

**OFFICIAL PROCEEDINGS
OF THE
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

August 17, 2020

The Regular Meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 6:22 pm by President John Tomasi.

The meeting opened with the Pledge of Allegiance.

Board Recording Secretary called the roll:

- | | | |
|------------------|---------------|----------------|
| ✓ Mr. Bieber | ✓ Mrs. Henry | ✓ Mr. Tomasi |
| ✓ Dr. Carter | ✓ Mrs. Huhn | ✓ Mr. Wagaman |
| ✓ Mrs. Eisenhart | ✓ Mr. Scheetz | ✓ Mrs. Walizer |

Administration Present:

- ✓ Mr. Andrew Potteiger, Superintendent
- ✓ Mr. Jamison Barnhart, High School Assistant Principal
- ✓ Mr. Matthew Dziunycz, High School Principal
- ✓ Mr. Robert Farina, Intermediate/Middle School Principal
- ✓ Mr. Scott Geist, Director of Athletics
- ✓ Mrs. Carolyn Hanych, Director of Brandywine Virtual Academy
- ✓ Ms. Stephanie Kelly, Elementary School Principal
- ✓ Mr. Craig Neiman, Business Manager/Board Secretary
- ✓ Dr. René Reese, Director of Pupil Services
- ✓ Mr. Thomas Voelker, Assistant to the Superintendent
- ✓ Mr. Michael Wetzel, Director of Buildings and Grounds
- ✓ Ms. Carly Worman, Supervisor of Instruction and Assessment

Solicitor: Mr. Benjamin Pratt, Esquire

Visitors: Scott Kramer (RBC Capital Markets), David Schwien (Alburtis), Elaine Schwien (Alburtis), Lisa Ehrets (Breigningsville), Jennifer Johnson (Fleetwood), Erin Clark (Mertztown), Jenni Hoffman (Fleetwood), Craig Ronco (Fleetwood), Romeo Crumbil (Long Swamp).

Presentation

Scott Kramer, Managing Director, RBC Capital Markets

There was board discussion about the amount the District should borrow, the timeline the loan would be for and the timeline for sending the RFP out.

BOARD OF DIRECTORS REPORT

A motion was made by Mr. Bieber and seconded by Mr. Scheetz to approve the Board of Directors Report.

A. Approval of Minutes

Dispense with the reading and accept the minutes from the Regular School Board Meeting held June 15, 2020 per Board A.

B. Approval of Minutes

Dispense with the reading and accept the minutes from the Regular School Board Meeting held August 3, 2020 per Board B.

C. Second Reading of Policies

Approve the second reading of policies per Board B.1.-B.2.

1. 249. Inappropriate Student and Employee Relationships (eliminate)
2. 824. Maintaining Professional Adult/Student Boundaries (new policy)

D. First Reading of Policies

Approve the first reading of policies per Board D.1.

1. 200. Enrollment of Students

E. Health and Safety Plan and PDE Instructional Time Template

Approve the updated Brandywine Heights Area School District Health and Safety Plan for the safe reopening of school and the educational process for the 2020-2021 School Year including updated metrics and PDE instructional time template. This plan may be subject to change based on state or other applicable guidelines per Board A.

F. Delay Reopening of School

To approve the change of the 2020-2021 pupil instructional year from Tuesday August 25 to Monday August 31. The time previously scheduled from August 25 to August 28 will now be designated as Act 80 days.

Accept the committee reports and make them part of the minutes.

Berks County Intermediate Unit (BCIU) – Mrs. Huhn, reported on the detailed report (attached). The next meeting will be 8.20.20.

Berks Career and Technology Center (BCTC) – Mr. Wagaman, BCTC is planning to come back full in person. BHASD will have transportation to all students who are in need to get to BCTC.

Berks Earned Income Tax Collection Bureau (BEITC) – Mr. Neiman, No report.

Council on Legislative Action (COLA) – Mrs. Walizer, The Senate and Education Committee will meet 8.19.20.

Policy Committee – Mr. Wagaman, No report.

Strategic Planning/Goals – Mrs. Eisenhart, 2020-21 BHASD Goals.

Negotiations/Compensation Committee – Mrs. Huhn, No report.

Building Construction Committee – Mrs. Huhn, Mr. Tomasi, Mr. Wagaman. Mr. Tomasi reported on the detailed report (attached).

