# BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT REVISED SCHOOL BOARD MEETING AGENDA

Intermediate/Middle School Large Group Instruction Room 229 Monday, March 5, 2018 6:00 p.m.

# **CALL TO ORDER**

PLEDGE OF ALLEGIANCE						
ROLL CALL         _Mr. Bieber       _Dr. Carter       _Mrs. Grossman       _Mrs. Huhn       _Mrs. MacMilla         _Mr. Rothermel       _Mr. Scheetz       _Mr. Sterner       _Mr. Tomasi						
#newHEIGHTS Award Recipients:  Mr. David Favata, High School Guidance Counselor Mrs. Paige Kowolewski, Secretary to the Athletic Director Mrs. Colleen Dreisbach, Middle School Emotional Support Teach Mr. Daniel Mark, Intermediate and Middle School Explore Teacher						
PRESENTATIONS Library and World Language Curricula – Mrs. Mandi Kercher, Curriculum and Technology Specialist						
I. BOARD OF DIRECTORS REPORT  A motion to approve the items under the Board of Directors Report made by  and seconded by  Administration presentation of items for consideration.						
A. Dispense with the reading and accept the minutes from the Regular Board Meeting held February 5, 2018 per Board A.						
B. Approve the 2018-19 Berks County Intermediate Unit Mandated Services Budget in the amount of \$1,817,765.00 of which \$23,766.22 is Brandywine Heights' share per Board B. (There is no increase from 2017-18).						
<ul> <li>C. Approve the first reading of the following Policies per Board C.1-C.8.:</li> <li>1. 000. Local Board Procedures – Introduction</li> <li>2. 150. Programs – Title I Comparability of Services (new)</li> <li>3. 912. Community – Relations With Educational Institutions</li> <li>4. 913. Community – Nonschool Organizations</li> <li>5. 914. Community – Relations with Intermediate Unit</li> <li>6. 916. Community – Volunteers</li> <li>7. 917. Community – Parent Family Involvement</li> <li>8. 918. Community – Title I Parent Family Involvement</li> </ul>						
Accept the committee reports and make them part of the minutes.  Berks County Intermediate Unit (BCIU) – Mrs. Huhn  Berks Career and Technology Center (BCTC) – Mr. Tomasi  Berks Earned Income Tax Bureau Committee (BEITC) – Mr. Sterner  Council on Legislative Action (COLA) – Mr. Scheetz  Policy Committee – Mrs. Grossman  Strategic Planning/Goals – Mr. Scheetz  Negotiations/Compensation Committee – Mrs. Huhn						

#### **Board Discussion**

Roll Ca	ıll							
Mr	. Bieber	Dr. Carter	Mrs. Grossman	Mrs. Huhn	Mrs. MacMillan			
Mr	. Rothermel _	Mr. Scheetz	Mr. Sterner	Mr. Tomasi				
II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT  A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by								
Admini	istration present	ation of items for a	consideration.					
A.	To approve gen	eral fund bills thro	ugh March 5, 2018 totali	ing \$1,651,668.57 pe	r attachment Budget A.			
ъ	To approve foo							

- C. To accept the following Financial Reports through January 31, 2018, unless otherwise noted:
  - 1. General Fund Revenue/Expenditures/Fund Balance Budget C.1.
  - 2. Food Service Fund Revenue/Expenditure Budget C.2.
  - 3. Construction Fund Revenue/Expenditure Budget C.3.
  - 4. Investment Schedule Budget C.4.
  - 5. Student Activity & Trust Funds Budget C.5.
  - 6. Budget Transfers Budget C.6.

#### D. SPECIAL EDUCATION/PUPIL SERVICES - NONE

### E. CURRICULUM/TECHNOLOGY -

1. To approve the proposal from Edgenuity, Inc., Scottsdale, AZ, to provide 30 seats for Instructional Services Teaching Credit Recovery Summer School per Semester Course (9 weeks) at a unit price of \$150 (\$4,500 total) as per Budget E.1.

