

**OFFICIAL PROCEEDINGS
OF THE
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

March 5, 2018

The Regular Meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 6:03 p.m. by President Bryan Rothermel.

The meeting opened with Pledge of Allegiance.

Board Secretary called the roll:

<u>✓</u> Mr. Bieber	<u>✓</u> Dr. Carter	<u>✓</u> Mrs. Grossman
<u>✓</u> Mrs. Huhn	<u>✓</u> Mrs. MacMillan	<u>✓</u> Mr. Rothermel
<u>✓</u> Mr. Scheetz (6:03-8:10 p.m.)	<u>✓</u> Mr. Sterner	<u>✓</u> Mr. Tomasi (6:11 p.m.)

Administration Present:

- ✓ Mr. Andrew Potteiger, Superintendent
- ✓ Mrs. Stacey Carpenito, High School Assistant Principal
- ✓ Mr. Matthew Dziunycz, Intermediate/Middle School Assistant Principal
- ✓ Mr. Robert Farina, Intermediate/Middle School Principal
- ✓ Mr. Scott Geist, Director of Athletics
- ✓ Mrs. Carolyn Hanych, Director of Brandywine Virtual Academy
- ✓ Ms. Stephanie Kelly, Elementary School Principal
- ✓ Mr. Brian Pawling, Business Manager/Board Secretary
- ✓ Mrs. Dulcie Rothermel, Director of Pupil Services
- ✓ Mr. Thomas Voelker, Assistant to the Superintendent
- ✓ Mr. Michael Wetzel, Director of Buildings and Grounds
- ✓ Mr. Josh Ziatyk, High School Principal

Solicitor: Mr. James Mancuso, Esquire

Student Board Representatives: McGuire Galing, Tayler Roberts, and Emma Trumbauer

Visitors: Mandi Kercher (staff), James Rine Strohecker (staff), Nancy Hearn (staff), Daniel Mark (staff), Karie Wagner, Wendy Pristash (staff), Colleen Dreisbach (staff), Jennifer Johnson (staff), Paige Kowolewski (staff), Marie Ballantyne (staff).

Mr. Rothermel, Mr. Potteiger, Mr. Farina, Mr. Ziatyk and Mr. Geist presented the #newHEIGHTS Awards to outstanding employees nominated by their peers. February recipients were Mr. David Favata, High School Guidance Counselor (absent), and Mrs. Paige Kowolewski, Secretary to the Athletic Director. March recipients were Mrs. Colleen Dreisbach, Middle School Emotional Support Teacher, and Mr. Daniel Mark, Intermediate and Middle School Explore Teacher. Mr. Rothermel read the nomination comments for each recipient and Administrators shared personal accolades about each employee.

Mrs. Mandi Kercher, Curriculum and Technology Specialist, presented overview of newly written Library and World Language Curricula. Mrs. Pristash, Mrs. Hearn, Mrs. Johnson and Mrs. Ballantyne were present as curriculum writers.

Mr. Bieber asked about introducing languages to students before eighth grade. A discussion of our world language goals ensued and included questions and comments from Mrs. Huhn, Mr. Rothermel, and Mr. Scheetz regarding reasons behind our approach and financial feasibility of introducing languages at an earlier grade. Mr. Potteiger and Mrs. Kercher referenced the overview of the presentation as support of our World Language district goals. Mrs.

Huhn encouraged teachers not to hesitate presenting new ideas. The Library and World Language curricula is available in draft form on the website and in Mr. Voelker's office for review over the next 30 days. The recommendation at this time is that the board review for approval. After review, it will be recommended that the School Board of Directors officially adopt the curriculum at the April 9, 2018 School Board meeting.

BOARD OF DIRECTORS REPORT

A motion was made by Mr. Scheetz and seconded by Mr. Tomasi to approve the Board of Directors Report.

A. Approval of Minutes Dispense with the reading and accept the minutes from the Regular Board Meeting held February 5, 2018 per attachment Board A.