Mr. Bieber questioned if students in other districts can enroll in Brandywine Heights Virtual Academy, if the Administration has considered getting Mrs. Hanych additional help, and with the influx of virtual academy students is the Administration concerned with the system crashing.

Mr. Potteiger explained no other students from other districts can enroll in BHASD virtual academy and the Administration is carefully monitoring the addition of students and checking in with Mrs. Hanych on a daily basis to make sure she has the support she needs.

Mr. Potteiger explained how transportation for the district will work in the hybrid phase and how the survey results have affected transportation. He also recommended there be temperature checks for students as soon as they exit the bus as well as for students who are driven to school

before they enter the building. If a student would have a high temperature they would be sent to the nurses office and the family would be contacted. Staff members are still asked to continue with the self monitoring checklist.

There was Board discussion about the definition of face masks, mask breaks, and what will be done if students do not wear their masks.

Mr. Potteiger is encouraging staff members to take mask breaks or take them outside and in the gym where there is more space for students to be six feet apart. Mr. Potteiger also explained that students and staff will be offered a mask if they do not have one. If they still refuse to wear a mask they will be sent home.

There was Board discussion about the timeframe, lead time between phases and metrics the District will use for changing between phases.

Mr. Potteiger asked the Board if once the District hits the fifty-one metric he should make the decision to go virtual. He explained the metrics for each phase and how the District will continue to monitor the data and discuss the plan at monthly board meetings.

There was Board discussion about raising the metric number and if the metrics should be based on Berks county or at a local level.

Mrs. Huhn questioned the communication plan to staff/students/families and what the strategy is if someone in the District has COVID. She commented that families should have urgent information to make educated and informed decisions about sending their children to school.

Mr. Potteiger explained the District will communicate out the updated Health and Safety plan, have ongoing communication with families about the plan and if cases were to arise in the district. The Department of Health, PDE and PEMA have put together a health hotline to be able to access resources just for education purposes to help if cases occur in a school district.

Mr. Potteiger asked the Board to consider moving the start of school for students from August 25th to August 31st due to delays to give staff extra time to prepare for students, receive additional training, handle personnel issues, receive supplies may not have come in yet, finalize bus routes from the information in the transportation survey, and details to be refined. He further acknowledged that this delay could put pressure on families to find childcare and is tremendously worried about the hardship that could be put on families. The time will be used wisely to create a transition for students to be in the building. There will be no additional days added to the end of the year by adding this week by counting these days as Act 80 days.

Mr. Wagaman commented the extra week is a good idea because it will allow us to have stronger points of contact with families. The extra week will also allow for more clarity for state guidelines that continue to be released.

There was Board discussion about delaying the start of school and how it will affect families, teachers, and students. Overall there was support to delay the start of school from August 25th to August 31st.

Mr. Scheetz questioned if student athletes will be able to use the facilities for their practices because there needs to be a certain number of practices before a sporting event.

Mr. Tomasi asked for comments from Board members and the public. There were no other comments.

Public Comment

Mrs. Lisa Ehrets, social studies teacher at the high school, commented on behalf of herself and a majority of the faculty regarding concerns that have not been addressed. She first thanked Mr. Bieber for reminding us all that we are in a pandemic. She explained the teachers feel rushed, not included in conversations, and not provided with sufficient information. This Saturday we have been sent an email that there are no virtual teaching positions available at the Middle School or High School and teachers have not been given a chance to fully process there are no virtual teaching positions available. She explained how much the teachers care about the students, help the students and check in with the students to make sure they are ok. Devastated for your children because we care about them and their education. What the District is asking us to do is to put our lives and health on the line to teach them for twenty minutes a period. Teachers are capable of teaching in a virtual classroom and it would be a more meaningful experience for them and gives them a safe environment where they won't have to worry about hurting someone they love. The Board and Administrators are not making a health decision they are making a health decision that many are fearful for their lives. Teachers are going to be in a classroom where they expect students to follow the rules of mask wearing. Teachers already do so much. We are not being given N95 masks to keep ourselves safe and we just want our concerns to be valid and be taken seriously. Many teachers cannot take a sabbatical and cannot choose between our health and financial stability. It is not fair to ask us to have to choose. We have been told many times we are a part of this community and we are a family but I would not ask my family to risk their lives. I ask that you listen to the concerns and hear us and would like to propose you do the right thing and that is to provide a safe and meaningful learning environment where I am not fearful when I am near students.

