

**BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT**  
**REVISED SCHOOL BOARD MEETING AGENDA**  
Intermediate/Middle School Large Group Instruction Room 229  
Monday, August 14, 2017  
6:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

\_\_\_Mr. Bieber      \_\_\_Mrs. Grossman      \_\_\_Mr. Heydt      \_\_\_Mrs. Huhn      \_\_\_Mrs. MacMillan  
\_\_\_Mr. Rothermel      \_\_\_Mr. Scheetz      \_\_\_Mr. Sterner      \_\_\_Mr. Tomasi

**OBITUARY MINUTE AND RESOLUTION – Ms. Marie Eckhart**

**ACKNOWLEDGEMENTS**

Express sincere gratitude and accept a monetary donation of \$5,487.15 from Mr. Ryan Hinkle to support the STEM Program. Funds will be used to purchase two (2) class packs (qty 18 each) of “littleBits” electronics for education, and one (1) “VEX Robotics Swept Away Classroom Bundle” which includes all of the parts needed to build six (6) robots.

**INTRODUCTIONS**

Student Board Representatives – McGuire Galing and Tayler Roberts, Elementary and High Schools  
Emma Trumbauer, Intermediate and Middle Schools

**I. BOARD OF DIRECTORS REPORT**

*A motion to approve the items under the Board of Directors Report made by \_\_\_\_\_,  
and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration.*

- A. To dispense with the reading and accept the minutes from the Regular Board Meeting held June 19, 2017 as attached and marked Board A.
- B. Appoint \_\_\_\_\_ as the district’s delegate and (currently Mr. Bryan Rothermel) as the alternate delegate to the Joint Operating Committee, Berks Career and Technology Center each to serve the remainder of a three (3) year term which expires December 31, 2019.

Accept the committee reports and make them part of the minutes.

- BCIU – Mrs. Huhn
- BCTC – Vacant
- BEITC – Mr. Bieber
- Council on Legislative Action (COLA) – Mr. Heydt
- Policy Committee – Mrs. Grossman
- Strategic Planning/Goals – Mr. Scheetz
- Negotiations/Compensation Committee – Mrs. Huhn

***Public Comment***

***Board Discussion***

***Roll Call***

\_\_\_Mr. Bieber      \_\_\_Mrs. Grossman      \_\_\_Mr. Heydt      \_\_\_Mrs. Huhn      \_\_\_Mrs. MacMillan  
\_\_\_Mr. Rothermel      \_\_\_Mr. Scheetz      \_\_\_Mr. Sterner      \_\_\_Mr. Tomasi

## **II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT**

*A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.  
Administration presentation of items for consideration.*

### **DISCUSSION – ESCO PROJECT UPDATE**

- A. To approve general fund bills through August 14, 2017 totaling \$4,530,372.08 per attachment Budget A.
- B. To approve food service fund bills through August 14, 2017 totaling \$6,707.12 per attachment Budget B.
- C. To accept the following Financial Reports through June 30, 2017, unless otherwise noted:
  - 1. General Fund - Revenue/Expenditures/Fund Balance – Budget C.1.
  - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
  - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
  - 4. Investment Schedule - Budget C.4.
  - 5. Student Activity & Trust Funds - Budget C.5.
- D. SPECIAL EDUCATION/PUPIL SERVICES
  - 1. To approve the agreement with the Berks County Intermediate Unit for special education services for the 2017-18 school year as per Budget D.1.
  - 2. To approve the special education settlement agreement for a district student to pay tuition and related costs to Hogan Academy for the 2017-18 school year as per Budget D.2.
- E. CURRICULUM/TECHNOLOGY
  - 1. To approve the revised purchase with Trinity 3 LLC, St. Paul, MN, for 25 HP ZBook 15-G3 Business Notebooks for the Project Lead the Way program through the PEPPM technology bid consortium at a cost of \$23,725 as per Budget E.1.
- F. FACILITIES/MAINTENANCE – NONE
- G. To approve the following vendors for the purchase of the following commodities for the 2017-2018 school food service program:
  - Milk/Beverage Products: Clover Farms Dairy of Reading, PA
  - Ice Cream Products: Jack & Jill Ice Cream of Moorestown, NJ
  - Bread and Roll Products: ATV Bakery of Reading, PA
- H. To approve the resolution with Fulton Financial Advisors, Lancaster, PA, for cash management and investment services as per Budget H. (resolution to be provided at the board meeting after legal review.)

