

# Brandywine Heights Area School District

Elementary School • 445 West Barkley St., Tipton, PA 19562  
610-682-5171 phone • 610-682-5176 fax • email: stekel@bhasd.org



**Stephanie Kelly**  
Principal

## **Kindergarten Registration**

**Welcome to the first steps of your child's elementary education!**

**Step 1:** Please visit our school website ([www.bhasd.org](http://www.bhasd.org)) and click the icon for Kindergarten Registration: **PowerSchool**. PowerSchool is our digital paperwork collection system. Please take the time to fill out the online enrollment forms. Once completed, you will receive a confirmation email.

*If you do not have access to the internet to fill out PowerSchool, please contact the Pupil Services office at 610.899.5281. You will be able to set up an appointment to fill out PowerSchool in their office.*

**Step 2:** Please call the elementary school office to set up an appointment to meet with Mrs. Julie Umberger, Elementary Principal's Secretary at 610.682.5171. This will be a record gathering session and will take approximately 15-20 minutes. Please take the time to gather the following:

1. **Proof of age** – original birth, hospital, passport, or adoption decree
2. **An up-to-date immunization record** - Required immunizations need to be administered prior to the first day of school. Our school nurse will notify you if any immunizations are due.
3. **Proof of residency** (one of the four items listed below)
  - Rental Agreement
  - Agreement of Sale
  - If you are a homeowner – A copy of your real estate taxes.
  - If you live with relatives (i.e. parents, grandparents, etc.)\_- a copy of their real estate tax bill (if they own their home) or a copy of their lease agreement (if they rent/lease their home) AND a notarized statement of residency.
  - 2 utility bills dated within the past 45 days.
4. **Any court orders regarding custody or restricted access.**

We thank you for your time and cooperation in gathering this paperwork necessary for registering your child. During your meeting time, you will have the opportunity to discuss any concerns or questions you may have regarding kindergarten. Please call the office if you have any questions completing the online enrollment or gathering records necessary.

**Step 3:** Kindergarten Screening- Your child will have the opportunity to meet the Kindergarten teachers, 'sample' the Kindergarten experience and allow our Kindergarten team to get to know your son/daughter. A kindergarten screening/readiness test will be used to help our staff assure heterogeneous classroom groupings and provide a brief snap shot of the student's abilities. We realize that a variety of factors influence the results of this screening (new environment, new faces, new friends, etc.) so it is used as a general guide, not as eligibility criteria or to create ability groupings. Parents will learn about our Kindergarten program, curriculum and opportunities. This screening will take place on May 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup>. **Your child will be scheduled for his/her screening as soon as registration requirements have been satisfied.** Please allow an hour and a half for this process.

We look forward to meeting you and beginning a long-term partnership in your child's education!