B. 2018-19 Berks County Intermediate Unit Mandated Services Budget

Approve the 2018-19 Berks County Intermediate Unit Mandated Services Budget in the amount of \$1,817,765.00 of which \$23,766.22 is Brandywine Heights' share per Board B. *(There is no increase from 2017-18).*

C. First Reading of Policies

Approve the first reading of the following Policies per Board C.1-C.8.:

1. 000. Local Board Procedures – Introduction
2. 150. Programs – Title I Comparability of Services (new)
3. 912. Community – Relations With Educational Institutions
4. 913. Community – Nonschool Organizations
5. 914. Community – Relations with Intermediate Unit
6. 916. Community – Volunteers
7. 917. Community – Parent Family Involvement
8. 918. Community – Title I Parent Family Involvement

Mr. Potteiger reviewed each policy and spoke about recommended revisions. Mr. Potteiger and Mr. Pawling clarified the language used to refer to non-school organizations, noting scholarship funds require board approval and by-laws. Upon brief discussion of Policy 914 Relations with Intermediate Unit, Mr. Mancuso will follow up with guidance on the level of detail included in BCIU service agreements. Review of Policy 916 Volunteers yielded discussion on athletic volunteers and clarification of the volunteer requirements and approval process for athletics as well as procedures in place for unpaid assistants (those who volunteer one time or on an infrequent basis).

Mr. Potteiger explained the Family Involvement Policy and Parent Compact requirements of Title I Federal Programs and our district efforts to include parents in the educational process. Mr. Voelker elaborated on the unique set of mandates associated with federal program funds and highlighted two recent successful audits of our Title I program due to the hard work and dedication of our Title I teachers.

Accept the committee reports and make them part of the minutes.

Student Board Representatives – McGuire Galing, Taylor Roberts and Emma Trumbauer reported on recent and upcoming events at each school building.

Berks County Intermediate Unit (BCIU) – Mrs. Huhn submitted the following report for the meeting held on February 15, 2018:

- Board Member, Student, and Staff Recognition:
 - Seated new Board Member from Tulpehocken Area School District (Daniel Steinhauer)
 - Acknowledged the contributions of CIO Bill Miller who is retiring after 12 years of service
- Personnel:
 - 3 (free) billboards will be used to recruit for bus drivers and teacher's assistants
 - Approved 4 retirements and 5 resignations
- Financial / Budget:
 - Reviewed Governor Wolf's proposed PA State Budget which reflects a 3.1% increase (\$1 Billion) over last year
 - \$27 million (17.4% increase) for child care services
 - \$100 million (1.7% increase) for Basic Education Funding
 - \$20 million (1.8% increase) for Special Education Funding
 - \$30 million (17.4% increase) for Pre-K Counts

- \$263 million (11.6% increase) for school employees' retirement (PSERS)
 - \$24.8 million (5% increase) for school employees' Social Security
 - \$50 million investment in "PA Smart" for job training and workforce development, focused on STEM, computer science education, and career/technical education, apprenticeships, and industry partnerships
- Reviewed and accepted annual Audit by Herbein & Company. No findings. Excellent audit.
- Program Updates:
 - E-rate Services – under evaluation. Key staff member is planning to retire; only 8 Districts use this service currently. There was a brief discussion about BHASD eRate services, as these services may not be available in the near future through the BCIU. Mr. Pawling explained the differences between Category 1 and 2 eRate and how the district has pursued eRate services independent of BCIU.
 - Project SEARCH – a 1-year school-to-work program for graduating students with disabilities. Had piloted at DEKA from 2010-2016. Upcoming program will be hosted at Penn State Health St. Joseph downtown Reading campus
- Operations / Technology:
 - Approved an agreement for the provisioning of commodity internet services for \$.27 per Mbps. (pre- E-rate discount)
 - Approved new Technology Products/Services Rate Schedule for July 1, 2018 – June 30, 2019.
- Important Dates:
 - Thursday, 3/22 – Keeping Kids Safe Symposium @ Inn at Reading. 9-12noon OR 6-9:00pm. Topic = Cyber Safety & Social Media. Target audience = parents/community members & educators.
 - Tuesday, 3/27 – quarterly All Hazards Planning Meeting
 - Tuesday, 4/24 – Annual BCIU Convention @ Reading Muhlenberg CTC, beginning @ 5:30 pm. Keynote speaker is PA Department of Education Secretary Pedro Rivera (and possibly Governor Wolf)
- The next meeting of BCIU Board of Directors will be held on Thursday, March 15, 2018.