### ***Public Comment***

### ***Board Discussion***

### ***Roll Call***

\_\_\_ Mr. Bieber      \_\_\_ Mrs. Grossman      \_\_\_ Mr. Heydt      \_\_\_ Mrs. Huhn      \_\_\_ Mrs. MacMillan  
\_\_\_ Mr. Rothermel      \_\_\_ Mr. Scheetz      \_\_\_ Mr. Sterner      \_\_\_ Mr. Tomasi

### III. SUPERINTENDENT'S REPORT

*A motion to approve the items under the Superintendent's Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration.*

- A. Award a Brandywine Heights Area School District diploma to Veteran Mr. Carl F. Deisher, through the "Operation Recognition" program for World War II or Korean Veterans supported by Policy 217 Graduation Requirements, Diplomas for Eligible Veterans (SC 1611).
- B. Approve the agreement with Longswamp Learning Center to operate before and after school child care at the Elementary School for the 2017-18 school year as detailed in Superintendent B.
- C. Approve the Service Level Agreement with the Berks County Intermediate Unit, Reading, PA, for the 2017-18 Dedicated Guest Scholar for Chinese Language Instruction (Mandarin Chinese I-IV) at a cost of approximately \$9,602.75 plus daily transportation and lunch as detailed in Superintendent C.
- D. Approve a Cooperative Sponsorship Sport Agreement between Oley Valley School District and Brandywine Heights Area School District for cooperative sponsorship of a High School (grades 9-12) and Middle School (grades 6-8) Boys and Girls Cross Country Program beginning the Fall 2017 season as attached and marked Superintendent D.

Accept the informational reports and make them part of the minutes.

Academic/Instructional Technology Report – Mr. Voelker and Mrs. Hanych  
Athletic Report – Mr. Romyn  
Enrollment Report – Mr. Potteiger  
Community Engagement/Task Force – Mr. Potteiger

Implementation plan for ES/IS pilot of Policy 237 Student Use of Electronic Devices  
Summary of the 2017 Summer ESY and SWEAP Programs

#### *Public Comment*

#### *Board Discussion*

#### *Roll Call*

\_\_\_Mr. Bieber      \_\_\_Mrs. Grossman      \_\_\_Mr. Heydt      \_\_\_Mrs. Huhn      \_\_\_Mrs. MacMillan  
\_\_\_Mr. Rothermel      \_\_\_Mr. Scheetz      \_\_\_Mr. Sterner      \_\_\_Mr. Tomasi

### IV. PERSONNEL REPORT

*A motion to approve the items under the Personnel Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration.*

- A. Resignations/Retirements/Terminations/Furloughs
  - 1. Accept the resignation of Mrs. Jessica Winkelbauer, High School English Teacher, effective July 5, 2017 as attached and marked Personnel A.1.
  - 2. Accept the resignation of Mrs. Saralee Hoover, Elementary .5 Music Teacher, effective July 23, 2017 as attached and marked Personnel A.2.
- B. Change of Status
  - 1. Professional Staff
    - a. Approve the change of status for Mrs. Rikki Savidge, Elementary School Teacher, from First Grade to Third Grade effective at the start of the 2017-18 school year.

- b. Approve the change of status for Mr. Trevor Delong, Intermediate School Teacher, from Fourth Grade to Fifth Grade effective at the start of the 2017-18 school year.
- c. Approve the change of status for Mrs. Jamie Nawrocki, High School Teacher, from full time Learning Support Teacher, to .5 Learning Support Teacher/.5 Science Teacher effective at the start of the 2017-18 school year.

C. Appointments

1. Professional Staff

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
a. Mr. James R. Strohecker	ES Second Grade Teacher (Harner)	B+24, Step 2	8/15/2017
b. Mr. Benjamin Saltzburg	HS Instrumental/Band (DiCarne)	B, Step 2	8/15/2017
c. TBA	ES .5 Music Teacher (Hoover)	TBA	TBA

2. Support Staff – None

3. Long Term Substitutes

a. Ms. Michelle Hoppes	HS .5 HS Soc St	B, Step 1 prorated	8/15/2017
b. Mr. Antonio Riggins	MS Gifted/Reading (Kercher)	B, Step 1	8/15/2017
c. Ms. Jennilee Miller	HS .5 Art, 1 <sup>st</sup> Sem. (Swinehart)	B, Step 1 prorated	8/15/2017
d. Ms. Maegan Day	HS English Teacher (Winkelbauer)	B, Step 1	8/15/2017
e. Ms. Carly Tunnell	ES First Grade Teacher	B, Step 1	8/15/2017

4. Co-Curricular

- a. Approve the Paid Instructional (Non-Athletic) Co-Curricular appointments as attached and marked Personnel C.4.a.
- b. Unpaid Instructional Co-Curricular Student Activity Group Advisors - None
- c. Approve the Fall 2017 Athletic Co-Curricular and Athletic Volunteer recommendations as attached and marked Personnel C.4.c.
- d. Approve the Athletic Event Staff as attached and marked Personnel C.4.d.

