

BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
REVISED SCHOOL BOARD MEETING AGENDA
Intermediate/Middle School Large Group Instruction Room 229
Monday, September 11, 2017
6:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

___Mr. Bieber ___Mrs. Grossman ___Mr. Heydt ___Mrs. Huhn ___Mrs. MacMillan
___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner ___Mr. Tomasi

MOMENT OF SILENCE and reflection in honor of those lost on September 11, 2001.

PRESENTATION

ESL (English as a Second Language) Curricula – Mrs. Lauren Gardner, K-12 ESL Specialist

I. BOARD OF DIRECTORS REPORT

*A motion to approve the items under the Board of Directors Report made by _____,
and seconded by _____.*

Administration presentation of items for consideration.

- A. Dispense with the reading and accept the minutes from the Regular Board Meeting held August 14, 2017 per attachment Board A.
- B. Elect Pennsylvania School Board Association (PSBA) officers by majority vote for each office, and authorize the Board Secretary to cast votes electronically on behalf of the School Board. Elected officers take their positions January 1, 2018. See the PSBA 2018 Slate of Candidates per attachment Board B.
 - 1. President-Elect – *(David Hutchinson or Otto W. Voit III)*
 - 2. Vice President – *(Eric Wolfgang or Gary Michael Smedley)*
 - 3. Treasurer – *(Mike Gossert)*
 - 4. Central At Large – *(Larry Augustine or Clythera Hornung)*
 - 5. Western At Large – *(Daniel O’Keefe)*
 - 6. Insurance Trust Trustee – *(Michael Faccinnetto and Marianne L. Neel)*
- C. Approve the 2017-18 Brandywine Heights Area School District Goals per attachment Board C.
- D. Approve the first reading of the following policies per attachments Board D.1.-D.7.
 - 1. 006.1 Public Participation in Board Meetings
 - 2. 901. Public Relations Objectives
 - 3. 902. Publications Program
 - 4. 903. Public Participation in Board Meetings - Recommendation to eliminate/retire because it is a duplicate of 006.1
 - 5. 904. Public Attendance At School Events
 - 6. 905. Citizen Advisory Committees
 - 7. 906. Public Complaints

Accept the committee reports and make them part of the minutes.

Student Board Representatives – McGuire Galing and Tayler Roberts, Elementary and High Schools
Emma Trumbauer, Intermediate and Middle Schools

BCIU – Mrs. Huhn
BCTC – Mr. Tomasi
BEITC – Mr. Bieber
Council on Legislative Action (COLA) – Mr. Heydt
Policy Committee – Mrs. Grossman
Strategic Planning/Goals – Mr. Scheetz
Negotiations/Compensation Committee – Mrs. Huhn

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heydt ___Mrs. Huhn ___Mrs. MacMillan
___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner ___Mr. Tomasi

II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by _____, and seconded by _____.

Administration presentation of items for consideration.

- A. To approve general fund bills through September 11, 2017 totaling \$1,696,046.55 per attachment Budget A.
- B. To approve food service fund bills through September 11, 2017 totaling \$7,338.36 per attachment Budget B.
- C. To accept the following Financial Reports through June 30, 2017, unless otherwise noted:
 - 1. General Fund - Revenue/Expenditures/Fund Balance
 - a. June 2017 report through 8/29/17 – Budget C.1.a
 - b. July 2017 report – Budget C.1.b.
 - 2. Food Service Fund – Revenue/Expenditure – Budget C.2.
 - 3. Construction Fund – Revenue/Expenditure – Budget C.3.
 - 4. Investment Schedule – Budget C.4.
 - 5. Student Activity & Trust Funds – Budget C.5.
- D. SPECIAL EDUCATION/PUPIL SERVICES
 - 1. To approve the agreement with KidsPeace Corp., Temple, PA, to provide private special education academic services during the 2017-18 school year at a daily rate of \$161.53 per student (no increase from 2016-17) as per Budget D.1.
 - 2. To approve the special education settlement agreement for a district student as follows and per Budget D.2.
 - Establish a compensatory education fund for \$36,660 for legitimate educational expenses.
 - Pay McAndrews Law Office \$110,000 for documented attorney fees in representation of parents and student.
 - Directly pay for student’s tuition and related services/costs to attend an approved private school for the 2017-18 through 2020-21 school years if chosen by the parent.
 - Directly pay for student’s tuition and to attend extended school year (ESY) services at an approved private school during the summers of 2018 through 2021 if chosen by the parent.
 - Provide transportation to the approved private school and ESY approved private school for the terms listed above.
- E. CURRICULUM/TECHNOLOGY - NONE
- F. FACILITIES/MAINTENANCE – NONE

