

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING AGENDA**  
Intermediate/Middle School Large Group Instruction Room 229  
Monday, April 3, 2017  
6:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

\_\_\_ Mr. Bieber      \_\_\_ Mrs. Grossman      \_\_\_ Mr. Heydt      \_\_\_ Mrs. Huhn      \_\_\_ Mrs. MacMillan  
\_\_\_ Mr. Rothermel      \_\_\_ Mr. Scheetz      \_\_\_ Mr. Sterner      \_\_\_ Mr. Tomasi

**PRESENTATIONS**

Italy Trip Presentation – Stacey Carpenito, High School Assistant Principal and Dr. Mark Graham, High School Gifted and Art Teacher, Fine Arts Department Chair

Technology Coaches – Mrs. Carolyn Hanych, Instructional Technology Specialist, Director of Brandywine Heights Virtual Academy

**I. BOARD OF DIRECTORS REPORT**

*A motion to approve the items under the Board of Directors Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration.*

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held March 6, 2017 as attached and marked Board A.
  
- B. Approve the first reading of the following policies as attached and marked Board B.1.-B.5.
  - 1. 302 Employment of Superintendent/Assistant Superintendent
  - 2. 303 Employment of Administrative Employees
  - 3. 404 Employment of Professional Employees
  - 4. 504 Employment of Classified Employees
  - 5. 918 Title I Parental Involvement

Committee reports:

- BCIU – Mrs. Huhn
- BCTC – Mr. Scheetz
- BEITC – Mr. Bieber
- Council on Legislative Action (COLA) – Mr. Heydt
- Policy Committee – Mrs. Grossman
- Strategic Planning/Goals – Mr. Scheetz

***Public Comment***

***Board Discussion***

***Roll Call***

\_\_\_ Mr. Bieber      \_\_\_ Mrs. Grossman      \_\_\_ Mr. Heydt      \_\_\_ Mrs. Huhn      \_\_\_ Mrs. MacMillan  
\_\_\_ Mr. Rothermel      \_\_\_ Mr. Scheetz      \_\_\_ Mr. Sterner      \_\_\_ Mr. Tomasi

**II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT**

*A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.  
Administration presentation of items for consideration.*

**Presentation:** ESCO Project Update – Mr. Wetzel and Mr. Pawling

- A. To approve general fund bills through April 3, 2017 totaling \$2,482,741.70 per attachment Budget A.
- B. To approve food service fund bills through April 3, 2017 totaling \$25,221.45 per attachment Budget B.
- C. To accept the following Financial Reports through February 28, 2017, unless otherwise noted:
  - 1. General Fund - Revenue/Expenditures/Fund Balance – Budget C.1.
  - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
  - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
  - 4. Investment Schedule - Budget C.4.
  - 5. Student Activity & Trust Funds - Budget C.5.
- D. SPECIAL EDUCATION/PUPIL SERVICES
  - 1. To approve the proposed Special Education, Early Intervention, and Student Services rate schedule through the Berks County Intermediate Unit for the 2017-18 school year per Budget D.1.
- E. CURRICULUM/TECHNOLOGY
  - 1. To approve the proposed Office of Innovation and Technology Services rate schedule through the Berks County Intermediate Unit for the 2017-18 school year per Budget E.1.
- F. FACILITIES/MAINTENANCE
  - 1. To approve the proposal with Miller Flooring Company Inc., West Chester, PA, for high school and middle school flooring services at a cost of \$7,530.80 for the 2016-17 school year through the KPN purchasing consortium per Budget F.1.
  - 2. To approve the proposal with Communication Systems, Inc., Allentown, PA, for district-wide camera additions at a cost of \$65,318 for the 2016-17 school year through the PEPPM purchasing consortium per Budget F.2.
- G. To ratify a Bus Operation Service Agreement between the Brandywine Heights Area School District and the Kutztown Area School District to provide transportation for a KASD student to River Rock Academy, Douglassville, PA, as per Budget G.
- H. To approve the Berks Career & Technology Center (BCTC) General Fund Proposed Operating Budget for the 2017-18 school at a total proposed cost of \$762,648 as per Budget H.