D. Support Staff Substitutes

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
1. Mrs. Susan Kristan, RN	School Nurse Substitute	\$15.25/hr	8/22/2017 (pending clearances)

E. Leaves

- 1. Approve the request from Mr. Matthew Donato, Middle School Science Teacher, for a professional development sabbatical leave of absence during the second semester of the 2017-18 school year as attached and marked Personnel E.3. *Note: Sabbatical requests adhere to Board Policy 338 which specifies teachers earn half of their normal salary and retain health benefits while on sabbatical leave.*
- 2. Approve a (retroactive) request from Mr. Jeffrey Heffner, High School Third Shift Custodian, to utilize 8 unpaid days from June 21-30, 2017. *Note: The School Board previously approved a request from Mr. Heffner to utilize 11 unpaid days at the 6/19/2017 meeting.*
- 3. Approve a medical leave of absence for Ms. Marie Eckhart, 10-month Athletic Office Secretary, from May 5–June 15, 2107 (paid sick days) and up to 12-weeks of FMLA leave (paid sick days) beginning August 3, 2017 for an unknown duration.

F. Other Personnel Items

- 1. Approve the following professional staff members to serve as mentors to new teachers during the 2017-18 school year. A stipend of \$650 will be prorated based on the duration of the assignment.
 

<u>Mentor</u>	<u>New Teacher. Position, (in place of)</u>
Mr. Christopher Cole, HS PE/Health	Mr. Benjamin Saltzburg, HS Instrumental Music/Band (DiCarne)
Mrs. Lauren Farina, ES Reading Spec.	TBA, LTS Intervention Specialist, K-1 (new)
Mrs. Lauren Farina, ES Reading Spec.	TBA, LTS K-5 Reading Specialist (Snyder, 11/2017-EOY)
Dr. Mark Graham, HS Art/Gifted	Ms. Jennilee Miller, HS LTS .5 Art 1st Sem (Swinehart Sabbatical)
Mrs. Katie Hess, ES Kindergarten	Mr. James Strohecker, ES Second Grade (Harner)
Mrs. Lisa Turner, ES First Grade	Ms. Carly Tunnell, ES LTS First Grade (Trupp retire, position move to ES)
Mrs. Michele Moore, HS Business	Ms. Maegan Day, HS LTS English (Winklebauer)

Mrs. Michelle Thompson, MS English  
Mrs. Susan Weaver  
Mr. Ryan Wehr, HS Learning Support  
TBA  
TBA

Mr. Antonio Riggins, MS LTS Reading/Gifted (Kercher, TOSA)  
Ms. Li Yang, Mandarin Chinese Teacher (BCIU)  
Mr. Michael Furman, School Psychologist, 6-12 (Smith)  
TBA, ES .5 Music (Hoover)  
TBA, HS LTS Learning Support/Eng (Perry)

*\* TBA dependent on position hire.*

2. Approve a revision to the 2017-18 salary for a Support Staff employee as attached and marked Personnel F.2.
3. Approve Mrs. Julie Rapp, 10-month Virtual Academy Secretary, as a substitute for Ms. Marie Eckhart, 10-month Athletic Office Secretary, during June, July and August 2017.

***Public Comment***

***Board Discussion***

***Roll Call***

\_\_\_ Mr. Bieber      \_\_\_ Mrs. Grossman      \_\_\_ Mr. Heydt      \_\_\_ Mrs. Huhn      \_\_\_ Mrs. MacMillan  
\_\_\_ Mr. Rothermel      \_\_\_ Mr. Scheetz      \_\_\_ Mr. Sterner      \_\_\_ Mr. Tomasi

**V. OTHER BUSINESS**

***Public Comment***

***Board Discussion***

**VI. ADJOURNMENT**

***Announcement of Executive Sessions***

***Public Comment***

***Board Discussion***

***A motion to adjourn made by \_\_\_\_\_, and seconded by \_\_\_\_\_.***