



**Public Comment**

**Board Discussion**

**Roll Call**

\_\_\_Mr. Bieber      \_\_\_Dr. Carter      \_\_\_Mrs. Grossman      \_\_\_Mrs. Huhn      \_\_\_Mrs. MacMillan  
\_\_\_Mr. Rothermel      \_\_\_Mr. Scheetz      \_\_\_Mr. Sterner      \_\_\_Mr. Tomasi

**II. BUDGET/FINANCE/PROPERTY/TRANSPORTATION REPORT**

*A motion to approve the items under the Budget/ Finance/ Property/ Transportation Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

*Administration presentation of items for consideration.*

- A. To approve general fund bills through April 9, 2018 totaling \$2,571,824.69 per attachment Budget A.
- B. To approve food service fund bills through April 9, 2018 totaling \$23,827.26 per attachment Budget B.
- C. To accept the following Financial Reports through February 28, 2018, unless otherwise noted:
  - 1. General Fund - Revenue/Expenditures/Fund Balance – Budget C.1.
  - 2. Food Service Fund - Revenue/Expenditure – Budget C.2.
  - 3. Construction Fund - Revenue/Expenditure – Budget C.3.
  - 4. Investment Schedule - Budget C.4.
  - 5. Student Activity & Trust Funds - Budget C.5.
  - 6. Budget Transfers – Budget C.6.
- D. SPECIAL EDUCATION/PUPIL SERVICES
  - 1. To continue the agreement with Therapy Source, Plymouth Meeting, PA, to supply speech therapy services for an additional one year term effective February 26, 2018 at a cost of \$76.00/hour as per Budget D.1.
  - 2. To ratify the agreement with New Story Schools and Services, Wyomissing, PA, to provide educational services for a district student per their individualized education plan beginning March 12, 2018 and ending June 7, 2018 or the last day according to the calendar at a rate of \$280/day as per Budget D.2.
  - 3. To approve the addendum to an agreement between the parents of a district student and the District to include extended school year 2018 costs and services as per Budget D.3.
- E. CURRICULUM/TECHNOLOGY
  - 1. To approve the Service Level Agreement with the Berks County Intermediate Unit for the eSchoolPlus and IEPPlus student management and special education application services for the 2018-19 school year at a cost of \$6,910 plus \$13.55/student for eSchoolPlus and \$6,506 plus \$3.10/student for IEPPlus as per Budget E.1.
  - 2. To approve the agreement with West Interactive Services Corporation d/b/a SchoolMessenger to provide online community communications services for a 48 month period beginning 7/1/2018 at an annual cost of \$1.40 per student (estimated amount of \$2,100) and a \$750 implementation fee as per Budget E.2.
- F. FACILITIES/MAINTENANCE
  - 1. To approve the proposal of \_\_\_\_\_ to provide a district-wide VOIP (voice over internet protocol) telephone system upgrade at a cost of \_\_\_\_\_ as per the \_\_\_\_\_ purchasing consortium.
  - 2. To accept the donation from Spectrum Industries, King of Prussia, PA of miscellaneous office furniture at an estimated value of \$12,710 as per Budget F.2.

- G. To approve the list of district fund depositories for the remainder of the 2017-18 school year and for the 2018-19 school year as follows:
  - Fulton Bank
  - Huntingdon Valley Bank
  - Pennsylvania School District Liquid Asset Fund (PSDLAF)
  - WSFS Bank
  
- H. To approve the Berks Career & Technology Center (BCTC) General Fund Proposed Operating Budget for the 2018-19 school year at a total proposed cost of \$602,083 (\$584,936 member district share and \$17,147 estimated special needs share) as per Budget H.

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 Mr. Rothermel       Mr. Scheetz       Mr. Sterner       Mr. Tomasi

**III. SUPERINTENDENT’S REPORT**

*A motion to approve the items under the Superintendent’s Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

***Administration presentation of items for consideration.***

- A. Approve the second reading and adopt the newly revised K-12 World Language curricula Latin, German I-IV, Spanish I-IV) and authorize the purchase of recommended instructional materials for 2018-19 implementation in per Superintendent A.
  
- B. Approve the second reading and adopt the revised K-12 Library curricula per Superintendent B.
  
- C. Approve the first reading of the revised Grades 6-12 English Language Arts curricula per Superintendent C.
  