Mr. Scheetz commented that he appreciated Mrs. Ehrets comments and thanked her for coming in and speaking to the Board. He then questioned if there is a way to address the concerns Mrs. Ehrets had such as N95 masks and cleaning supplies being available for classrooms. He suggested working with St. Luke's to purchase N95 masks if they are available so the District can make sure teachers feel safe and comfortable but need to continue moving forward with the plan.

Dr. Carter provided information about N95 masks being hard to find, how they shouldn't be worn more than 2 days in a row, how every person who wears one should receive a fit test and once they are soiled or wet they should be disposed of.

Mr. Craig Ronco (Fleetwood), thanked the Board and Administration and acknowledged coming up with a health and safety plan for an entire District is an extremely difficult challenge. He commented that data can be lost in perspective because different people throughout the conversations have different viewpoints. There is a huge difference of COVID now compared to March and April. Mr. Ronco was at the epicenter in Berks county so lived through it and at same time standing here as a parent is proposing the District do the opposite of what people are

saying and send children back to school. It is not a large community and people are very spread out. If we use fifty as a benchmark it sets us up for failure. Once you start to introduce people back into school buildings there will be an incline. We will be over fifty in a heartbeat. If you look at science and take out the emotional component I think it is safe to do. Less than 1 in 100,000 in the nation has passed away. As a board and community please look at the science behind it. We are in a low poverty community and parents have to make the decision of leaving their children at home and teaching virtually and not working. Mr. Ronco has three children in the school district and feels confident in the staff and school board that we can send our kids to school. He commented that he thinks we will be virtual in two weeks if we keep the number at fifty. Numbers change all the time and if we narrow the window we will never be able to adapt. There are very important things to consider from all levels such as the wellbeing of students at home when parents aren't there. Lets try it and do it safely. Hospitals are seeing less and less cases with severity and it has plateaued. Strongly consider not having a strong cut at fifty.

Elisa Hammes commented that Mrs. Ehrets had a good point, if the school is here to educate and that is the goal she is struggling to understand the point of sending kids to school for twenty minutes of classes. They will go through all these protocols and how much will the students gain. I think at minimum they would need half core classes in one day and other half the next day if teachers are put in that position.

Mr. Potteiger explained the Administration wanted to give the same opportunity and experiences of being in school to students K-12 and have a districtwide plan.

Mr. Tomasi asked for any comments from the public or board.

Roll call was taken to accept the Board of Directors Report.

<u>Y</u> Mr. Bieber	<u>Y</u> Dr. Carter	<u>Y</u> Mrs. Eisenhart	<u>Y</u> Mrs. Henry	<u>Y</u> Mrs. Huhn
<u>Y</u> Mr. Scheetz	<u>Y</u> Mr. Tomasi	<u>Y</u> Mr. Wagaman	<u>Y</u> Mrs. Walizer	

Motion Carried – 9 years

A motion was made by Mr. Wagaman and seconded by Mr. Scheetz to vote separately on item Board E.

<u>N</u> Mr. Bieber	<u>N</u> Dr. Carter	<u>N</u> Mrs. Eisenhart	<u>Y</u> Mrs. Henry	<u>Y</u> Mrs. Huhn
<u>Y</u> Mr. Scheetz	<u>Y</u> Mr. Tomasi	<u>Y</u> Mr. Wagaman	<u>Y</u> Mrs. Walizer	

Motion Carried – 6 years, 3 nays

A motion was made by Mr. Wagaman and seconded by Mr. Scheetz to vote separately on item Board F.

<u>Y</u> Mr. Bieber	<u>Y</u> Dr. Carter	<u>Y</u> Mrs. Eisenhart	<u>Y</u> Mrs. Henry	<u>Y</u> Mrs. Huhn
<u>Y</u> Mr. Scheetz	<u>Y</u> Mr. Tomasi	<u>Y</u> Mr. Wagaman	<u>Y</u> Mrs. Walizer	

Motion Carried – 9 years

BUSINESS AND OPERATIONS REPORT

A motion was made by Mr. Scheetz and seconded by Mr. Bieber to approve the Business and Operations Report.

A. General Fund Bills

To approve general fund bills through August 17, 2020 totaling \$4,588,713.15 per Business A.

