



Book	BHASD Policies
Section	700 Property
Title	Facilities Planning
Code	701
Status	Active
Adopted	June 28, 2004
Last Reviewed	October 3, 2016

### **Authority**

The Board shall develop and maintain a Strategic Plan, as required by State Board of Education regulations. Involvement of the Board, staff, community, businesses and parents/guardians is an important part of this process. Facilities planning is a primary component of strategic planning.[\[1\]](#)[\[2\]](#)

The Board shall continuously or annually conduct a census of all children from birth to eighteen (18) years living in the district.[\[3\]](#)

### **Delegation of Responsibility**

In order to inform the Board of the district's future needs, the Superintendent or designee shall:

1. Prepare a description of existing physical facilities upon request by the Board in anticipation of facility improvements or enhancements.
2. Annually report to the Board on the number of new residential units approved or planned.
3. Report to the Board on the enrollment by grades during the school year.
4. Estimate each spring the number of students who will be enrolled in the district's schools in September of the year for which the estimate is made.
5. Prepare student population projections and compare the actual population figures to the previously projected figures to detect early any changes in population trends.

### **Guidelines**

Information gathered in the census shall include for each child the name and address of the parents/guardians; name and location of the school in which the child could be assigned; name and address of any employer of a child under eighteen (18); child's name, date of birth, age, sex, nationality, address; and other information the Board may require to operate the district efficiently and equitably.[\[3\]](#)

When planning to enlarge or modify its facilities, the Board shall consider not only the number of students whose educational needs must be met, but also the physical requirements of the programs it deems best suited to meet those needs.[\[4\]](#)

Each school building and site shall provide suitable accommodations to carry out the educational program, including provision for the handicapped/disabled, pursuant to law and regulations.[\[5\]](#)

1. 22 PA Code 4.13

2. Pol. 100

3. 24 P.S. 1351

4. 24 P.S. 701

5. Pol. 103

24 P.S. 501

24 P.S. 502

24 P.S. 503

24 P.S. 504

24 P.S. 701.1

24 P.S. 702

24 P.S. 703

24 P.S. 704

24 P.S. 706

24 P.S. 731

24 P.S. 733

24 P.S. 736-741

22 PA Code 21.1 et seq

22 PA Code 349.1 et seq

25 PA Code 171.1 et seq