

**OFFICIAL PROCEEDINGS  
OF THE  
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT  
BOARD OF DIRECTORS**

April 1, 2019

The Regular Meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 6:01 p.m. by President Bryan Rothermel.

The meeting opened with Pledge of Allegiance.

**Board Recording Secretary called the roll:**

Mr. Bieber	✓ Mrs. Huhn	Mr. Sterner
✓ Dr. Carter (6:11 p.m.)	✓ Mr. Rothermel	✓ Mr. Tomasi
✓ Mrs. Grossman (6:04 p.m.)	✓ Mr. Scheetz (6:22 p.m.)	✓ Mr. Wagaman

**Administration Present:**

- ✓ Mr. Andrew Potteiger, Superintendent
- ✓ Mr. Jamison Barnhart, High School Assistant Principal
- ✓ Mr. Matthew Dziunycz, High School Principal
- ✓ Mr. Robert Farina, Intermediate/Middle School Principal
- ✓ Mr. Scott Geist, Director of Athletics
- ✓ Mrs. Carolyn Hanych, Director of Brandywine Virtual Academy
- ✓ Ms. Stephanie Kelly, Elementary School Principal
- ✓ Mr. Craig Neiman, Business Manager/Board Secretary
- ✓ Dr. René Reese, Director of Pupil Services
- ✓ Mr. Thomas Voelker, Assistant to the Superintendent
- ✓ Mr. Michael Wetzel, Director of Buildings and Grounds
- ✓ Ms. Carly Worman, Intermediate/Middle School Assistant Principal

**Solicitor:** Mr. James Mancuso, Esquire

**Student Board Representative:** Taylor Roberts and Tatyana Ulman.

**Visitors:** Jeff Straub (Crabtree), Sean Douty (Crabtree), Scott Kramer (RBC, Lancaster), Ryan Brockman (RBC, Lancaster), Crystal Frack (Topton), Noah Frack (student), Antonio Riggins (staff), Kimberly Riggins (Hereford), Grayson Riggins (Hereford), Tracy Stoudt (Topton), Evan Stout (student), Jake Justeson (student), Kim Justeson (Fleetwood), Christa Heagerty (staff), Joselin Rodriguez (student), Roslin Rodriguez (student).

Mr. Rothermel, Mr. Potteiger, Mr. Dziunycz, Mr. Farina and students presented the #newHEIGHTS Awards to outstanding employees nominated by students and their peers. April recipients were Ms. Christa Heagerty, High School Science Teacher, and Mr. Antonio Riggins, Middle School Gifted and Reading Teacher. Mr. Rothermel read the nomination comments for Ms. Heagerty followed by personal accolades from Mr. Dziunycz and Mr. Potteiger. Mr. Rothermel and several Middle School students read the nominations for Mr. Riggins, followed by personal accolades by Mr. Farina and Mr. Potteiger.

Mr. Potteiger and Mr. Geist recognized High School student athlete Noah Frack for his individual accomplishments in the sport of wrestling.

Mr. Scott Kramer and Mr. Ryan Brockman, RBC Capital Markets, LLC presented information to the Board relative to financing the future facility improvements.

## **BOARD OF DIRECTORS REPORT**

A motion was made by Mr. Scheetz and seconded by Mr. Tomasi to approve the Board of Directors Report.

### **A. Approval of Minute for the Regular Board Meeting held March 4, 2019**

Dispense with the reading and accept the minutes from the Regular Board Meeting held March 4, 2019 per Board A.

### **B. Approval of Minute for the Special Board Meeting held March 18, 2019**

Dispense with the reading and accept the minutes from the Special Board Meeting held March 18, 2019 per Board B.

### **C. Second Reading of Policies**

Approve the second reading of the following Policies per Board C.1.-C.5.

1. 125. Adult Education
2. 126. Class Size
3. 127. Assessment System
4. 130. Homework
5. 137. Home Education Programs

### **D. First Reading of Policies**

Approve the second reading of the following Policies per Board D.1.-D.4.

1. 125. Adult Education
2. 137.1. Extracurricular Participation By Home Education Students
3. 138. Language Instruction Educational Program for English Learners
4. 140. Charter Schools
5. 140.1. Extracurricular Participation By Charter/Cyber Charter Students

Mr. Potteiger briefly reviewed updates to the policies for first and second readings.

