

**OFFICIAL PROCEEDINGS  
OF THE  
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT  
BOARD OF DIRECTORS**

May 8, 2019

The Regular Meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 6:30 p.m. by President Bryan Rothermel. The meeting took place at the East Campus of the Berks Career and Technology Center.

The meeting opened with Pledge of Allegiance.

**Board Recording Secretary called the roll:**

Mr. Bieber	✓ Mrs. Huhn	Mr. Sterner
Dr. Carter	✓ Mr. Rothermel	✓ Mr. Tomasi
✓ Mrs. Grossman	✓ Mr. Scheetz	✓ Mr. Wagaman

**Administration Present:**

- ✓ Mr. Andrew Potteiger, Superintendent
- Mr. Jamison Barnhart, High School Assistant Principal
- ✓ Mr. Matthew Dziunycz, High School Principal
- Mr. Robert Farina, Intermediate/Middle School Principal
- Mr. Scott Geist, Director of Athletics
- Mrs. Carolyn Hanych, Director of Brandywine Virtual Academy
- Ms. Stephanie Kelly, Elementary School Principal
- ✓ Mr. Craig Neiman, Business Manager/Board Secretary
- Dr. René Reese, Director of Pupil Services
- ✓ Mr. Thomas Voelker, Assistant to the Superintendent
- Mr. Michael Wetzel, Director of Buildings and Grounds
- Ms. Carly Worman, Intermediate/Middle School Assistant Principal

**Solicitor:** Mr. James Mancuso, Esquire

**Visitors:** Scott Kramer (RBC), Ryan Brockman (RBC), Steve Arose (Stevens & Lee), Peter Edleman (Stevens & Lee), James Kraft (BCTC).

Mr. Rothermel read the Obituary Minute and Resolution for Mrs. Jane Hahn.

Mr. Scott Kramer and Mr. Ryan Brockman, RBC Capital Markets, LLC presented information to the Board relative to financing the future facility improvements.

Mr. Rothermel acknowledged High School student Ben Moyer who won first place in the Emergency Medical Technician (Team) HOSA State leadership Conference held in Valley Forge, PA in early April.

Mr. Rothermel acknowledged the 2018-19 School Board Student Representatives Tayler Roberts, Abigail Savitz and Tatyana Ulman. Each student will receive a certificate of appreciation for their dedicated service.

Mr. Rothermel acknowledged receipt of and expressed sincere gratitude to Lutron Electronics Co. Inc. for their \$1,200 donation towards the purchase of drones to be used with the Intermediate and Middle School Explore Program.

At 6:59 the meeting paused and Dr. James Kraft, Executive Director, Berks Career and Technology Center guided School Board Directors and Administrators on a tour of the Student Built House located in Oley, near the BCTC East Campus. The Student Built House Project is supervised by instructors from both BCTC campuses and allows students the opportunity to gain hands-on experience and apply knowledge during every step of the home development process. Students participate from the BCTC Building Construction Occupations Programs including Cabinetry & Wood Technology, Carpentry, Welding, Electrical Occupations, HVAC/Refrigeration, Masonry, Painting & Decorating, Plumbing & Heating and Horticulture. Upon completion, the house will be sold by auction. Proceeds benefit BCTC students by offsetting the cost of updated equipment and technology as well as supplies and materials for the next house project.

At 7:39 p.m. the Board reconvened and the meeting resumed.

## **BOARD OF DIRECTORS REPORT**

A motion was made by Mr. Scheetz and seconded by Mr. Tomasi to approve the Board of Directors Report.

### **A. Approval of Minutes**

Dispense with the reading and accept the minutes from the Regular Board Meeting held April 1, 2019 per Board A.

### **B. Second Reading of Policies**

Approve the second reading of the following Policies per Board B.1.-B.4.

1. 137.1. Extracurricular Participation By Home Education Students
2. 138. Language Instruction Educational Program for English Learners
3. 140. Charter Schools
4. 140.1. Extracurricular Participation By Charter/Cyber Charter Students

### **C. First Reading of Policies**

Approve the first reading of the following Policies per Board C.1.-C.7.

1. 143 Standards For Persistently Dangerous Schools
2. 144 Standards For Victims of Violent Crime
3. 202 Eligibility of Nonresident Students
4. 221 Dress and Grooming (Pupils)
5. 325 Dress and Grooming (Administrators)
6. 425 Dress and Grooming (Professional Employees)
7. 525 Dress and Grooming (Classified Employees)

### **D. Resolution**

Adopt a resolution in support of Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs by the Board of School Directors of the Brandywine Heights Area School District per Board D.