Berks Career and Technology Center (BCTC) – Mr. Tomasi reported on the meeting held on February 28, 2018:

- Campus Tour West Campus - Electrical Operations Program
 - Spoke with educators and students regarding program curriculum
 - Students showcased the program and spoke of their current projects
- SAC Approval of the Proposed BCTC 2018-2019 General Budget
- Update of the Snow Make-up Days
- Educational Foundation Status Report: Mr. Reedy
- ISO 9001: 2015 Audit Report
- Ratification and Approval of Bills
- Acceptance and Approval of Financial Reports
 - General Fund
 - Capital Reserve Fund
 - Activity Fund
 - Cafeteria Fund
- Communications
 - January 25th, 2018, informed by Fiscal Management Specialist, Office of Vocational Rehabilitation (OVR) Audit for BCTC for year ending 2016 - no negative findings
- BCTC Reports
 - West Campus Report – Mr. Hanson
 - All 23 Health and Technology-All 23 CNA students passed tests and received certification.
 - New Advertising Posters Showcasing Program designed by a advertising student
 - East Campus Report – Mr. Wilson
 - East Auto Show – 2 students placed at State Level – Received scholarships of \$91K
 - Dinner PDE- Recognized/Awards – NOCTI for highest achievement - one of twelve schools in PA
 - House Project moving along – framing out house, porch, roof trusses placed. Expect to be weather tight by end of school year.
 - Hosted Exeter Transition Coordinator and Life Skills Elementary Students. Spent the morning with Cosmetology program – got manicures and Culinary Arts – ate lunch. Coming back to spend time with dental program on oral health
 - Student Honors – Student of the Quarter – East and West Campus

- 7 Students from BHASD recognized. Mr. Potteiger will send congratulatory letters to each.
 - › Clay Wenner – Advertising Art & Designing Technology
 - › Andrew Troyer – Engineering Technologies
 - › Nicholas Strunk – IT Programming
 - › Daniel Bliss – Auto Technology II
 - › Jacob Brown – Heavy Equipment
 - › Katie Miller – Service occupations
 - › Kaylyn Swoyer – Sports Medicine and Rehabilitative Therapy
- Committee Reports
 - Finance Committee – Accepted BCTC General Fund Proposed Operating Budget for 2018 -2019 in the amount of \$18,244,452 and distribute to participating school districts for review and approval.
- Negotiation Committee – Report of Negotiation Committee meetings February 1 and 22, 2018
- The next JOC meeting is scheduled for March 21, 2018.

Berks Earned Income Tax Collection Bureau (BEITC) – Mr. Sterner – No Report. The next meeting is scheduled for March 29, 2018.

Policy Committee – Mrs. Grossman reported that we have the first reading of six revised/updated policies in the community (900) category. We also have the first reading of a new policy regarding Title 1 comparability of services, which is mandated for schools receiving Title 1 funding.

Council on Legislative Action (COLA) – Mr. Scheetz and Mr. Potteiger reported on the meeting held on February 22, 2018:

State Budget Overview | Advocacy Efforts – Carl Blessing, BCIU Assistant Executive Director and CFO, introduced the presenters from PASBO: Jay Himes, CAE, Executive Director; and Hannah Barrack, J.D., Director of Advocacy.

Mr. Himes gave credit to the group, saying that the Berks County COLA is a model of what they are trying to accomplish. He began his state budget overview by stating that there is optimism that the budget will be completed “on time” this year, reminding everyone that it is an election year, and it is the time to get the budget done and keep out of controversy.

Governor Wolf’s 2018-2019 budget proposal has not generated a significant amount of pushback since he delivered the budget address on February 6. There are still questions about the shale tax component related to its revenue numbers and how most of the dollars proposed for career and technical education would be driven out. It appears that the administration is still working on details in these areas. Upcoming budget hearings might provide some clarity on these issues and others.

Mr. Himes then turned the presentation over to Hannah Barrick, J.D. to review the complicated budget process. She stated that Governor Wolf continues to show his support of education. There is a proposed increase of \$100 million, but that is outstripped by increased costs. There is really \$86 million being distributed and the new formula is impacting the dollars received.

She told the group there are a number of things to keep in mind when working on school district budgets:

- Do not rely on the numbers on the 2018-2019 spreadsheets. The numbers are constantly changing as some elements will be updated.
- The 2018-2019 BEF formula will use 2016 census data. Poverty percentages have a great impact on the dollars received.
- Multipliers in the formula are important, i.e., look at the number of charter schools, median household income index (in relation to state median).
- It is important to understand data factors and how they are moving year to year.

Mr. Himes then reviewed Special Education Funding. He stated that he considered the SEF to be a good formula – it just needs funding.

- The formula is straightforward.
- Act 16 Data – Data is reported annually to PDE by school districts through the Act 16 report through PIMS. It is important to have accurate data that gets reported on time. This will greatly affect special education funding.
- The information you are getting now is going to change.
- 2014-2015 is being used as the base year and the children count now becomes a part of the formula. Weighted student count drives the formula.
- Erie is an exception to the formula.