### **Accept the committee reports and make them part of the minutes.**

Student Board Representatives Taylor Roberts and Tatyana Ulman presented recent events from the Elementary, Intermediate, Middle and High Schools.

**Berks County Intermediate Unit (BCIU)** – Mrs. Huhn reported on the BCIU Board of Directors meeting held March 21, 2019, which included the following business items:

- Received an overview of Human Resource activities and metrics at the BCIU. The organization has approximately 1,200 employees, of which approximately 175 are new since 7/1/2018.
- Received a debrief regarding the on-site visit by Senator Bob Casey which occurred on Thursday, 3/19/2019. The Berks IU is one of only 3 IUs in the commonwealth to have hosted the senator.
- Received updates on the variety of student art exhibits and STEM events/competitions the BCIU is coordinating for more than 880 students and 400 students respectively.
- Received the Financial and Compliance Report for the year ended 6/30/2019 from Herbein & Company, with no findings nor deficiencies. Borrowings are down, the net cash position and fund balance is up, and there was an increase of more than \$5 million in new, renewed, and expanded grants received.
- Approved a contract renewal for the BCIU to provide Human Resources consulting services to Brandywine Heights and Kutztown Area School Districts using a shared resource for an additional year beginning July 1, 2019 through June 30, 2020.
- Approved the hiring of Mr. William Gleason into the new position of “Safety & Security Program Administrator” who will be responsible for implementation of the BCIU’s new county-wide “Safety & Security Consortium” which launches July 1, 2019. Fourteen Berks County Schools are participating in the

consortium at an annual cost of \$5,000 each. Mr. Gleason most recently hails from the School District of Lancaster and was a Lancaster City Police Officer/Sergeant for more than 20 years.

### **Upcoming Events:**

- The 2019 Annie Sullivan Award reception which honors 9 educators in Berks County who excel in Special Education will be held on Wednesday, 4/3 @ 5:00 pm at the BCIU Main Office.
- In partnership with PSBA, PASA, and PAIU, the BCIU is coordinating an Advocacy Day at the Capitol in Harrisburg on Monday, April 29th beginning at 8:30 to conduct meetings and briefings with legislators to discuss critical issues affecting public education, including early intervention funding and school safety in particular.
- The Annual Convention of Berks County School Directors is coming up on Tuesday, 4/30/2019 @ 5:30 – 8:30 pm at Reading Area Community College’s Schmidt Training & Technology Center. RACC’s President, Dr. Susan Looney, will be BCIU’s host and the keynote speakers will be Berks County D.A. John Adams and Dr. Ed Michalik, a local expert on mental health issues and programs. Facility tours begin at 5:30, dinner is at 6:30, and the program begins at 7:30.
- The next Committee on Legislative Action (COLA) meeting is scheduled for Thursday, May 9th @ 7:00 am at the BCIU Main Office.
- The 6th annual “Core Connections to Instruction and Technology” Conference will be held on June 12th & June 13th @ 8:30 – 3:00 at Governor Mifflin High School.

Mrs. Huhn distributed a charter school brochure on behalf of the COLA committee.

The next meeting of the BCIU Board of Directors will be held on Thursday, April 25, 2019. Note, this is a revised date.

**Berks Career and Technology Center (BCTC)** – Mr. Tomasi reported on the meeting of the Joint Operating held March 27, 2019:

Under Old Business, the Joint Operating Committee:

- Approved the second reading of the following Berks Career and Technology Center Policies:
  - Curriculum Development #105
  - Program Enrollment Capacity #126
  - Evaluation of Educational Program #127
  - Reduction of Staff #311
  - Food Services Policy #808 & Attachment

Under New Business, the Joint Operating Committee:

- Approved the first reading of the following Berks Career and Technology Center Policies #201 Admissions and #806 Child Abuse.

Under Negotiations Committee, the Joint Operating Committee:

- Mr. Reinert announced a Negotiation Committee meeting will be held immediately following the JOC meeting on March 27, 2019.

Under Program/Personnel Committee, the Joint Operating Committee:

- Ms. Osborne announced a Program/Personnel Committee meeting was held prior to the JOC meeting on February 27, 2019.

Under Personnel Matters, the Joint Operating Committee took action to approve all personnel matters as presented.

