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| Book | BHASD Policies |
| Section | 900 Community |
| Title | Nonschool Organizations (Materials, Fundraising, Travel Services, Scholarships/Awards) |
| Code | 913 |
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Purpose

The Board recognizes that nonschool organizations, groups and individuals may wish to utilize the district as a means to engage the school community in activities and/or to distribute or post nonschool materials.

Any requests from **nonschool organizations**, groups or individuals seeking to have **students participate in or be informed of the opportunity to participate in nonschool-sponsored activities, awards or scholarships** shall be governed by this policy.

Activities or school-related information and materials from nonschool organizations, groups and individuals that are integrated with or presented as a part of the district's curriculum or an approved school event or student organization are approved and governed by Board policies related to curriculum and student activities, and are not governed by this policy.[2][3][4]

Authority

The Board recognizes that the school community may benefit from receiving information from nonschool organizations, groups and individuals, provided the distribution and posting of such information does not interfere with the educational program of the schools. The district's primary responsibility shall be to maintain a safe and orderly school environment and to protect the rights of all members of the school community.

The Board prohibits advertisement or promotion by nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or activities not otherwise open to nonschool organizations, groups or individuals.[5][6]

The Board directs that the review and consideration of any activities or nonschool materials requested under this policy shall not discriminate on the basis of content or viewpoint.

Definitions

Nonschool organizations, groups or individuals - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy

applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[1] The following are definitions of nonschool groups and organizations as defined by the school district. Refer to Policy 707 Use of School Facilities.[7]

School Affiliated Groups and Organizations

These are groups directly affiliated with the school district whose primary purpose is to support the curricular and co-curricular programs of the school district. An example of these groups include, but are not limited to, the PTC (parent-teacher club), the Brandywine Heights Sports Boosters, the Brandywine Heights Music Boosters and the Brandywine Heights Community Task Force.

School Related Youth Groups

These groups are organizations providing services to the youth of the school district. Examples of such groups are the Boy Scouts, Girls Scouts, and community youth sports teams.

Community Groups within the School District

These organizations shall include not for profit service and community groups located within the boundaries of the school district.

Other Organizations

These organizations shall include groups not defined by any of the above categories. Request and use of facilities will be considered only if the purpose of the event adheres to the goals and objectives of the school district.

Nonschool materials - any printed, technological or written materials prepared by nonschool organizations, groups or individuals for posting or general distribution that are not prepared as a part of the curricular or approved extracurricular programs of the district, including but not limited to, fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like.

Distribution - nonschool materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy.

Posting - publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

Prohibited activities and materials shall mean activities and materials that:

1. Violate federal, state or local laws, Board policy or district rules or regulations.
2. Are libelous, defamatory, obscene, lewd, vulgar or profane.
3. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/nicotine, alcohol or illegal drugs.
4. Incite violence, advocate use of force or threaten serious harm to the school or community.
5. Are likely to or do materially or substantially interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions.
6. Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.

7. Violate written district administrative regulations or procedures on time, place and manner for posting and distribution of otherwise protected expression.

Delegation of Responsibility

The Superintendent or designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.

Guidelines

Nonschool Activities/Materials

The Board recognizes the social and educational values that may be derived from student participation in various activities sponsored by nonschool organizations, groups or individuals, but specifies that unreasonable demands on the time and energies of students and staff by such entities during school hours, or at school-sponsored activities be prevented.

Requests for student participation in nonschool organizations, groups or individually sponsored activities must be made in writing to the Superintendent or designee in accordance with administrative regulations, written announcements and this policy.

Activities sponsored by nonschool organizations, groups or individuals may not occur, and nonschool written materials may not be used, during instructional time or school-sponsored activities unless they are of educational value to the school program, they benefit district students or the school community, and they are factually accurate. Prohibited activities or materials may never be used.

Where the nonschool entity is a for-profit entity that will benefit commercially from an activity or distribution of its material during instructional time, other factors must outweigh the commercial benefit to the nonschool entity.

A review of any activities or nonschool written materials under this policy shall not discriminate on the basis of content or viewpoint, except that prohibited activities or materials will be rejected, as will any activities or materials that do not comply with Board policy, administrative regulations, or written announcements relating to the proposed nonschool-sponsored activity or materials.

Participating students may not leave the school district unless the Board policy for field trips has been followed or the Board has granted special permission.[4]

Fundraising

Fundraising by nonschool organizations, groups or individuals is prohibited on school property or in the name of the school unless permission is granted by the Superintendent or designee. [5]

Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced.

Directory information regarding students or staff may only be released in accordance with law and Board policy. Directory information for students or staff members will not be released to nonschool organizations, groups or individuals that seek this information for the purpose of fundraising.

Scholarships/Awards

The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established criteria be observed.

No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents/guardians of a student who is younger, in accordance with the Board's policy on student records.[6]

The establishment of a scholarship fund and any pertinent restrictions, shall be approved by the Board.

All pertinent information regarding the scholarship or award shall be submitted for review by the Superintendent or designee prior to the date on which it is to be presented.

The building principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient of an award or scholarship, pursuant to procedures established for this purpose and consistent with the restrictions applicable to each approved scholarship or award.

Travel Services/Foreign Trips

Travel services and foreign trips not sponsored by the District shall be submitted to the Superintendent for review. Approval of the Board is required for solicitation and sale of travel services for foreign trips to students. .

Sellers of travel services to students must meet the following criteria:

- Belong to an association of certified sellers of travel.
- Provide proof of insurance.
- Submit references.
- Provide proof of a performance bond.
- Include in all information provided to students and parents/guardians that use of tobacco/nicotine, alcohol and controlled substances will be prohibited.
- Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event.

References:

School Code – 24 P.S. Sec. 510, 511, 775, 779

Board Policy – 000, 121, 216, 220, 707

NOTE: When a student requests to personally distribute or post materials or originates other activities described in this policy, Board Policy 220 Student Expression/Distribution And Posting Of Materials will be used to regulate district decisions and actions.

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| Legal | 1. Pol. 220 |
| | 2. Pol. 707 |
| | 3. SC 510, 511 |
| | 4. Pol. 121 |
| | 5. SC 775 |
| | 6. Pol. 216 |
| | 7. 707 Use of School Facilities. |