**Public Comment**

**Board Discussion**

**Roll Call**

___ Mr. Bieber	___ Mrs. Grossman	___ Mr. Heydt	___ Mrs. Huhn	___ Mrs. MacMillan
___ Mr. Rothermel	___ Mr. Scheetz	___ Mr. Sterner	___ Mr. Tomasi	

**III. SUPERINTENDENT’S REPORT**

There are no voting items.

Informational reports:

- Academic/Instructional Technology Report – Mr. Voelker and Mrs. Hanych
- Athletic Report – Mr. Romyn
- Enrollment Report – Mr. Potteiger
- Community Engagement/Task Force – Mr. Potteiger

*Public Comment*

*Board Discussion*

**IV. PERSONNEL REPORT**

*A motion to approve the items under the Personnel Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration.*

A. Resignations/Retirements/Terminations/Furloughs – None

B. Change of Status – None

C. Appointments

- 1. Professional Staff
  - a. Appoint Mrs. Dulcie Rothermel to the position of Director of Pupil Services with an anticipated effective date of May 30, 2017 for a prorated salary of \$95,000.

2. Support Staff – None

3. Long Term Substitutes

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
a. Ms. Sara Pabst	ES .5 Art (Bond)	B/Step 1 prorated	4/10/2017-EOY

4. Co-Curricular

- a. Approve the Instructional (Non-Athletic) Co-Curricular appointments – None
- b. Approve the Unpaid Instructional Co-Curricular Student Activity Group Advisor recommendations – None
- c. Approve the revised Athletic Co-Curricular appointment as noted below:

2017 Spring Sport	Coaching Assignment	Longevity (16/17 Season)	Base	Sum Time (+100 for every 3 yrs)	Stipend
HS B Volleyball Assistant	<del>Mitchel Kanter</del> <b>Logan Gehman</b>	0	\$2,000	0	\$2,000

- d. Approve an Athletic Event Staff worker, Ms. Kimberly Allmendinger, as a High School Official Softball Scorer at the rate of \$30.00 per game.

D. Support Staff Substitutes – None

E. Leaves

- 1. Approve the request from Mrs. Stephanie Rinda, Intermediate/Middle School Instrumental Music Teacher, for a maternity leave of absence beginning approximately May 15, 2017 through the end of the 2016-17 school year as attached and marked Personnel E.1.

2. Approve the request from Mrs. Susan Panuski, Intermediate School Autistic Support Teacher, for a professional development sabbatical leave of absence during the second semester of the 2017-18 school year and the second semester of the 2018-19 school year as attached and marked Personnel E.2.
3. Approve the request from Mrs. Shara Sweitzer, High School Art Teacher, for professional development sabbatical leave of absence during the first semester of the 2017-18 school year as attached and marked Personnel E.3.

F. Other Personnel Items

1. Approve the following professional staff member to serve as a mentor to a new teacher during the 2016-17 school year. A stipend of \$650 will be prorated based on the duration of the assignment.

<u>Mentor</u>	<u>New Teacher. Position, (in place of)</u>
Mrs. Kelly Womack, ES STEM Teacher	Ms. Sara Pabst, ES .5 Art LTS (Bond)

***Public Comment***

***Board Discussion***

***Roll Call***

<input type="checkbox"/> Mr. Bieber	<input type="checkbox"/> Mrs. Grossman	<input type="checkbox"/> Mr. Heydt	<input type="checkbox"/> Mrs. Huhn	<input type="checkbox"/> Mrs. MacMillan
<input type="checkbox"/> Mr. Rothermel	<input type="checkbox"/> Mr. Scheetz	<input type="checkbox"/> Mr. Sterner	<input type="checkbox"/> Mr. Tomasi	

**V. OTHER BUSINESS**

***Public Comment***

***Board Discussion***

**VI. ADJOURNMENT**

***Announcement of Executive Sessions***

***Public Comment***

***Board Discussion***

***A motion to adjourn made by \_\_\_\_\_, and seconded by \_\_\_\_\_.***