Under Other Matters for Consideration, the Joint Operating Committee:

- Consideration to approve the 2018-2019 State Supplemental Equipment Grant budget and related expenses.
- Consideration to ratify the purchase of Information Technology switches through State Bid for \$36,741.60. Approximately 60% of this cost will be reimbursed to BCTC through E-rate.
- Consideration to approve the revised BCTC 2018-2019 School Calendar.
- Consideration to approve the BCTC 2019-2020 School Calendar and distribute to the sending school districts allowing them to post the document
- Consideration to ratify the attendance of Ms. Mary Jo Kuhwald and Mr. Eric Lynch to attend the FCCLA State

- Leadership Conference on March 20 – 22, 2019 in Champion, PA at a cost of approximately \$894.00.
- Consideration to approve the attendance of Ms. Theresa Sherman to attend the HOSA educational trip to the National Museum of Dentistry with 34 East Campus students on April 26, 2019 in Baltimore, MD at a cost of approximately \$100.
- Consideration to approve the attendance of Ms. Tracy Sholl, Ms. Donna Noecker and Ms. Barbara Steiner-Lawley to attend an educational trip to the Art of Business with 82 East Campus students on April 30 to Reading, PA at an estimated cost of \$100.
- Consideration to approve the attendance of Barry Edwards to attend the University of Northwestern Ohio Auto Collision Update Seminar in Lima, OH on July 17 – 20, 2019 at an estimated cost of \$625.
- Consideration to approve paying the BCTC’s portion of Penn State University’s tuition for the 40 students enrolled in the Medical Health Professions program during the 2019-2020 school year, at an estimated cost of \$1,267 per student.
- Consideration to approve the RACC Technical Academy dual enrollment costs for the Spring Computer Networking class for \$5,222.
- Consideration to authorize administration to enter into an intergovernmental agreement #FC4000022504 with the Commonwealth of Pennsylvania, Department of Labor and Industry, Office of Vocational Rehabilitation (OVR) in the amount of \$164,771 for the period commencing October 1, 2018 through September 30, 2019, to be used exclusively to provide “School-to-Work” services for OVR eligible, or potentially eligible, students enrolled in BCTC’s training programs. OVR will provide 78.7 % of the funding and BCTC will provide and transfer to OVR 21.3% of the funding.
- Consideration to approve the rental of 3,500 chairs and miscellaneous items from Action Party Rentals for the BCTC Sr. Recognition ceremony on May 28, 2019 at a total cost of \$8,026.67
- Consideration to approve the purchase of 50 conference room chairs (25 chairs each campus) from Tanner Furniture under Costars contract #035-025 at a cost of \$12,000.

Upcoming events:

- The Golden Anniversary Celebration on April 27 which includes a raffle for two student refurbished cars.
- STEAM Camp (Science, Technology, Engineering, Art, Math) is scheduled for June.

The next regular meeting of the Joint Operating Committee will be held on Wednesday, April 24, 2019, at the West Campus of the Berks Career and Technology Center in Leesport, PA.

**Berks Earned Income Tax Collection Bureau (BEITC)** – Mr. Neiman – No report.

**Council on Legislative Action (COLA)** – Mr. Scheetz highlighted Senate Bill 34 and House Bill 526 and referred to a PSBA sample resolution encouraging legislation for cyber charter student tuition not to be paid by the school district. The Board offered consensus to draft a resolution based on the PSBA model. Mr. Potteiger will introduce a draft resolution in support of Senate Bill 34 and House Bill 526 for School Districts providing their own cyber learning programs for consideration at the next meeting.

Mr. Scheetz described the PSBA legislative platform and the process for PSBA supported topics leading up to the October voting meeting. He will send information to fellow school board directors via email.

**Policy Committee** – Mrs. Grossman noted the first and second reading of policies.

**Strategic Planning/Goals** – Mr. Scheetz – No report.

**Negotiations/Compensation Committee** – Mrs. Huhn reported on the meeting held Monday, March 25, 2019. The BHASD Board Compensation/Negotiations Committee met on Monday, March 25th @ 7:30 pm to discuss renewal of the current Act 93 Agreement which runs through June 30, 2019. Elizabeth Huhn (chair), Ellen Grossman, and Bryan Rothermel were in attendance. A follow-up meeting with the Committee, and Mr. Farina and Miss Kelly from the Act 93 group, is scheduled for Tuesday, April 23rd @ 4:30 pm.

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken to accept the Board of Directors Report.