B. Food Service Bills

To approve food service fund bills through August 17, 2020 totaling \$28,535.30 per Business B.

C. Construction Fund Bills

To approve construction fund bills through August 17, 2020 totaling \$55,587.50 per Business C.

D. Financial Reports

To accept the following Financial Reports through May 31, 2020:

1. General Fund - Revenue/Expenditures/Fund Balance - Business D.1.
2. Food Service Fund - Revenue/Expenditure - Business D.2.
3. Construction Fund - Revenue/Expenditure - Business D.3.
4. Investment Schedule - Business D.4.
5. Student Activity & Trust Funds - No report
6. Budget Transfers - No Report

E. Special Education/Pupil Services

1. To approve an agreement with Service Access Management (SAM) for the 2020-21 school year that will provide student supports and services as per Business E.1.
2. To approve a proposal with Shuman & Schwab, DMD to provide student dental examinations during the 2020-21 school year at a cost of \$5.00 per exam as per Business E.2.
3. To approve a waiver agreement with a District student for the 2020-21 and 2021-2022 school years as per Business E.3.
4. To approve an agreement with St. Luke's Physician Group, Inc., to provide a school physician (Dr. Mary Fabian) beginning July 1, 2020 until June 30, 2022 as per Business E.4 at a cost of:

	2020-21	2021-22
Rate per Physical	\$18.00	\$19.00
Hourly Rate (Other Services)	\$57.00	\$58.00

5. To approve an agreement with the Oley Valley School District for a student to participate in an Agricultural engineering CTC program for the 2020-2021 school year per Business E.5.
6. To approve an agreement with Psychoeducational Consulting For Healthy Life Styles, LLC, to provide a school psychologist (Dr. Nixa Rodriguez) beginning July 30, 2020 until June 30, 2021 as per Business E.6.

F. Curriculum/Technology - None

G. Facilities/Maintenance

To approve a change order with JBM Mechanical related to the Elementary School renovation at a cost of \$7,698.21 as per Business G.1.

H. BCIU Education Technology Pool Counsel Consortium Agreement

To approve an agreement with the Berks County Intermediate Unit to participate in the Education Technology Pool Counsel Consortium. This agreement will allow the District to share consulting services, provided by the law firm of Sweet, Stevens, Katz, & Williams, LLP, regarding technology related legal issues in education for the 2020-21 school year at a rate of \$650 per Business H.

I. BCTC Child Nutrition Program Agreement

To approve the agreement with the Berks Career & Technology Center, Leesport, PA, for participation in Child Nutrition Programs between School Districts, Area Vo-Techs, and Intermediate Units for the 2020-21 school year as per Business I.

J. BCIU eFinancePLUS Agreement

To approve an agreement with the Berks County Intermediate Unit for a non-exclusive single site license for the use of the software eFinancePLUS® for financial, human resource, and payroll management and reporting for the 2020-21 school year at a cost \$25,646 per Business J.

K. United Concordia Dental

To approve the proposal from United Concordia Dental (through the Lehigh Valley Benefit Consortium) for 2021 dental plan renewal rates at \$23.55 for employee only (no change from 2020 rate) and \$77.63 for employee/one adult, employee and children, and employee and family (no change from 2020 rate) with an administrative services only fee of \$2.20 per enrollee (no change from 2020) and a Network Access Fee of 4.0% (an increase of 1% and anticipated to generate an additional \$200 of cost to the district) as per Business K.

L. ARCpoint Labs

To approve a one year extension to the service agreement with ARCpoint Labs, Reading PA, to provide drug and alcohol screening services (as described in Policies 354., 454., and 554. Pre-Employment Drug Testing Program) with no increase in fees through June 30, 2021 per Business L.

M. Food Service Bids

To approve the second of two one year extensions of the following joint food service bid awards (originally awarded for the 2018-19 school year) with Antietam School District and Oley Valley School District for the 2020-21 school year:

1. Milk Commodities - Clover Farm Dairy, Business M.1.
2. Ice Cream Commodities - George's Water Ice, Inc., Business M.2.

N. BCIU Marketing Campaign Agreement

To ratify an agreement with the Berks County Intermediate Unit to participate in the Local Online / Virtual Options Marketing Campaign for August and September 2020 at a cost of \$2,000 per Business N.