## F. FACILITIES/MAINTENANCE

- 1. To approve the bid for Janks Outdoors, LLC, West Lawn, PA, to provide lawn mowing services for the 2018 **calendar** year (total cost \$41,920) with an additional work hourly rate of \$40.00/hour as per Budget F.1.
- 2. To ratify the contract with Direct Energy Business, Iselin, NJ, to lock NYMEX natural gas commodity pricing from 7/1/2018 to 6/30/2019 at a rate of \$2.872/Dth as per Budget F.2.
- 3. To ratify the contracts with Direct Energy Business, Iselin, NJ, for natural gas transportation costs from 7/1/2018 to 6/30/2021 through proposals solicited by the Berks County Intermediate Unit at a rate of NYMEX natural gas commodity pricing -\$.219 for high volume and NYMEX +\$1.065 for low volume usage as per Budget F.3.
- 4. To approve the proposal with Communication Systems, Inc., Allentown, PA, for district-wide camera additions at a cost of \$21,649 for the 2017-18 school year through the PEPPM purchasing consortium per Budget F.4. as follows:
  - a. Elementary School \$6,610.00
  - b. Intermediate/Middle School \$11,056.00
  - c. High School \$3,983.00
- G. To re-authorize participation in the following joint purchasing cooperatives (previously board approved) as listed:
  - Berks County Intermediate Unit #14
  - Keystone Purchasing Network (KPN)
  - PEPPM Technology Bid (CSIU)
  - Buy Board Purchasing Cooperative

- National Joint Powers Alliance (NJPA)
- PA Department of General Services (COSTARS and State Contracts)
- US Communities
- National Cooperative Purchasing Alliance (NCPA)
- Lancaster Lebanon Intermediate Unit #13
- Chester County Intermediate Unit #24
- National Intergovernmental Purchasing Alliance (National IPA)
- H. To approve the contract with Gorman & Associates, P.C., Northampton, PA, to audit the general purpose financial statements and perform the audit required by the Single Audit Act of 1996 for the years ending June 30, 2018 through June 30, 2020 for a base fee of \$17,700 (no increase), Single Audit Fee of \$2,150 (no increase) and hourly rate of \$82.00 (\$7 increase) for additional services as per Budget H.
- I. To approve the product and service rate schedule with the Berks County Intermediate Unit's Office of Innovation and Technology Services for the 2018-19 school year as per Budget I.
- J. To approve a contract service agreement with the Berks County Intermediate Unit for Human Resources services from March 13, 2018 to June 30, 2019 at a yearly prorated cost of \$48,960.00 per Budget J, to be distributed prior to the meeting.
- K. To approve the purchase of a 2018 Ford F350 4x4 truck through COSTARS #25-Municipal Work Vehicles, Supplier Contract #025-018 Manderbach Ford of Temple, PA (plow and accessories supplier contract #25-053 E.M. Kutz, Inc.) at a cost of \$44,577.00 from the 2017-18 school year budget as per Budget K. (replaces 2005 F250)

Public Comment							
Board Discussion							
Roll Call							
Mr. Bieber	Dr. Carter	Mrs. Grossman	Mrs. Huhn	Mrs. MacMillan			
Mr. Rothermel	Mr. Scheetz	Mr. Sterner	Mr. Tomasi				
seconded by	the items under the Si	uperintendent's Report onsideration.	made by	, and			
•	purchase of recomme	orld Language curricula ended instructional mat	-				
B. Adopt the nev	. Adopt the newly revised K-12 Library curricula per Superintendent B.						
teacher chape	Approve the High School Field Trip Request for approximately 13 business students to travel with 3 teacher chaperones to the FBLA State Leadership Conference in Hershey PA from April 8-11, 2018 per Superintendent C.						
Superintender	national reports and ma nt's Report – Mr. Potte eport – Mr. Potteiger	ake them part of the mir	nutes.				
Emonnent K	epon – mr. roueigei						

Board Dis	cussion				
Roll CallMr. BieberMr. Rothermel		Or. Carter Mr. Scheetz	Mrs. Grossman	Mrs. Huhn Mr. Tomasi	Mrs. MacMillan
	RSONNEL REP		Personnel Report made	e by	, and seconded by
Admini	istration presenta	tion of items for	consideration.		
A.			Is. Michelle Hoppes, H	ligh School Social S	tudies Teacher, effective
B.	Change of Status	s – None			
C.	<ul><li>4. Co-Curricula</li><li>a. Paid Ins</li><li>b. Unpaid</li><li>c. Approve</li><li>per Pers</li></ul>	f – None Substitutes – None ar tructional (Non-A Instructional Co- e revisions to the onnel C.4.c.	Athletic) Co-Curricular A	vity Group Advisors - icular Appointments	- None and Athletic Volunteers
D.	Support Staff Su <u>Name</u> 1. Ms. Amanda	<u>]</u>	Position Nurse Substitute (RN)	<u>Rate</u> \$22.00/hr	Effective pending clearances
E.	Leaves – None				
F. <i>Public</i>	Other Personnel Comment	Items – None			
Board I	Discussion				
	all  Bieber  Rothermel	Dr. Carter Mr. Scheetz	Mrs. Grossman Mr. Sterner	Mrs. Huhn Mr. Tomasi	Mrs. MacMillan
Public	R BUSINESS Comment Discussion				
Annou Public	URNMENT ncement of Exect Comment Discussion	utive Sessions			
A motic	on to adjourn ma	de by	, and se	conded by	