



## II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT

*A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.  
Administration presentation of items for consideration.*

- A. To approve general fund bills through January 8, 2018 totaling \$1,974,246.47 per attachment Budget A.
- B. To approve food service fund bills through January 8, 2018 totaling \$24,691.21 per attachment Budget B.
- C. To accept the following Financial Reports through November 30, 2017, unless otherwise noted:
  - 1. General Fund - Revenue/Expenditures/Fund Balance – Budget C.1.
  - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
  - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
  - 4. Investment Schedule - Budget C.4.
  - 5. Student Activity & Trust Funds - Budget C.5.
  - 6. Budget Transfers – Budget C.6.
- D. SPECIAL EDUCATION/PUPIL SERVICES
  - 1. To approve an upgrade to the Read 180 Reading Program (Read 180 Universal) for students in grades 4-12 for a total cost of \$51,217.17 (50% discount), for purchase and implementation effective July 1, 2018 per attachment Budget D.1.
- E. CURRICULUM/TECHNOLOGY
  - 1. To approve the amendment with Powerschool Group, LLC, to reduce the PowerSchool Registration Signature Annual Fee unit price from \$5.11 to \$2.25 (extended price from \$7,155 to \$3,150), the year one total cost from \$11,835 to \$7,830, and the annual ongoing fees from \$7,155 to \$3,155 to be applied as a credit of \$4,005 as per Budget E.1.
- F. FACILITIES/MAINTENANCE
  - 1. To approve the purchase from Raptor Technologies, Houston, TX, the Raptor Visitor Management System including hardware (District will supply computers) and software for all three building entrances at a cost of \$5,175 (annual recurring cost after the first year estimated at \$1,620 for all three building entrances) as per Budget F.1.
- G. To approve the stipulation of settlement with the Commonwealth of Pennsylvania, Department of Human Services, to receive \$13,495.70 as settlement for the appeal of the 2013-14 school year School-Based Access Program Cost Settlement as per Budget G.
- H. To approve removal of parcel #750412550 from the delinquent real-estate tax collection submission report to the Berks Tax Claim Bureau for uncollected payments as of December 31, 2017 due to potential fraud and to allow the taxpayer to submit payment at the discount rate for the 2017-18 school year up until February 28, 2018 as per Budget H.
- I. To approve the final 2016-2017 closing budget transfers in the amount of \$184,700 per attachment Budget I.

### ***Public Comment***

### ***Board Discussion***

### ***Roll Call***

\_\_\_Mr. Bieber      \_\_\_Mrs. Grossman      \_\_\_Mr. Heydt      \_\_\_Mrs. Huhn      \_\_\_Mrs. MacMillan  
\_\_\_Mr. Rothermel      \_\_\_Mr. Scheetz      \_\_\_Mr. Sterner      \_\_\_Mr. Tomasi

**III. SUPERINTENDENT’S REPORT**

*A motion to approve the items under the Superintendent’s Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration.*

- A. Approve the proposed 2018-19 District Calendar per Superintendent A.
- B. Approve the establishment of a sick bank for a staff member per Superintendent B.

Accept the informational reports and make them part of the minutes.

Superintendent’s Report – Mr. Potteiger

Enrollment Report – Mr. Potteiger

**Public Comment**

**Board Discussion**

**Roll Call**

\_\_\_Mr. Bieber      \_\_\_Dr. Carter      \_\_\_Mrs. Grossman      \_\_\_Mrs. Huhn      \_\_\_Mrs. MacMillan  
 \_\_\_Mr. Rothermel      \_\_\_Mr. Scheetz      \_\_\_Mr. Sterner      \_\_\_Mr. Tomasi

**IV. PERSONNEL REPORT**

*A motion to approve the items under the Personnel Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration.*

- A. Resignations/Retirements/Terminations/Furloughs
  - 1. Accept the resignation of Ms. Audrey Tucker, Intermediate School Fifth Grade Teacher, at the end of the 2017-18 school year per Personnel A.1.
- B. Change of Status
  - 1. Approve a reduction in hours for Mr. Paul Gilbert, High School Art Teacher, from full time to .5 part time effective at the beginning of the second semester of the 2017-18 school year, approximately January 11, 2018.

- C. Appointments
  - 1. Professional Staff – None
  - 2. Support Staff – None
  - 3. Long Term Substitutes

	<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
a.	TBA	HS Mathematics (Tannous)	X/Step 1 prorated	1/22-4/3/2018
b.	TBA	IS Autistic Support (Panuski)	X/Step 1	1/12/2018-EOY

- 4. Co-Curricular
  - a. Paid Instructional (Non-Athletic) Co-Curricular Appointment – None
  - b. Unpaid Instructional Co-Curricular Student Activity Group Advisors:  
Appoint High School Science Teachers, Dr. Kevin Dolan and Mrs. Maryann Lambert to equally share the role of Grades 6-12 Science Department Head for the 2<sup>nd</sup> semester of the 2017-18 school year for a prorated stipend of \$352 each.
  - c. Approve Athletic Co-Curricular Appointments and Athletic Volunteers per Personnel C.4.c.
  - d. Athletic Event Staff – None
- D. Support Staff Substitutes – None

E. Leaves

1. Approve a request from Mrs. Melanie Sheetz, Middle School Life Skills Teacher, to take a maternity leave of absence beginning approximately March 19, 2018 through with an anticipated return date of May 8, 2018 per Personnel E.1.

F. Other Personnel Items

1. Approve the following professional staff members to serve as mentors to new teachers during the 2017-18 school year. A stipend of \$650 will be prorated based on the duration of the assignment.

<u>Mentor</u>	<u>New Teacher. Position. (in place of)</u>
Mrs. Colleen Dreisbach, MS Learning Support/ Reading	TBA (Panuski, 2 <sup>nd</sup> semester sabbatical)
Mrs. Jennifer Swartzentruber, HS Mathematics	TBA (Tannous, 1/22-4/3/18)

***Public Comment***

***Board Discussion***

***Roll Call***

Mr. Bieber       Dr. Carter       Mrs. Grossman       Mrs. Huhn       Mrs. MacMillan  
 Mr. Rothermel       Mr. Scheetz       Mr. Sterner       Mr. Tomasi

**V. OTHER BUSINESS**

***Public Comment***

***Board Discussion***

**VI. ADJOURNMENT**

***Announcement of Executive Sessions***

***Public Comment***

***Board Discussion***

***A motion to adjourn made by \_\_\_\_\_, and seconded by \_\_\_\_\_.***