- G. To approve the proposal from United Concordia Dental (through the Lehigh Valley Benefit Consortium) for 2018 dental plan renewal rates at \$22.85 for employee only (\$19.51 in 2017) and \$75.34 for employee/one adult, employee and children, and employee and family (\$64.32 in 2017) with an administrative services only fee of \$2.20 per enrollee (no change from 2017) as per Budget G.
- H. To approve the agreement with the Berks County Intermediate Unit for the 2017-18 school year for Individuals with Disabilities Education Act (IDEA) Part B federal pass-through funding in the amount of \$269,898.15 (\$265,460.82 in 2016-17) as per Budget H.
- I. To approve the agreement with Forecast5 Analytics, Naperville, IL, to provide user licenses for the 5Sight and 5Cast data and analytic software at a prorated cost of \$3,465 for the 2017-18 school year and for \$4,620 for the 2018-19 and 2019-20 school years as per Budget I.
- J. To approve a one year extension of the agreement with KRE Security/Investigations, Inc., Hamburg, PA, to provide security services at athletic events at a cost of \$25.00/hour (no change from 2016-17) and other events as needed as per Budget J.
- K. To approve the establishment of the following middle school activity accounts as per Budget K.
 - Class of 2022 (current 8th grade)
 - Class of 2023 (current 7th grade)
 - Class of 2024 (current 6th grade)
 - MS Life Skills: Service Organization

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heydt ___Mrs. Huhn ___Mrs. MacMillan
 ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner ___Mr. Tomasi

III. SUPERINTENDENT’S REPORT

A motion to approve the items under the Superintendent’s Report made by _____, and seconded by _____.

Administration presentation of items for consideration.

- A. Approve a three year Cooperative Sponsorship Sport Agreement between Kutztown Area School District and Brandywine Heights Area School District for a Girls Field Hockey Program beginning in the Fall 2017 season per attachment Superintendent A.

Accept the informational reports and make them part of the minutes.

Superintendent’s Report – Mr. Potteiger

Enrollment Report – Mr. Potteiger

Public Comment

Board Discussion

Roll Call

___Mr. Bieber ___Mrs. Grossman ___Mr. Heydt ___Mrs. Huhn ___Mrs. MacMillan
 ___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner ___Mr. Tomasi

IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by _____, and seconded by _____.
Administration presentation of items for consideration.

- A. Resignations/Retirements/Terminations/Furloughs
 - 1. Accept the resignation of Mrs. Tammy Dunning, Support Staff Substitute, effective 8/21/17 per attachment Personnel A.1.
 - 2. Approve the termination of Mr. Jeffrey Heffner, High School Third Shift Custodian, effective August 4, 2017.
 - 3. Accept the resignation of Mrs. Kelly Pearsall, High School Guidance Counselor, with an effective date yet to be determined, per attachment Personnel A.3.

- B. Change of Status
 - 1. Professional Staff
 - a. Approve the change of building assignment for Mrs. Jennifer Snyder, Reading Specialist, from Elementary and Intermediate Schools to Elementary School effective for the 2017-18 school year.
 - 2. Long Term Substitute
 - a. Approve the change of building assignment Mrs. Laura Furman, Part Time .5 Reading Specialist Long Term Substitute, from Elementary School to Elementary and Intermediate Schools effective for the 2017-18 school year.

- C. Appointments
 - 1. Professional Staff - None
 - 2. Support Staff – None
 - 3. Long Term Substitutes
 - a. Approve the change of salary for Ms. Maegan Day, HS English Teacher (Winkelbauer) from B, Step 1 to B+24, Step 1 with an effective date retroactive to her initial start date of 8/15/2017.

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
b. Mr. Antonio Riggins	MS Gifted/Reading (Kercher)	B/Step 1 prorated	9/7/2017-EOY
 - 4. Co-Curricular
 - a. Approve a revision to the Paid Instructional (Non-Athletic) Co-Curricular appointments to include Mr. Ryan Wehr as an Environmental Camp Advisor (in place of Mr. Bentley) for a stipend of \$242.25.
 - b. Unpaid Instructional Co-Curricular Student Activity Group Advisors – None
 - c. Approve revisions to the Fall 2017 Athletic Co-Curricular and Athletic Volunteer recommendations per attachment Personnel C.4.c.
 - d. Athletic Event Staff – None
 - e. Approve the Athletic Co-Curricular Coach stipends per attachment Personnel C.4.e. with a retroactive effective date of July 1, 2017.

- D. Support Staff Substitutes

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
1. Mrs. Paige Kowolewski	Interim Athletic Secretary	\$12.75/hr	9/11/2017-TBD

 - 2. Approve the 2017-18 Support Staff Substitute:
Mrs. Paige Kowolewski

- E. Leaves – None

- F. Other Personnel Items
 - 1. Approve Mr. Jeffrey Lapp, Intermediate/Middle School Health and Physical Education Teacher, to serve as Interim Athletic Director for a stipend of \$215.00 per day effective August 21, 2017 through a date to be determined.

2. Approve a position market salary adjustment for Mr. Thomas Voelker, Assistant to the Superintendent, modifying his salary to \$120,000.00 effective September 18, 2017.
3. Approve Mrs. Michelle Thompson, MS English Teacher, to serve as a mentor to Mr. Antonio Riggins, MS Gifted/Reading Teacher (Kercher) during the 2017-18 school year for a prorated stipend of \$650.

Public Comment

Board Discussion

Roll Call

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___Mr. Rothermel ___Mr. Scheetz ___Mr. Sterner ___Mr. Tomasi

V. OTHER BUSINESS

Public Comment

Board Discussion

VI. ADJOURNMENT

Announcement of Executive Sessions

Public Comment

Board Discussion

A motion to adjourn made by _____, and seconded by _____.