Other highlights:

- A \$40 million increase is proposed in early childhood education; \$30 million for Pre-K Counts; \$10 million for Head Start.
- Transportation is flat-funded in the budget proposal. Make sure in reporting that you do everything you can to maximize reimbursement.
- 10% funding across the state is going into retirement (10% in total, not net expense).
- The Governor is proposing a “PAsmart” initiative (\$50 million), a phased approach to strengthening workforce development efforts at multiple state agencies while aligning their work with K-12 and higher education.
- If there is anything that is going to change in the budget, it will probably be around school safety.

Additional details about the Governor’s budget proposal, basic education funding, special education funding, PAsmart, and the proposed Ready to Learn Block Grant are included in the PowerPoint and State Budget Informational Summary reviewed at the meeting (attached and included with the meeting notes).

Congressional Redistricting – Following the PA Supreme Court decision that the current Congressional maps are unconstitutional, the task remains for a new congressional map to be drawn. Hannah Barrick stated that this has created much controversy and is a completely unfinished issue. The intent was for the new map to be used in the May 15 primary.

Senate Bill 2 – Education Savings Accounts (School Vouchers) – Dr. Hackman stated that Senate Bill 2, sponsored by Senator John DiSanto (Dauphin and Perry), if passed, would be a tremendous drain on education dollars. Many schools are adopting resolutions against this bill. A copy of a memo to the PA General Assembly from “Education Stakeholders and Interested Parties” was included in packets with additional information. The memo was a collaborative effort by many professional groups, i.e., American Federation of Teachers, PAIU, PASA, PASBO, PSBA, etc. Dr. Hackman offered her appreciation to PASBO and the other organizations for coming together on the Senate 2 issue. Participants were asked to use this information to contact legislators.

House Bill 1213 is also of concern to schools. This bill, as introduced, severely restricts the ability of taxing districts to engage in assessment appeals, making it difficult for a taxing district to challenge the assessment of an undervalued property. An amendment caucused by the House more recently would essentially eliminate taxing body appeals of property assessment, at the benefit to commercial properties and at the expense of homeowners, and put the burden on school districts to prove assessments do not violate the PA Constitution.

Strategic Planning/Goals – Mr. Scheetz – No report.

Negotiations/Compensation Committee – Mrs. Huhn. No report. There is a meeting scheduled for March 14, 2018.

Mr. Rothermel asked for comments from Board members and the public. There were no comments.

Roll call was taken to accept the Board of Directors Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Grossman Y Mrs. Huhn ___ Mrs. MacMillan
Y Mr. Rothermel Y Mr. Scheetz Y Mr. Sterner Y Mr. Tomasi

Motion Carried – 8 Yeas/1 Absent

BUDGET/FINANCE/PROPERTY/TRANSPORTATION

A motion was made by Mr. Tomasi and seconded by Mr. Bieber to approve the Budget/ Finance/ Property/ Transportation Report. Mrs. Huhn requested that Item K. Truck Purchase be voted on separately.

A. General Fund Bills

To approve general fund bills through March 5, 2018 totaling \$1,651,668.57 per attachment Budget A.

B. Food Service Fund Bills

To approve food service fund bills through March 5, 2018 totaling \$25,583.34 per attachment Budget B.

C. Financial Reports

To accept the following Financial Reports through January 31, 2018, unless otherwise noted:

1. General Fund - Revenue/Expenditures/Fund Balance – Budget C.1.
2. Food Service Fund - Revenue/Expenditure – Budget C.2.
3. Construction Fund - Revenue/Expenditure – Budget C.3.
4. Investment Schedule - Budget C.4.
5. Student Activity & Trust Funds - Budget C.5.
6. Budget Transfers – Budget C.6.

D. Special Education/Pupil Services – None

E. Curriculum/Technology

1. To approve the proposal from Edgenuity, Inc., Scottsdale, AZ, to provide 30 seats for Instructional Services Teaching Credit Recovery Summer School per Semester Course (9 weeks) at a unit price of \$150 (\$4,500 total) as per Budget E.1.