- D. Authorize administration to submit an application for use of an Act 80 Exception for October 9, 2017 and apply the day to the currently approved 2017-18 school calendar in order for twelfth grade students to meet the minimum day requirements for graduation.
  
- E. Approve a Summer Reading Program for students in K-3 from June 18 - July 19 (Monday to Thursday) funded through a United Way Summer Learning Grant per Superintendent E.

Accept the informational reports and make them part of the minutes.

Superintendent’s Report – Mr. Potteiger

Enrollment Report – Mr. Potteiger

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 Mr. Rothermel       Mr. Scheetz       Mr. Sterner       Mr. Tomasi

#### IV. PERSONNEL REPORT

A motion to approve the items under the Personnel Report made by \_\_\_\_\_, and seconded by \_\_\_\_\_.

*Administration presentation of items for consideration.*

A. Resignations/Retirements/Terminations/Furloughs

1. Accept the resignation of Mrs. Susan Kristan, Substitute Nurse, effective March 1, 2018 per Personnel A.1.

B. Change of Status – None

C. Appointments

1. Professional Staff

Approve the recommendation for the following Long Term Substitute Teachers currently filling vacancies be appointed to contracted Temporary Professional Employees as of April 9, 2018:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
a. Ms. Maegan Day	HS English Teacher	B+24, Step 1	4/9/2018
b. Ms. Laura Furman	ES .5 Title I Reading	M, Step 1	4/9/2018
c. Ms. Samantha Mclean	HS Life Skills	B, Step 1	4/9/2018
d. Ms. Carly Tunnell	ES First Grade Teacher	B, Step 1	4/9/2018
e. Mrs. Sara Vaccaro	ES .5 Music Teacher	M, Step 1	4/9/2018
f. Mrs. Corey (Trego) Zimmerman	ES Learning Support Teacher	M, Step 2	4/9/2018

2. Support Staff – None

3. Long Term Substitutes

- a. Mr. Matthew Born                      HS .5 Social Studies (Hoppes)    B, Step 1    pending clearances/TBA

4. Co-Curricular

- a. Paid Instructional (Non-Athletic) Co-Curricular Appointment – None
- b. Unpaid Instructional Co-Curricular Student Activity Group Advisors – None
- c. Approve revisions to the Spring Athletic Co-Curricular Appointments and Athletic Volunteers per Personnel C.4.c.
- d. Approve revisions to the Spring Athletic Event Staff per Personnel C.4.d.

D. Support Staff Substitutes – None

E. Leaves

1. Approve a request from Mrs. Melanie Sheetz, Middle School Life Skills Teacher, to adjust/extend her maternity leave of absence from February 28 through April 27, 2018 (42 days) per Personnel E.1.  
*Note: Mrs. Sheetz's maternity leave request was previously approved on January 15, 2018 (37 days) March 19 through May 8, 2018.*
2. Approve the request from Mrs. Jennifer Snyder, K-5 Title I Reading Specialist, for a professional development sabbatical leave of absence during the first semester of the 2018-19 school year as attached and marked Personnel E.2.  
*Notes: Mrs. Snyder is currently out on a previously approved professional development sabbatical leave of absence during the second semester of the 2017-18 school year. Sabbatical requests adhere to Board Policy 338 which specifies teachers earn half of their normal salary and full health benefits while on sabbatical leave.*

F. Other Personnel Items

1. Approve the request from Ms. Pam Karom, Elementary School Library Aide, to use eight unpaid days from August 21-24 and August 27-30, 2018 per Personnel E.1.
2. Approve the following professional staff members to serve as mentors to new teachers during the 2017-18 school year. A stipend of \$650 will be prorated based on the duration of the assignment.  

<u>Mentor</u>	<u>New Teacher. Position, (in place of)</u>
Mrs. Lisa Ehrets, HS Social Studies	Mr. Matthew Born (Hoppes), .5 LTS HS Social Studies

*Public Comment*

*Board Discussion*

*Roll Call*

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**V. OTHER BUSINESS**

*Public Comment*

*Board Discussion*

**VI. ADJOURNMENT**

*Announcement of Executive Sessions*

*Public Comment*

*Board Discussion*

*A motion to adjourn made by \_\_\_\_\_, and seconded by \_\_\_\_\_.*

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**PRESENTATION**

Budget Work Session – Mr. Brian Pawling