   Mr. Bieber               Dr. Carter               Mrs. Grossman               Mrs. Huhn               Mr. Rothermel  
   Mr. Scheetz               Mr. Sterner               Mr. Tomasi               Mr. Wagaman

Motion Carried – 7 Yeas/2 Absent

**BUSINESS AND OPERATIONS REPORT**

A motion was made by Mr. Scheetz and seconded by Mr. Wagaman to approve the Business and Operations Report.

**A. General Fund Bills**

To approve general fund bills through April 1, 2019 totaling \$3,176,170.64 per Business A.

**B. Food Service Bills**

To approve food service fund bills through April 1, 2019 totaling \$24,557.66 per Business B.

**C. Financial Reports**

To accept the following Financial Reports through February 28, 2019 unless otherwise noted:

1. General Fund - Revenue/Expenditures/Fund Balance – Business C.1.
2. Food Service Fund - Revenue/Expenditure – Business C.2.
3. Construction Fund - Revenue/Expenditure – Business C.3. – NO REPORT
4. Investment Schedule – Business C.4.
5. Student Activity & Trust Funds – Business C.5.
6. Budget Transfers – Business C.6. - NO REPORT

**D. Special Education/Pupil Services**

1. To ratify the settlement agreement for a change of placement for a District student to attend the Green Valley Academy for the 2018-19 and 2019-20 school years (including ESY services in 2019) at the current tuition rate as well as transportation services as per Business D.1.
2. To ratify the agreement with Cottage Stevens Education, LLC, Pottstown, PA, to provide educational services for a District student per their individualized education plan beginning March 6, 2019 through the end of the 2018-19 school term at a rate of \$200/day as per Business D.2.
3. To approve the Memorandum of Understanding with Berks County Head Start as required by the Every Student Succeeds Act per Business D.3.

**E. Curriculum/Technology**

1. To approve a three-year agreement with Nymbol IT Solutions, Wyomissing, PA, to provide information technology services including, network and server support, computer consulting, computer support, programming services, and computer hardware maintenance services per Business E.1. at the following rates:

2019/2020	2020/2021	2021/2022	TOTAL 3 YR COST
\$233,000	\$242,000	\$249,000	\$724,000

*The 2018-19 budget for technology services was \$245,000.52.*

**F. Facilities/Maintenance**

1. To approve the following bids for the Elementary School Secure Entrance and Office Renovation Project at a total cost of \$865,852 per Business F.1.
  - a. General Contractor: Gordon H. Baver, Inc. from Pennsburg, PA for the cost of \$526,476 including a bid alternate of safety glass for the Intermediate/Middle School and High School office areas.
  - b. Electrical Contractor: Ace Electric, Inc from Allentown, PA for the cost of \$208,400.

- c. Mechanical/Plumbing Contractor: The Warko Group from Reading, PA for the cost of \$130,976.
2. To approve three year lawn mowing services (2019, 2020, 2021) with the Hursh's Landscaping Inc. from Emmaus, PA, to provide lawn mowing services for the Elementary and Intermediate/ Middle School and Janks Outdoors from Reading, PA, to provide lawn mowing services for the High School per Business F.2.

	Elementary School	High School	Intermediate/ Middle School	Total Cost
<b>Janks Outdoors</b>				
2019		\$22,400.00		
2020		\$22,400.00		
2021		\$22,400.00		
<b>Total</b>		<b>\$67,200.00</b>		<b>\$67,200.00</b>
<b>Hursh's Landscaping Inc.</b>				
2019	\$2,940.00		\$19,488.00	
2020	\$3,028.20		\$20,072.64	
2021	\$3,118.92		\$20,111.54	
<b>Total</b>	<b>\$9,087.12</b>		<b>\$59,672.18</b>	<b>\$68,7593.30</b>
<b>TOTAL 3 YEAR COST</b>				<b>\$135,959.30</b>

3. To approve the proposal with Miller Flooring Company Inc., West Chester, PA, for the high school and middle school flooring services at a cost of \$7,825.78 for the 2018-2019 school year through the KPN purchasing consortium per Business F.3.
4. To approve the proposal with Martin's Flooring, Inc. of Lancaster, PA, to furnish and install rubber treads on 2 stairwells in the Elementary School classroom wing at a cost of \$14,528.72 for the 2018-2019 school years through the Costars Contract (4400011820) per Business F.4. *Safety concerns were reported to the administration by the Worker's Compensation Safety Committee.*

**G. 2018-19 Student Activity Groups**

Approve the 2018-19 list of Student Activity Groups as detailed in Business G., including the addition of Class of 2025 and dissolving Class of 2013, Class of 2018, Anime Club, Asian Club, Boys Basketball Enthusiast Club, HS Cheerleading Enthusiast Club and RPG Club.