### **E. School Board Treasurer**

Appoint Mr. John Scheetz as School Board Treasurer for a one-year term beginning July 1, 2019 ending June 30, 2020.

### **F. School Board Secretary**

Reappoint Mr. Craig Neiman, Business Manager, as School Board Secretary effective July 1, 2019 for a four year term ending June 30, 2023.

### **G. Berks Health Trust Representative**

Reappoint Mr. Craig Neiman, Business Manager, as the Brandywine Heights Area School District Berks Health Trust representative for a two-year term effective July 1, 2019 through June 30, 2021.

Mr. Potteiger briefly reviewed updates to the policies for first and second readings. He detailed changes to the Dress and Grooming policies. Mrs. Huhn suggested that we consider removing gender-specific references and re-evaluate the restriction on shoes without back straps. Mrs. Grossman agreed that acceptable footwear should include sandals without straps. Mr. Potteiger noted that there had been an accident related to shoes without back straps that led to the policy. In Dr. Carter's absence, Mrs. Huhn noted that Dr. Carter had a concern related to the dress code. Mr. Potteiger noted that the revisions to the dress and grooming guidelines for the High School Student Handbook based on the policy are being evaluated and intended for future enforcement. Mr. Potteiger shared highlights of the final 2018-19 District Goals summary. The document will be posted to the district website.

**Accept the committee reports and make them part of the minutes.**

**Berks County Intermediate Unit (BCIU)** – Mrs. Huhn reported on the meeting held on April 25, 2019.

- The BCIU honored Mr. Carl Blessing, retiring CFO and Assistant to the Executive Director, for his 35 years of dedicated service to the BCIU and to the students of Berks County.
- The BCIU Board received an update on new funding that has been received which will support the expansion of days and hours for 17 Head Start classrooms. (Up to 1,020 additional hours.)
- The Board approved an agreement with Sweet, Stevens, Katz and Williams LLP to continue to provide specialized legal services for special education related issues to constituent school districts including Brandywine Heights for the 2019-2020 school year at no increase in cost.
- The Board approved the continuation of legal services through Brumbach, Mancuso & Fegely PC through June 30, 2020 at no increase in cost.
- The Board approved the continuation of a Revolving Revenue Anticipation Note (RAN) with Tompkins VIST Bank.
- The Board approved 5 new employees of Atlas Transportation who will serve as drivers of BCIU buses.
- Negotiations with two Unions, AFSME and SEIU, are continuing. AFSME is expected to vote on a 4 year agreement on May 7th. And SEIU expects to vote on a 3 year agreement on May 2nd.
- The annual Annie Sullivan special education recognition event was held on Wednesday, 4/3. Mrs. Joyce Burkholder who is the Youth Employment Coordinator for Goodwill Keystone Area was named this year's recipient. She works with disabled students age 16 to 21 to help them acquire job training and paid employment.
- The BCIU's annual convention of Berks County School Directors was hosted at Reading Area Community College on Tuesday, 4/30. More than 170 attended. District Attorney John Adams and Dr. Ed Michalik, Chief Administrator of Berks County Mental Health and Developmental Disabilities Program, were the keynote speakers. Also, at the convention, the BCIU Board elected board representatives from Antietam, Conrad Weiser, Muhlenberg, Oley Valley, Reading, and Tulpehocken Area school districts for 3-year terms ending June 30, 2022.

The next meeting of the BCIU Board of Directors is scheduled for Thursday, 5/16/2019.

**Berks Career and Technology Center (BCTC)** – Mr. Tomasi reported on the meeting of the Joint Operating Committee (JOC) held at the West Campus of the Berks Career and Technology Center in Leesport, PA on Wednesday, April 24, 2019.

Old Business, the Joint Operating Committee:

- Approved the second reading of the following Berks Career and Technology Center Policy #806 Child Abuse Under Finance Committee, the Joint Operating Committee:
- Gary Reinert shared that the 2019-2020 BCTC Budget has been approved by all sending school districts.

Under Building/Insurance Committee, the Joint Operating Committee:

- Andrew Raugh reported on Building/Insurance Committee meeting held on April 22, 2019.
- Approved the "Resolution" executing contracts with the responsible low bidders for the construction of the Welding and Metal Fabrication Program Building at the West Campus.