F. Facilities/Maintenance

1. To approve the bid for Janks Outdoors, LLC, West Lawn, PA, to provide lawn mowing services for the 2018 calendar year (total cost \$41,920) with an additional work hourly rate of \$40.00/hour as per Budget F.1.
2. To ratify the contract with Direct Energy Business, Iselin, NJ, to lock NYMEX natural gas commodity pricing from 7/1/2018 to 6/30/2019 at a rate of \$2.872/Dth as per Budget F.2.
3. To ratify the contracts with Direct Energy Business, Iselin, NJ, for natural gas transportation costs from 7/1/2018 to 6/30/2021 through proposals solicited by the Berks County Intermediate Unit at a rate of NYMEX natural gas commodity pricing -\$0.219 for high volume and NYMEX +\$1.065 for low volume usage as per Budget F.3.
4. To approve the proposal with Communication Systems, Inc., Allentown, PA, for district-wide camera additions at a cost of \$21,649 for the 2017-18 school year through the PEPPM purchasing consortium per Budget F.4. as follows:
 - a. Elementary School - \$6,610.00
 - b. Intermediate/Middle School - \$11,056.00
 - c. High School - \$3,983.00

G. Joint Purchasing Cooperatives

To re-authorize participation in the following joint purchasing cooperatives (previously board approved) as listed:

- Berks County Intermediate Unit #14
- Keystone Purchasing Network (KPN)
- PEPPM Technology Bid (CSIU)
- Buy Board Purchasing Cooperative
- National Joint Powers Alliance (NJPA)
- PA Department of General Services (COSTARS and State Contracts)
- US Communities
- National Cooperative Purchasing Alliance (NCPA)
- Lancaster Lebanon Intermediate Unit #13
- Chester County Intermediate Unit #24
- National Intergovernmental Purchasing Alliance (National IPA)

H. Audit Services

To approve the contract with Gorman & Associates, P.C., Northampton, PA, to audit the general purpose financial statements and perform the audit required by the Single Audit Act of 1996 for the years ending June 30, 2018 through June 30, 2020 for a base fee of \$17,700 (no increase), Single Audit Fee of \$2,150 (no increase) and hourly rate of \$82.00 (\$7 increase) for additional services as per Budget H.

I. BCIU Technology Services

To approve the product and service rate schedule with the Berks County Intermediate Unit’s Office of Innovation and Technology Services for the 2018-19 school year as per Budget I.

J. BCIU Human Resources Services

To approve a contract service agreement with the Berks County Intermediate Unit for Human Resources services from March 13, 2018 to June 30, 2019 at a yearly prorated cost of \$48,960.00 per Budget J, to be distributed prior to the meeting.

K. Truck Purchase

To approve the purchase of a 2018 Ford F350 4x4 truck through COSTARS #25-Municipal Work Vehicles, Supplier Contract #025-018 Manderbach Ford of Temple, PA (plow and accessories supplier contract #25-053 E.M. Kutz, Inc.) at a cost of \$44,577.00 from the 2017-18 school year budget as per Budget K. (replaces 2005 F250)

Mr. Pawling briefly presented items in the report and provided clarification on several questioned items. There was discussion on lawn care services, district camera installation and joint purchasing opportunities.

Members of the board discussed the purchase of a new 2018 Ford F350, including reasons for the purchase in this year’s budget, pros and cons of purchasing new versus used. Mr. Pawling explained the timing of the purchase within this year’s budget to ensure pricing and that the truck is a long term investment.

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve Items A.-J. of the Budget/Finance/Property/Transportation Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Grossman Y Mrs. Huhn ___Mrs. MacMillan
Y Mr. Rothermel Y Mr. Scheetz Y Mr. Sterner Y Mr. Tomasi

Motion Carried – 8 Yeas/1 Absent

Roll call was taken to approve Item K. Truck Purchase of the Budget/Finance/Property/Transportation Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Grossman N Mrs. Huhn ___Mrs. MacMillan
Y Mr. Rothermel Y Mr. Scheetz Y Mr. Sterner Y Mr. Tomasi

Motion Carried – 7 Yeas/1 Nay/1 Absent

SUPERINTENDENT’S REPORT

A motion was made by Mr. Bieber and seconded by Mr. Sterner to accept the Superintendent’s Report.

A. First Reading of K-12 World Language Curricula

Approve the first reading of the newly revised K-12 World Language curricula (Latin, German I-IV, Spanish I-IV) and authorize the purchase of recommended instructional materials for implementation in 2018-19 per Superintendent A.

B. First Reading of K-12 Library Curricula

Approve the first reading of the revised K-12 Library curricula per Superintendent B.

C. Field Trip Request

Approve the High School Field Trip Request for approximately 13 business students to travel with 3 teacher chaperones to the FBLA State Leadership Conference in Hershey PA from April 8-11, 2018 per Superintendent C.

