



Book	BHASD Policies
Section	100 Programs
Title	Guides for Planned Instruction
Code	106
Status	Active
Adopted	June 28, 2004
Last Revised	November 5, 2018

Authority

Guides shall be prepared for all planned instruction adopted by the Board, in order to direct and assist professional staff toward the attainment of academic standards established for a course of study.[\[1\]](#)[\[2\]](#)

Guidelines

Each guide may contain, as appropriate to that planned instruction:

1. Overview of the course.
2. Objectives of the instruction.
3. Concepts and skills to be taught.
4. Suggested activities designed to achieve the objectives.
5. Assessment criteria and methods intended to evaluate the extent to which learning objectives have been achieved.
6. Additional resources for the guidance of teachers.

Delegation of Responsibility

Each teacher shall use the planned instruction guide as the core of the course s/he has been assigned to teach.

The Superintendent or designee shall be responsible for the preparation of guides which include:

1. Participation by appropriate staff members and resource personnel.
2. Continuing research in instructional methods, materials, activities, and assessment strategies.
3. Systematic review of all guides to ensure their continuing effectiveness in achieving established academic standards.

A system of administrative review shall be implemented to ensure that guides are being followed by teaching staff members to the degree of conformity required.

Legal

[1. 22 PA Code 4.4](#)

2. Pol. 107

[24 P.S. 1511](#)

[24 P.S. 1512](#)

[22 PA Code 4.11](#)