- Approved to authorize Administration to dispose of surplus equipment as presented, consistent with JOC policy #701.
- Approved the School Facilities Fee Schedule for the 2019-2020 school year as presented, no changes from previous year.
- Approved Waste Management of Pennsylvania, Inc. as trash removal services vendor as per the Berks County Joint Purchasing RFP awarded April 16, 2019 for the period of July 1, 2019 through June 30, 2021.

Under Program/Personnel Committee, the Joint Operating Committee:

- Dr. Kraft noted the Program/Personnel Committee meeting was not held prior to the JOC meeting on April 24, 2019.

Under Negotiations Committee, the Joint Operating Committee:

- Gary Reinert reported on the March 27, 2019 Negotiations Committee meeting. Gary Reinert shared there will be a “Meet and Discuss” with the BCEA leadership in the restaurant on April 24, 2019 immediately following the JOC meeting.

Under Personnel Matters, the Joint Operating Committee took action to approve all personnel matters as presented.

Under Other Matters for Consideration, the Joint Operating Committee:

- Approved the 2019 Summer Hours.
- Approved the following BCTC 2019-2020 calendars:
  - o Custodial & Mechanics Staff Calendar
  - o Administrative, Confidential Support, Secretarial & Clerical Support Staff Calendar
- Approved the revised BCTC 2019-2020 School Calendar, including one additional instructional day on Tuesday, April 7, 2020.
- Approved Mr. Todd Heckman to attend the Educational Field Trip to the United States Supreme Court in Washington, DC on May 21, 2019 for an approximate cost of \$124.
- Ratified Mr. Jose M. Gonzalez to attend the TST Big Event (Technician Service Training) in Tarrytown, NY on March 30, 2019 for an approximate cost of \$110.
- Approved the Agreement ICA-592135-19 dated February 1, 2019 through June 30, 2020, between the County of Berks and Berks Career & Technology Center for the Career Exploration Camps (STEAM) to be held June 2019 and June 2020.
- Approved to authorize Dr. Yvette Rivera, of U.S. Health Works Medical Group, BCTC’s Doctor of Record for the 2019 – 2020 school year.
- Approved the payment to RACC Technical Academy dual enrollment for the Spring Mechatronics Engineering class for \$2791.46
- Approved audio and visual services with VA Productions for the Senior Night Recognition ceremony at Kutztown University on May 28, 2019, in the amount of \$9,820.
- Approved Berkshire Systems Group Inc. to replace the West Campus central
- security alarm panel at a cost of \$9,456.

The next regular meeting of the Joint Operating Committee will be held on Wednesday, May 22, 2019, at the East Campus of the Berks Career and Technology Center in Oley, PA.

**Berks Earned Income Tax Collection Bureau (BEITC)** – Mr. Neiman – No report.

**Council on Legislative Action (COLA)** – Mr. Scheetz – No report. The next meeting is May 9.

**Policy Committee** – Mrs. Grossman noted the first and second reading of policies on the agenda this evening.

**Strategic Planning/Goals** – Mr. Scheetz noted that the 2018-19 District Goals summary was shared with the Board earlier in the meeting.

**Negotiations/Compensation Committee** – Mrs. Huhn reported that the Negotiations/Compensations Committee is continuing discussions with representatives from the Act 93 group regarding the renewal of the Act 93 Agreement which terms out on June 30, 2019. The groups met most recently on April 23rd and had an informal discussion on May 3rd.. There will be an Executive Session of the school board following tonight’s school board meeting at which the Committee will present its recommendation.

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken to accept the Board of Directors Report.

  Mr. Bieber              Dr. Carter              Y Mrs. Grossman              Y Mrs. Huhn              Y Mr. Rothermel  
  Y Mr. Scheetz              Mr. Sterner              Y Mr. Tomasi              Y Mr. Wagaman

Motion Carried – 6 Yeas/3 Absent

**BUSINESS AND OPERATIONS REPORT**

A motion was made by Mr. Scheetz and seconded by Mr. Tomasi to approve the Business and Operations Report.

**A. General Fund Bills**

Approve general fund bills through April 24, 2019 totaling \$1,848,951.07 per attachment Business A.

**B. Food Service Bills**

Approve food service fund bills through April 24, 2019 totaling \$29,739.01 per attachment Business B.