O. District Financing

To approve the administration to enter into a new money scenario of up to \$5 million and refund the District's remaining 2014 Notes as per the presentation on August 17, 2020 by Mr. Scott Kramer from RBC Capital Markets.

Mrs. Huhn asked for clarification on Business E.6.

Mr. Tomasi asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve items under the Business and Operations Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Eisenhart Y Mrs. Henry Y Mrs. Huhn
Y Mr. Scheetz Y Mr. Tomasi Y Mr. Wagaman Y Mrs. Walizer

Motion Carried – 9 yeas

A motion was made by Mr. Wagaman and seconded by Mr. Scheetz to vote separately on item Business O.

Roll call was taken to approve item Business O. under the Business and Operations Report.

Y Mr. Bieber N Dr. Carter Y Mrs. Eisenhart Y Mrs. Henry Y Mrs. Huhn
Y Mr. Scheetz Y Mr. Tomasi Y Mr. Wagaman Y Mrs. Walizer

Motion Carried – 8 yeas, 1 nay

SUPERINTENDENT’S REPORT

A motion was made by Mr. Scheetz and seconded by Mr. Bieber to approve the Superintendent’s Report.

A. BHASD 2020-21 Student Handbooks

Approve the 2020-21 Student Handbooks per Superintendent A.1.-A.4.

- a. Elementary School
- b. Intermediate School
- c. Middle School
- d. High School

B. District Professional Employee Handbook

Approve the District Professional Employee handbook per Superintendent B.

C. Dual Enrollment Agreement

Approve the 2020-21 Dual Enrollment Agreement between Reading Area Community College (RACC) and Brandywine Heights Area School District per Superintendent C.

D. AP Computer Science Curriculum

Approve the new AP Computer Science curriculum per Superintendent D.

E. BHASD High School Graduate

Approve the award of a Brandywine Heights Area School District diploma to a student that has met all 2020 graduation requirements.

Accept the informational reports and make them part of the minutes.

Superintendent’s Report – Mr. Potteiger

Enrollment Report – Mr. Potteiger

Mr. Tomasi asked for comments from Board members and the public. There were no other comments.

Mrs. Walizer questioned if there would be something in the handbook about offensive or racist masks.

Mr. Potteiger explained we will evaluate and add language if needed in the handbook.

Roll call was taken to approve items under the Superintendent’s Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Eisenhart Y Mrs. Henry Y Mrs. Huhn

Y Mr. Scheetz Y Mr. Tomasi Y Mr. Wagaman Y Mrs. Walizer
 Motion Carried – 9 yeas

PERSONNEL REPORT

A motion was made by Mr. Scheetz and seconded by Mr. Bieber to accept the Personnel Report.

A. Resignations/Retirements/Terminations/Furloughs

1. Accept the resignation of Mrs. Katie Hess, Elementary School Second Grade Teacher, effective August 10, 2020 per Personnel A.1.
2. Accept the retirement of Ms. Susan Wilson, Elementary K-3 Gifted and 2-3 Intervention Specialist, effective August 4, 2020 per Personnel A.2.

B. Change of Status

1. Professional Staff
 - a. Approve a change of assignment for Mrs. Erica Whalen from Middle School Eighth Grade Math Teacher to Elementary School Second Grade Teacher effective August 18, 2020 per Personnel B.1.a.
 - b. Approve a change of status for Mrs. Lauren Farina from Part Time .5 Title I Reading Specialist to Full Time K-5 Gifted Teacher and Grades 2-3 Intervention Specialist effective August 18, 2020.

C. Appointments

1. Professional Staff
 - a. Approve the appointment of Mrs. Erica Lasewicz to the position of High School Chemistry Teacher at the rate of M, Step 1, retroactively effective August 13, 2020 per Personnel C.1.a.
 - b. Approve the appointment of Ms. Kaitlyn Eisenhart to the position of Elementary School First Grade Teacher at the rate of B, Step 2, retroactively effective August 13, 2020 per Personnel C.1.b.
2. Support Staff
 - a. Approve the appointment of Mrs. Katie Craft to the position of Support Staff Substitute (Aide) at the rate of \$10.50 per hour retroactively effective August 13, 2020.
3. Long Term Substitutes
 - a. Item removed by administration
 - b. Approve the appointment of Ms. Stephanie Barnes to the position of Middle School Learning Support Long Term Substitute Teacher (Burrows) at the rate of B, Step 1, retroactively effective August 13, 2020 per Personnel C.3.b.
4. Co-Curricular
 - a. Instructional Co-Curricular Advisors per Personnel C.4.a.
 - b. Instructional Co-Curricular Student Activity Group Advisors - None
 - c. Approve the Fall Season Athletic Co-Curricular Appointments per Personnel C.4.c.
 - d. Athletic Event Staff and Volunteer Coaches per Personnel C.4.d.
 - e. Approve the 2020-21 Event Staff pay rates:

