of Directors Report.

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held September 12, 2016 as attached and marked Board A.
- B. Acknowledge the 2017 PSBA Officers and At-Large Representatives ballot was cast by the Board Secretary on September 14, 2015 as attached and marked Board B.
- C. Approve the second reading of the following policies as attached and marked Board C.1.-C.9. There are new policies per state and federal guidelines. *Policies were distributed on September 12, 2016.*
 - 1. Policy 609 Investments
 - 2. Policy 626 Federal Fiscal Compliance
 - 3. Policy 626.1 Travel Reimbursement - Federal Programs (new)
 - 4. Policy 701 Facility Planning
 - 5. Policy 703 Sanitary Management
 - 6. Policy 704 Maintenance
 - 7. Policy 705 Safety
 - 8. Policy 808 Food Service
 - 9. Policy 828 Conflict of Interest (new)

Accept the committee reports and make them part of the minutes.

Student Board Representatives – McGuire Galing and Caylee Lasko, Elementary and High Schools
Andrew Armbruster, Intermediate and Middle Schools

BCIU – Mrs. Huhn
BCTC – Mr. Scheetz
Berks TCC – Mr. Bieber
Council on Legislative Action – Mr. Heffner
Policy Committee – Mrs. Grossman
Strategic Planning/Goals – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heffner ___Mr. Heydt ___Mrs. Huhn
___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration under the Budget/ Finance/ Property/ Transportation Report.

- A. To approve general fund bills through October 3, 2016 totaling \$ 2,253,500.82 per attachment Budget A.
- B. To approve food service fund bills through October 3, 2016 totaling \$ 24,302.03 per attachment Budget B.
- C. To accept the following Financial Reports through August 31, 2016, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditures/Fund Balance – Budget C.1.
 - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
 - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
 - 4. Investment Schedule - Budget C.4.
 - 5. Student Activity & Trust Funds - Budget C.5.
- D. To ratify the 2016-17 Agreement for Participation in Child Nutrition Programs between the Daniel Boone Area School District **and the Berks Career & Technology Center** with the Brandywine Heights Area School District as detailed in Budget D.
- E. SPECIAL EDUCATION/PUPIL SERVICES
 - 1. To approve the contract with Rita Robertson of Kutztown, PA, for Vision Support Services for the 2016-17 school year at a cost of \$100.00/hour per, Budget E.1.
 - 2. To approve the contract with Virginia Grim of Kutztown, PA, for Audiology Services for the 2016-17 school year at a cost of \$100.00/hour per Budget E.2.
 - 3. To approve the contract with River Rock Academy of Hellam, PA, for one student slot for the 2016-17 school year at a per diem rate of \$128.75 for an annual cost of \$23,818.75 per Budget E.3.
 - 4. To approve the contract with the Berks County Intermediate Unit, Reading, PA, for special education services for the 2016-17 school year at a cost of \$32,205.00 per Budget E.4.
- F. CURRICULUM
 - 1. To approve the contract with the Berks County Intermediate Unit, Reading, PA, for professional development services on October 10, 2016 at a cost of \$750 per Budget F.1.
- G. To approve the National Insurance Services 2016 Renewal Participation Agreement for the 2013 Disability Insurance Consortium for a two year period beginning November 1, 2016 and ending November 1, 2018 at a rate of .124% of covered payroll per Budget G.1.
- H. To approve the National Insurance Services 2016 Renewal Participation Agreement for the 2013 Life Insurance Consortium for a two year period beginning November 1, 2016 and ending November 1, 2018 at current rates guaranteed for the next two year period per Budget H.1.
- I. To ratify the 2016-17 Property and Casualty Insurance through the PSBA Insurance Trust for all coverage except Boiler and Machinery coverage through Hartford Steam Boiler as recommended by the District’s insurance broker and detailed in Budget N. for a total premium of \$110,719.

- J. To authorize the administration to proceed with selling a used 2004 F250 standard cab 4x4 truck with an 8' bed and v-plow (43,330 miles) replaced by a 2017 Ford F250 4x4 super cab truck with 6-3/4' bed (approved for purchase June 6, 2016.)
- K. To approve The Vanguard Group, Inc. as a tax sheltered annuity/Section 403B tax deferred plan vendor.

Board correspondence related to tax installment payments and compensation to the tax collectors

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
 ___ Mrs. MacMillan ___ Mr. Rothermel ___ Mr. Scheetz ___ Mr. Sterner

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Superintendent’s Report.

- A. Accept the Memorandum of Understanding between the Pennsylvania State Police and Brandywine Heights Area School District effective for two years beginning June 30, 2016 as attached and marked Superintendent A.
- B. Approve the agreement with Longswamp Learning Center to operate before and after school child care at the Elementary School for the 2016-17 school year as detailed in Superintendent B.

Board Presentation – Graduation Project Proposal

Informational Reports

Academic/Instructional Technology Report – Mr. Voelker and Mrs. Hanych
 Athletic Report – Mr. Kurzweg
 Enrollment Report – Mr. Potteiger
 Community Engagement/Task Force – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

___ Mr. Bieber ___ Mrs. Grossman ___ Mr. Heffner ___ Mr. Heydt ___ Mrs. Huhn
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IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.

Administration presentation of items for approval under the Personnel Report.

- A. Resignations/Retirements/Terminations/Furloughs
 - 1. **Accept the resignation of Mrs. Alicia Mata, High School Social Studies Teacher, effective October 14, 2016, as attached and marked Personnel A.1.**

2. **Accept the resignation of Mr. Robert Kurzweg, Athletic Director, effective October 28, 2016, as attached and marked Personnel A.2.**
3. **Accept the resignation of Mr. Damon Fluharty, .375 High School Science Teacher, effective September 21, 2016, as attached and marked Personnel A.3.**

B. Change of Status

<u>Name</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
a. Ms. Jessica Kost	.5 HS Social Studies	1.0 HS Social Studies	10/14/2016

C. Appointments – None

1. Professional Staff – None
2. Support Staff – None
3. Long Term Substitutes

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
a. Ms. Michelle Hoppes	.5 HS Social Studies Teacher(Mata)	B/Step 1	10/14/2016

4. Co-Curricular – None
 - a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments – None
 - b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor Recommendations – None
 - c. Approve the Athletic Co-Curricular appointments – None
 - d. Approve the Athletic Event Staff – None

D. Support Staff Substitutes – None

E. Leaves – None

F. Other Personnel Items – None

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heffner ___Mr. Heydt ___Mrs. Huhn
 ___Mrs. MacMillan ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner

V. OTHER BUSINESS

A. Memorial Discussion

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.