**C. Financial Reports**

Accept the following Financial Reports through March 31, 2019 unless otherwise noted:

1. General Fund - Revenue/Expenditures/Fund Balance – Business C.1.
2. Food Service Fund - Revenue/Expenditure – Business C.2.
3. Construction Fund - Revenue/Expenditure – Business C.3. – NO REPORT
4. Investment Schedule – Business C.4.
5. Student Activity & Trust Funds – Business C.5.
6. Budget Transfers – Business C.6. - NO REPORT

**D. Special Education/Pupil Services**

1. Approve the 2019-2020 Intergovernmental Shared Services Agreement with the Montgomery County Intermediate Unit to provide support services for special education students as required as per Business D.1.

**E. Curriculum/Technology**

1. Approve the Service Level Agreement with the Berks County Intermediate Unit for the eSchoolPlus and IEPPlus student management and special education application services for the 2019-20 school year at a cost of \$8,160 plus \$13.75/student for eSchoolPlus and \$7,756 plus \$3.30/student for IEPPlus as per Business E.1.

**F. Facilities/Maintenance**

1. Approve the BCIU trash removal services RFP with Republic Services of Leesport, PA for the period July 1, 2019 to June 30, 2021 at an estimated annual cost of \$16,660 (prior contract was an annual cost of \$15,980) as per Business F.1.
2. Approve the 2019-20 Fuel Bid with the Berks County Intermediate Unit through PAPCO, Inc. of Aston, PA, for NRLM fuel at \$2.6948/gallon (2018-19 price \$2.4547) and tank wagon #2 heating oil for \$2.1662/gallon (2018-19 price \$2.4520) as per Business F.2.
3. Approve the service agreement with Reading BDS, Reading, PA, for annual generator preventative maintenance for the 2019-20 school year at a cost of \$1,735 (same cost as 2018-19) as per Business F.3.
4. Approve the agreement with SSI, Breinigsville, PA, for preventative maintenance on the High School dust collector fire suppression system for the 2019-20 school year at a cost of \$690 (\$20 increase over 2018-19) as per Business F.4.

5. Approve the agreement with Xylem, Inc., Malvern, PA, for preventative maintenance on the HS sewer pumps for the 2019-20 school year at a cost of \$1,791.00 (increase of \$674 over 2018-19) as per Business F.5.
6. Approve Shop Specialties Incorporated Machinery Maintenance of Nazareth, PA, covering preventative maintenance on the High School general shop equipment: \$1,900 plus any parts which may be required as per Business F.6.

**G. Van Purchase**

To approve the purchase a 2019, 10 passenger T150 Ford transit standard length van from New Holland Auto Group. Van is to be used for student related activities, specifically sports and band. Van is equipped with a hitch to provide additional functionality for towing. Cost for the van is \$28,842.00 as per Business G.

**H. Graduation Agreement**

To ratify the agreement with Kutztown University for the use of the Kutztown University Keystone Hall Fieldhouse & Arena for High School graduation occurring on May 29, 2019 as per Business H.

**I. Sewing Machine Service Agreement**

To contract with Don Kauffman's Sewing Machines of Temple, PA, to service sewing machines for 2019-20 at a cost of \$40.00 per machine (a \$5.00 per machine increase from the 16-17 school year), estimated total cost for 17 machines is \$680.00 per proposal Business I.

**J. Professional Services for High School Roof Replacement**

To approve the proposal from Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA, to conduct professional services related to the High School roof replacement at a cost of \$36,000.00 as per Business J.

**K. Insurance Broker of Record**

To designate CBIZ Benefits & Insurance Services of PA as the 2019-2020 insurance broker of record. Annual premium costs will be provided as part of the June Board agenda.

**L. PSBA Membership**

To approve the 2019-2020 Pennsylvania School Board Association Standard Package membership dues of \$9,720.83 and Policy Maintenance package of \$1,250 (total \$10,970.83, an increase of \$593.29 over 2018-2019) as per Business L.

**M. Food Service Consulting Services**

To approve exercising a one year renewal with SOS Group for food service consulting services through June 30, 2020 (covering the 19-20 school year). The original three year agreement was signed on June 27, 2016 and contains two separate one year renewal options (19-20 and 20-21). The 2019-20 monthly fee will be \$3,876.80, an increase of \$94.55/month over the 2018-19 rate as per extension Business M.

**N. Wrestling Mat Purchase**

To approve the purchase of a wrestling mat from Resilite Sports Products, Northumberland PA for a cost of \$11,636 (50% of the cost will be donated by the Brandywine Bullet Mat Club) per Business N.