High School Scoreboard Operator	\$30.00/game (home games only)
High School Scorebook Person	\$30.00/game (home and away games)
High School Scoreboard/Scorebook	\$45.00/game (home games only)
Ticket Seller	\$30.00/game

High School Game Manager \$40.00/game

D. Support Staff Substitutes

1. Approve the continued services from following support staff substitutes for the 2020-21 school year.
 - a. Shelly Boltz (Nurse)
 - b. Joan Hoch (Aide)
 - c. Christina Ilustre (Nurse)
 - d. Cheryl Melander (Food Service, Custodial, Aide)
 - e. James Mickey (Custodial)
 - f. Elizabeth Padden (Nurse)
 - g. Joanna Reitmeyer (Nurse) *pending clearance renewals*
 - h. Susan Sandom (Aide)
 - i. Maria Smith (Nurse)
 - j. Mylissa Spiller (Nurse)

E. Leaves

1. Approve the request for an unpaid leave of absence for employee #15785 beginning approximately September 21, 2020 for approximately 12 weeks per Personnel E.1.

F. Other Personnel Items

1. Approve the current Brandywine Heights Area School District Professional Teaching Staff Members and approved Professional Substitute Teachers as Homebound Instructors as needed throughout the 2020-21 school year.
2. Approve the following professional staff members to serve as mentors to new teachers during the 2020-21 school year. A stipend of \$650 will be prorated based on the duration of the assignment.
3. Ratify the retirement incentive with eligible staff members in the Brandywine Heights Area Education Association per Personnel F.3.
4. Ratify the adjusted professional development schedule as per Personnel F.4.

Mr. Tomasi asked for comments from Board members and the public. There were no other comments.

Mrs. Huhn asked if Personnel item 4.a. Could be explained in further detail in regards to how co curriculars are working this year.

Mr. Potteiger explained advisors to those clubs will be expected to perform the responsibilities there paid roles of the co curriculars.

Roll call was taken to approve items under the Personnel Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Eisenhart Y Mrs. Henry Y Mrs. Huhn
Y Mr. Scheetz Y Mr. Tomasi Y Mr. Wagaman Y Mrs. Walizer

Motion Carried – 9 yeas

OTHER BUSINESS

Mr. Tomasi asked for comments from Board members and the public. There were no other comments.

Mr. Scheetz asked the Board to think about continuing broadcasting the Board Meetings through a livestream every month. It would be a good opportunity to have high school students be involved with the process to give them real world experiences and utilize the resources we have. It would also give community members another avenue to be involved with watching board meetings.

Mr. Tomasi announced there was an executive session prior to the meeting to discuss personnel and property discussions.

ADJOURNMENT

A motion was made by Mr. Scheetz and seconded by Mr. Bieber to adjourn the meeting at 9:39 pm.

Motion carried with all yeas.

-
Approval Date

-
Craig Neiman, Board Secretary
Chaydeanne Brunner,
Recording Secretary



Committee Reports

August 17, 2020

Berks County Intermediate Unit (BCIU):

Date of Meeting:	Thursday, June 18, 2020
Person Reporting:	Mrs. Elizabeth Huhn
Summary:	<p>The BCIU Board re-elected the following officers, effective July 1, 2020 through June 30, 2021:</p> <ul style="list-style-type: none">● President: Gary McEwen (Twin Valley School District)● Vice-President: Ralph Richard (Oley Valley School District)● Treasurer: Elizabeth Huhn (Brandywine Heights Area School District)● Secretary: Brian Specht (Hamburg Area School District) <p>The Board approved the Compensation and Benefits Plans for the BCIU Leadership Team, Middle Management, and Technology and Support Services, effective July 1, 2020 to June 30, 2021.</p> <p>The Board approved wage rates and employed staff in various part-time, substitute, and summer program positions; and acknowledged receipt of salary lists containing 2020-2021 salaries for the following employee groups: AFSCME; BCIUEA; Head Start; Leadership Team, Middle Management, and Technology and Support Services Staff; PA Key Middle Management and Technology Support Services Staff, SEIU; and Transportation employees.</p> <p>The Board authorized an agreement with the Greater Reading Chamber Alliance (GRCA), for the GRCA to provide services related to the Business-Education Partnership Grant.</p> <p>The Board authorized a 3-year agreement with the Berks County School Districts Health Trust, for the BCIU to provide accounting and administrative services, effective 7/1/2020 through 6/30/2023.</p>