**H. Substitute Teacher Service Agreement**

To approve the contract extension with Substitute Teacher Service, Inc. of Aston, PA for substitute teacher services for the 2019-2020 school year at previously contracted pay rates described below, per Business H.

Substitute Teacher Assignment Details	STS Pay Rate	District Bill Rate
Per Diem Substitute Teacher, Day 1-45	\$100.00	\$131.00
Per Diem Substitute Teacher, Day 46+	\$110.00	\$144.00
Short Term Substitute Teacher (more than 20 consecutive days in the same assignment)	\$125.00	\$163.75

**I. Item removed by Administration.**

**J. 2019-20 Berks Career & Technology Center (BCTC) General Fund Proposed Operating Budget**

To approve the Berks Career & Technology Center (BCTC) General Fund Proposed Operating Budget for the 2019-20 school year at a total proposed cost of \$581,071 (\$554,532 member district share and \$26,539 estimated special needs share) per Business J. *The 2018-19 proposed cost was \$602,083 (\$584,936 member district share and \$17,147 estimated special needs share).*

**K. Sports Medicine Services Agreement**

To approve the administration to enter into a five year agreement with St. Luke's University Health Network to provide comprehensive Sports Medicine Services (athletic training services) for our student athletes beginning July 1, 2019 through June 30, 2024 per details provided in Business K pending legal review of contract.

**L. Service Agreement for BCIU Tax Services**

To approve the Service Level Agreement for Tax Services with the Berks County Intermediate Unit for the 2019-20 and 2020-21 school years. Services include software licenses (5) at a cost of \$7,025 and the printing of school real estate and per capita tax bills. Based on current year quantities, the cost for printing services will be \$2,503.81 per Business L.

Mr. Potteiger and Mr. Neiman described items under the Business and Operations Report.

Regarding the bid for lawn mowing as described under Item F.2., Mr. Tomasi questioned the cost difference between outsourcing to a service and mowing by district staff. Mr. Potteiger noted that at the present it is more cost effective to outsource the mowing based on the personnel time required to mow all of the green areas.

Mr. Wetzel answered questions relative to the flooring repairs indicated in Item F.3. including procedures for taping and the application of appropriate floor coatings to prevent future gym floor damage. To be sure the floor warranty is not voided, outside groups that utilize the gymnasiums will be advised to use a specific tape that does not damage the floor. Board discussion continued about proper floor maintenance. Mr. Scheetz suggests better communication with outside groups to be sure they know the protocol. Mr. Wetzel explained that the maintenance department had been making repairs routinely, and given recent maintenance circumstances surrounding the floors, the district opted to seek professional services. Mr. Tomasi asked if it is possible to open the bid up to additional vendors. Mr. Rothermel commented that the products used for flooring now are different than many years ago, so it would be best to seek professional services. The selected company would be tasked to apply sealants and inform the district what tape is acceptable for routine use.

Mr. Potteiger, Mr. Farina and Mr. Dziunycz described the implementation of a mentorship program that will partner High School BCTC program students 7th and 8th grade students to expose younger students to BCTC vocational technical program offerings and create excitement and interest for future course selection. There was discussion about the grade level requirements for the BCTC programs, and Mrs. Grossman noted her support to allow students to begin a BCTC program in 9th grade if that ever becomes a possibility.

Mr. Geist briefly described the partnership with St. Luke's for comprehensive Sports Medicine Services (athletic training services) for our student athletes. He added that there had been a question in a previous budget meeting about extending trainer services to outside youth programs, and St. Luke's would be willing to offer services as hourly rate under a separate contract. Also, St. Luke's is willing to provide sponsorship funds to youth organizations.

Mr. Potteiger confirmed that Item L. is an agreement with BCIU to utilize their printing services for the district tax bills.

Mrs. Huhn requested that the administration try to include the prior contract amounts within the wording of the new agenda items for reference purposes.

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve the Business and Operations Report.