**O. Bond Resolution**

To approve the adoption of the attached Resolution authorizing (a) the issuance of one or more series of General Obligation Bonds in the maximum aggregate principal amount of not to exceed \$17,000,000, to finance certain projects on behalf of the School District; and (b) the execution and delivery of (i) a Bond Purchase Proposal from RBC Capital Markets, LLC for the purchase of the Bonds on the terms and conditions established in the Resolution, (ii) an Addendum to such Bond Purchase Proposal for each series of Bonds which will be delivered by RBC Capital Markets, LLC upon the final pricing of each series of Bonds and (iii) such other agreements, certificates, instruments and documents necessary in connection with the issuance of the Bonds subject to the review and approval of such agreements, certificates, instruments and documents by bond counsel to the School District per Business O.

**P. 2019-2020 General Fund Proposed Final Budget Approval**

To approve the 2019-2020 General Fund Proposed Final Budget totaling \$33,291,608 reflecting a 1.5% real estate tax increase of 0.4987 mills (33.7422 mills) per attachment Business P.

Note: The 2019-2020 budget is scheduled for final adoption on June 10, 2019 at 6:00 pm. The 2019-2020 General Fund Proposed Final Budget will be available for inspection on Thursday, May 9, 2019 in the

business office and on the District's website at [www.bhasd.org](http://www.bhasd.org). Call (610) 682-5100 or email [cranei@bhasd.org](mailto:cranei@bhasd.org) with questions.

Mr. Voelker shared details of Item E.1. Service Level Agreement with BCIU for the student management system and special education application services. The BCIU has announced they will no longer support eSchool past the 2019-2020 SY. This will have a tremendous impact on that district, as the SIS is the backbone of all of our student records and operational programs. BHASD has investigated PowerSchool, Skyward, SapphireK12, eSchool (continuing on our own), and Infinite Campus. We will either be creating our own instance of eSchool (hosted in the cloud) or moving forward with Infinite Campus for the 2020-21 school year.

Mr. Potteiger explained Item G, the purchase of a new van for student use. The van will have a hitch for the ability to transport a trailer for the music department presentations.

Mrs Huhn questioned Item N. the purchase of a wrestling mat, because the quote is to the attention of Mr. Sterner, a School Board Director, rather than a district administrator. Mr. Sterner also serves as a volunteer coach for the wrestling team. Mr. Mancuso noted that as long as Mr. Sterner is not benefitting from the purchase directly, it is not an issue. Also, Mr. Sterner is not present to vote on that item.

There was Board discussion on the budget approval, and evaluation of the tax increase. Mr. Tomasi initiated conversation about potential additional savings. Mr. Neiman noted that the document at this point does not include the award of the PDE grant for safety and security upgrades. The district is also waiting to receive the consortium Health insurance premiums.

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve the Business and Operations Report.

   Mr. Bieber               Dr. Carter               Y Mrs. Grossman               Y Mrs. Huhn               Y Mr. Rothermel  
   Y Mr. Scheetz               Mr. Sterner               Y Mr. Tomasi               Y Mr. Wagaman

Motion Carried – 6 Yeas/3 Absent

## **SUPERINTENDENT'S REPORT**

A motion was made by Mr. Scheetz and seconded by Mr. Wagaman to approve the Superintendent's Report.

### **A. 2019 ESY (Extended School Year) Program**

Approve the 2019 ESY (Extended School Year) Program offered to students who meet eligibility requirements scheduled to run Mondays through Thursdays July 1-25, 2019. The program will offer three AM sessions (8:30-11:30) and three PM sessions (12:30-3:30). There is also a required in-service day for teachers. ESY staff recommendations are under the Personnel Report.

### **B. 2019 Summer Work Experience Assessment Program (SWEAP) Program**

Approve the 2019 Summer Work Experience Assessment Program (SWEAP) Program for five (5) Special Education students as detailed in Superintendent B. The program is scheduled for June 17 through August 1, 2019 on Mondays, Tuesdays & Wednesdays, 8:00 a.m. to 3:00 p.m. at Brandywine Heights & Rodale.

### **C. 2019-20 Guest Teacher Program**

Authorize the administration to enter into an agreement with the BCIU to participate in their 2019-20 Guest Teacher Program for a fee of \$900.00 per Superintendent C.

### **D. 2019-20 Dual Enrollment Agreement with RACC**

Approve the 2019-20 Dual Enrollment Agreement between Reading Area Community College (RACC) and Brandywine Heights Area School District per Superintendent D.