The Board authorized the approval of the Berks County Intermediate Unit (BCIU) Health and Safety Plans by the BCIU Board officers as required by the Pennsylvania Department of Education (PDE) prior to providing services to students. (The plans will be ratified at the August Board meeting.)

The BCIU Board of Directors received an update on the following:

- Much of the organization's focus has been on developing plans in response to the CoronaVirus Pandemic.
 - As mandated, a "pandemic coordinator" has been named. (Dr. Brenda Robertson, Program Administrator, Office of Early Childhood and Student Services)
 - A 3-phase contingency plan is under development for managing the organization during the following timeframes: for 6/8 through 7/2; for 7/6 through 8/14; and for 8/20 until the students' first day.
 - Primary areas of focus include 1/ teaching & learning; 2/ equity and access; and 3/ mental health and student/staff well being
 - Staff surveys have been distributed

- August 18th is the scheduled date for the annual start of the year "State of the Unit" address. It will be conducted virtually, via a 45 minute video.

- Act 93 negotiations are underway. The Act 93 group covers approximately 266 team members across 5 compensation/benefit plans.

- The next meeting of the BCIU Board of Directors will be on Thursday, August 20, 2020. It will be held both virtually and in-person with attendance selected by the Board Member.

Berks Career and Technology Center (BCTC):

Date of Meeting:	No meetings were held during the reporting timeframe.
Person Reporting:	Mr. Michael Wagaman
Summary:	BCTC is planning to come back full in person.

Berks Earned Income Tax Collection Bureau (BEITC):

Date of Meeting: No meetings were held during the reporting timeframe.
Person Reporting: Mr. Craig Neiman
Summary:

Berks County Committee on Legislative Action (COLA):

Date of Meeting: No meetings were held during the reporting timeframe.
Person Reporting: Mrs. Walizer
Summary:

Policy Committee:

Date of Meeting: No meetings were held during the reporting timeframe.
Person Reporting: Mr. Michael Wagaman
Summary:

Strategic Planning/Goals:

Date of Meeting:
Person Reporting: Mrs. Alexis Eisenhart
Summary: [2020-21 District Goals](#)

Negotiations/Compensation Committee:

Date of Meeting: No meetings were held during the reporting timeframe.

Person Reporting: Mrs. Elizabeth Huhn

Summary: Executive sessions were held to discuss several Personnel items, including a one-time Retirement Incentive (waiver of date requirements).

Building Construction Committee:

Date of Meeting:

Person Reporting: Mrs. Elizabeth Huhn, Mr. John Tomasi, Mr. Michael Wagaman

Summary: Construction began in June on the Elementary Addition Project. ECI is the general contractor and doing a very nice job with oversight and quality. To date, demolition has been completed in the hallway connecting to the old gym. A new hallway to connect the lobby area to the new gymnasium has been built. Foundations for the gym, two new classrooms, two new small group rooms and a storage area in the first grade wing have been constructed. Storage and electrical spaces across the hall from the office have been built and are beginning to be occupied. A new bathroom system in the new hallway has been built, plumbing run and painted. The flooring and fixtures are being installed. The timeline is about a week behind schedule but not too bad. The next phase will be to continue the construction of the walls of the spaces in the first grade wing and new gymnasium.