   Mr. Bieber              Dr. Carter              Mrs. Grossman              Mrs. Huhn              Mr. Rothermel  
  Mr. Scheetz               Mr. Sterner              Mr. Tomasi              Mr. Wagaman

Motion Carried – 7 Yeas/2 Absent

### **SUPERINTENDENT’S REPORT**

A motion was made by Mrs. Huhn and seconded by Mr. Tomasi to approve the Superintendent’s Report.

#### **A. Special Education Plan Approval**

Approve the Special Education Plan Report dated July 1, 2019 through June 30, 2022 per Superintendent A. *Details of the Special Education Plan were presented to the Board by Dr. René Reese on March 4, 2019. A hard copy of the report was on display for public viewing for 30-days in the Superintendent’s Office and available for viewing through the Brandywine Heights Department of Pupil Services web page.*

#### **B. High School Field Trip**

Approve the High School Field Trip Request for approximately 14 business students to travel with 3 teacher chaperones to the FBLA State Leadership Conference in Hershey, PA from April 7-10, 2019 per Superintendent B.

Dr. René Reese, Director of Pupil Services presented information to the Board on about the recent McKinney-Vento (Homeless) Compliance Monitoring. The monitoring was successful and resulted in no program findings.

As a follow from the March 18 meeting, Mr. Potteiger mentioned the he was investigating the purchase of additional property surrounding the High School. The field adjacent to the school was recently sold and the transaction will be published soon. The field to the right next to the front of the High School is owned by East Penn Manufacturing and discussions are planned. The small portion of land left behind the school to the left was recently targeted for community septic and not available for purchase. Mrs. Huhn pointed out that the district should look into potential effects of a septic space in close proximity to the school to be sure it will not negatively affect the property with odors or any other environmental considerations.

Superintendent’s Report – Mr. Potteiger

Enrollment Report – Mr. Potteiger

#### **Accept the informational reports and make them part of the minutes.**

Superintendent’s Report – Mr. Potteiger

Enrollment Report – Mr. Potteiger

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken for items under the Superintendent’s Report.

   Mr. Bieber              Dr. Carter              Mrs. Grossman              Mrs. Huhn              Mr. Rothermel  
  Mr. Scheetz               Mr. Sterner              Mr. Tomasi              Mr. Wagaman

Motion Carried – 7 Yeas/2 Absent

### **PERSONNEL REPORT**

A motion was made by Mr. Wagaman and seconded by Mr. Tomasi to accept the Personnel Report.

**A. Resignations/Retirements/Terminations/Furloughs** – None

**B. Change of Status** – None



**C. Appointments**

- 1. Professional Staff – None
- 2. Support Staff – None
- 3. Long Term Substitutes – None
- 4. Co-Curricular – None
  - a. Paid Instructional (Non-Athletic) Co-Curricular Advisors – None
  - b. Accept the Instructional Co-Curricular Student Activity Group Advisors per Personnel C.4.b.
  - c. Approve the appointment of an additional Spring Athletic Co-Curricular candidate, upon successful completion of the pre-employment process, per Personnel C.4.c.
  - d. Pre-approve a Fall Athletic Co-Curricular Appointment per Personnel C.4.d.
  - e. Event Staff and Athletic Volunteer Coaches – None

**D. Support Staff Substitutes – None**

**E. Leaves**

- 1. Approve the request from Mrs. Melanie Sheetz, Middle School Life Skills Teacher, for a professional development sabbatical leave of absence during the fall semester of the 2019-20 school year per Personnel E.1.

**F. Other Personnel Items – None**

Mrs. Huhn thanked Mr. Geist for his forward thinking and recommended appointment of a fall athletic coach in advance of the season.

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve the Personnel Report.

<u>  </u> Mr. Bieber	<u>  </u> Dr. Carter	<u>  </u> Mrs. Grossman	<u>  </u> Mrs. Huhn	<u>  </u> Mr. Rothermel
<u>  </u> Mr. Scheetz	<u>  </u> Mr. Sterner	<u>  </u> Mr. Tomasi	<u>  </u> Mr. Wagaman	

Motion Carried – 7 Yeas/2 Absent

**ADJOURNMENT**

Mr. Rothermel announced there would be an executive session after the meeting to discuss personnel.

A motion was made by Mr. Wagaman and seconded by Mr. Scheetz to adjourn the meeting at 8:14 p.m.

Motion carried with all yeas.

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Craig Neiman, Board Secretary  
Katharine Ege, Recording Secretary