### **E. Student Assistance Program Agreement with Richard J. Caron Foundation**

Approve an agreement with Richard J. Caron Foundation, Wernersville, PA for Student Assistance Program services at the Elementary, Intermediate, Middle and High School for 2019-20 at a cost to the District of \$15,688.00 as detailed in Superintendent E. *(There is an increase of 1% or \$156.00 from last year.)*

**F. Textbook Adoption**

Adopt the recommended English Language Arts Textbooks and Novels for Grades K-5 per Superintendent F.

**Accept the informational reports and make them part of the minutes.**

Superintendent’s Report – Mr. Potteiger

Enrollment Report – Mr. Potteiger

Mr. Rothermel asked for comments from Board members and the public. There were no other comments.

Roll call was taken for items under the Superintendent’s Report. (Mr. Scheetz excused himself from the meeting during the Superintendent report and returned after official roll call was taken; his vote was counted as absent.)

\_\_\_Mr. Bieber            \_\_\_Dr. Carter            Y Mrs. Grossman            Y Mrs. Huhn            Y Mr. Rothermel  
\_\_\_Mr. Scheetz            \_\_\_Mr. Sterner            Y Mr. Tomasi            Y Mr. Wagaman

Motion Carried – 5 Yeas/4 Absent

**PERSONNEL REPORT**

A motion was made by Mr. Wagaman and seconded by Mr. Tomasi to accept the Personnel Report.

**A. Resignations/Retirements/Terminations/Furloughs**

1. Accept the resignation of Mrs. Dawn Derstine, Part Time (4 hr/day) Courier/Grounds employee, effective April 23, 2019 per Personnel A.1.

**B. Change of Status – None**

**C. Appointments**

1. Professional Staff

	<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective</u>
	<b><i>Extended School Year (ESY) Program Staff</i></b>			
a.	Mrs. Dawn Schwenk	ESY Program Nurse	\$25/hr	7/1-25/2019
b.	Ms. Carly Tunnell	ESY Teacher	\$25/hr	7/1-25/2019
c.	Mrs. Corey Zimmerman	ESY Teacher	\$25/hr	7/1-25/2019
d.	Mrs. Janelle Moser	ESY Substitute	\$25/hr	7/1-25/2019
e.	Ms. Stephanie Barnes (new)	ESY Teacher	\$25/hr	7/1-25/2019

*Pending successful completion of pre-employment and certification requirements.*

2. Support Staff

- a. Approve the following support staff members and support staff substitutes for summer custodial work:
  - i. Ms. Susan Frederic
  - ii. Ms. Cheryl Melander
  - iii. Mr. James Mickey
  - iv. Mrs. Christine Miller
  - v. Mrs. Linda Reinert

3. Long Term Substitutes – None

4. Co-Curricular – None

- a. Paid Instructional (Non-Athletic) Co-Curricular Advisors – None
- b. Non-Paid Instructional Co-Curricular Student Activity Group Advisors – None
- c. Athletic Co-Curricular Appointments – None
- d. Event Staff and Athletic Volunteer Coaches – None



**D. Support Staff Substitutes – None**

**E. Leaves**

1. Approve the request from Mr. Ryan Wehr, High School Learning Support Teacher, to take a paternity leave of absence to include 10 days, April 16 through May 1, 2019 as well as 27 days beginning August 27 through October 4, 2019 as described in Personnel E.1. Mr. Wehr will attend the teacher professional development days in August.

Mrs. Huhn thanked Mr. Geist for his forward thinking and recommended appointment of a fall athletic coach in advance of the season.

Mr. Rothermel asked for comments from Board members and the public.

Mrs. Huhn asked if it is protocol for School Boards to approve contracted services personnel, such as bus drivers. Mr. Mancuso advised that some districts choose to approve contracted service personnel but it is not state mandated.

Roll call was taken to approve the Personnel Report.

   Mr. Bieber               Dr. Carter              Y  Mrs. Grossman              Y  Mrs. Huhn              Y  Mr. Rothermel  
  Y  Mr. Scheetz               Mr. Sterner              Y  Mr. Tomasi              Y  Mr. Wagaman

Motion Carried – 6 Yeas/3 Absent

**ADJOURNMENT**

Mr. Rothermel announced there would be an executive session after the meeting to discuss personnel.

A motion was made by Mr. Scheetz and seconded by Mr. Tomasi to adjourn the meeting at 9:02 p.m.

Motion carried with all yeas.

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Craig Neiman, Board Secretary  
Katharine Ege, Recording Secretary