Accept the informational reports and make them part of the minutes.

Superintendent’s Report – Mr. Potteiger
Enrollment Report – Mr. Potteiger

Mr. Potteiger provided an update on the Safety Symposium and Safety Survey for students as a way for their concerns to be voiced on March 14, 2018. Students will be invited to a panel discussion led by Senator Schwank, Detective Beohm, Mr. Rothermel and Mr. Potteiger to address student safety concerns. This event will be held at the High School and Live Streamed for community and Middle School students who wish to watch.

Mrs. Huhn asked what disciplinary measures are planned for those students who may choose to leave the school building on March 14, 2018. Mr. Ziatyk and Mr. Potteiger are in the process of exploring appropriate consequences

connected to the student code of conduct. Once decided, Mrs. Huhn requested that the district clearly communicate to Board, parents and students what the disciplinary actions will be prior to March 14, 2018.

Mr. Geist shared five wrestlers qualified for states and three swimmers participated in districts. He shared that the Parent Advisory Committee will meet for a second time next week, and after the meeting he will coordinate the first Student and Coach Advisory Committee meetings.

Mr. Ziatyk provided update on GPA research committee including information on scheduling requirements that need to be met, credit counts and scheduling additional meetings.

Mr. Voelker explained that HIG has assigned a liaison to provide a better customer service experience for us. The liaison is supporting our techs in ensuring help desk tickets are resolved quickly and efficiently. The importance of the help desk ticket system has been reinforced to HIG technicians as well as district employees.

Mr. Potteiger shared informative information about education funding from Pennsylvania Association of Rural and Small Schools (PARSS).

Mrs. Huhn inquired if there should be a policy in place regarding Board approval for athletic overnight field trips, as well. Current procedures will be reviewed by Athletic Department, High School and district Administrators and shared at a future meeting.

Mr. Rothermel asked for comments from Board members and the public. There were no comments.

Roll call was taken to approve the Superintendent’s Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Grossman Y Mrs. Huhn ___ Mrs. MacMillan
Y Mr. Rothermel ___ Mr. Scheetz Y Mr. Sterner Y Mr. Tomasi

Motion Carried – 7 Yeas/2 Absent

PERSONNEL REPORT

A motion was made by Mrs. Huhn and seconded by Mr. Bieber to accept the Personnel Report.

A. Resignations/Retirements/Terminations/Furloughs

- 1. Accept the resignation of Ms. Michelle Hoppes, High School Social Studies Teacher, effective March 16, 2018 per Personnel A.

B. Change of Status - None

C. Appointments

- 1. Professional Staff – None
- 2. Support Staff – None
- 3. Long Term Substitutes – None
- 4. Co-Curricular
 - a. Paid Instructional (Non-Athletic) Co-Curricular Appointment – None
 - b. Unpaid Instructional Co-Curricular Student Activity Group Advisors – None
 - c. Approve Spring Athletic Co-Curricular Appointments and Athletic Volunteers per Personnel C.4.c.
 - d. Approve Spring Athletic Event Staff per Personnel C.4.d.

D. Support Staff Substitutes

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
1. Ms. Amanda Estrada	Nurse Substitute (RN)	\$22.00/hr	pending clearances

E. Leaves – None

F. Other Personnel Items – None

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve the Personnel Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Grossman Y Mrs. Huhn ___ Mrs. MacMillan
Y Mr. Rothermel ___ Mr. Scheetz Y Mr. Sterner Y Mr. Tomasi

Motion Carried – 7 Yeas/2 Absent

OTHER BUSINESS

Mr. Sterner suggested that the district do more to recognize exceptional students/accomplishments in group/public setting such as a pep rally. Mrs. Grossman commended administration for their efforts to recognize students, specifically on social media. Mr. Potteiger referenced the district’s established Athletic Recognition Plan. Mr. Bieber recommended bringing pep rallies back. Mr. Sterner agreed stating that seeing the accomplishment of others may encourage more students to participate and achieve greatness. Mr. Potteiger spoke to the time restraints/limited schedule during the school day to hold such events. Mr. Sterner encouraged the district to prioritize this time somehow.

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

ADJOURNMENT

A motion was made by Mrs. Huhn and seconded by Mrs. Grossman to adjourn the meeting at 8:47 p.m.
Motion Carried

Approval Date

Brian Pawling, Board Secretary
Katharine Ege, Recording Secretary
Maria Winkler, Alternate Recording Secretary