Superintendent Report

August 17, 2020

Curriculum/Instruction:

1. AP Computer Science Course Development

- This new course is the second (of 4) computer science courses
- The curriculum development has been successfully completed and we are happy to share that curriculum with you today

2. Curricular Resources

- All approved curricular resources were purchased, received, inventoried, and distributed to classrooms
- Setup/Rollover all digital resources

3. Curricular Gap Analysis

- Due to COVID-19, this past spring, students experienced a disruption to their planned curriculum
- A curricular gap analysis was completed
- Plans to fill those gaps will be reviewed with teachers prior to students returning

4. Strategic Planning

- As part of our ongoing strategic planning, goals have been modified (where needed) due to the impact of the ongoing pandemic

5. Induction

- New teacher induction will be held on August 13th

6. Professional Development

- This will be a year of significant professional development to meet the dynamic needs of the current environment
- Areas of focus will be as follows:
 - Review District tools needed to be successful with online/blended learning
 1. Google Classroom, Google Meet, WeVideo, EdPuzzle, Softphones, BrainPop, Kahoot, etc.
 - Curriculum conversations
 1. Review of gap analysis and planning to fill gaps
 - Instructional practices (for current environment)
 1. Review expectations for Green/Yellow/Red



BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT

200 West Weis Street, Topton, PA 19562 | 610.682.5100 | bhasd.org

2. Share templates developed
3. Practice using new tools
- Social Emotional Learning (SEL)
 1. What to look for in students
 2. What to do with students to ensure they are ready to learn
- New curricular resources
 1. Science – Savvas (Pearson), Guidance – Xello, Math – Imagine Math, ELA – Wonders Data Dashboard, ELA – Wonders Digital Assessments, ELA / Special Education – FastBridge
- General Items
 1. New Student Information System (SIS)
 2. New copiers

7. Reopening Planning

- Much time was spent all summer developing the Health & Safety Plan
- This plan describes the multiple phases in which BHASD could reopen schools (in-person, hybrid, or fully virtual)
- [A website was developed](#) to help articulate this plan

Brandywine Heights Virtual Academy:

1. Enrollment

- 235 Full-Time Students

Technology:

1. Copier Lease

- All HIG copiers have been returned, and the new Sharp copiers (from Fraser) have been successfully setup

2. Devices

- Devices were collected at the end of the year
 - Damaged devices were sent out to Trinity3
 - All devices were imaged with additional resources to better support students/staff if learning/teaching remotely (from home)
 - Student devices have an additional 3D printed part installed to strengthen the charger port (the biggest issue we have been experiencing with those devices)
- Student devices are being prepared for distribution on August 21st

3. Student Information System (SIS)



BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT

200 West Weis Street, Topton, PA 19562 | 610.682.5100 | bhasd.org

- Migrate full eSchoolPLUS & IEPPLUS environment to the cloud (hosted by PowerSchool)
- Resync all 3rd party vendors with SIS (Transfinder, Nutrikids, PrimeroEdge, SchoolMessenger, PowerSchool Registration, etc.)

Athletics:

1. Summer voluntary workouts started July 1 for High School fall sports. Participation has been great at the workouts for soccer, volleyball, field hockey and tennis. Middle School workouts began the week of July 27th.
2. The PIAA announced on July 29th that fall sports would start as scheduled:
 - Football Heat Acclimation August 10
 - High School Sports August 17
 - Middle School Sports August 24Please know that many leagues and school leaders throughout the Commonwealth are discussing modifications to the fall sports schedule with the possibility of delaying start dates.
3. The Athletic Department is committed to our partnership with the Positive Coaching Alliance and will be creating a plan to offer workshops to our coaches, athletes and parents starting this fall.

Brandywine Heights Community Task Force:

1. **Education/Support Initiatives**
 - Free Professional Counseling – July/August 2020 – The BHC Task Force partnered with licensed professional counselors to offer free telehealth counseling sessions for BHASD students this summer
 - This may be extended into the fall if there is a need and it remains financially feasible
2. **Future Events**
 - Battle of the Bands – UPDATE: Event cancelled this year due to COVID-19
3. **Ongoing Initiatives**
 - Funding Too Good for Drugs Curriculum – TBD due to COVID-19
 - Funding WHY Club afterschool program – TBD due to COVID-19
 - Red Ribbon Sign Fundraiser – kicking off in mid August 2020
4. **Monthly Meetings**
 - Tuesday, August 11, 2020 | 6:30 pm via Zoom

Brandywine Heights Area School District
District Enrollment Board Report
August 2020

Class of	Grade	Total Enrollment	Staff 2020-21	Average Class Size	Students with Academic IEPs (with possible related services)		Free/Reduced Lunch students		Virtual Academy Full Time	Virtual Academy Part Time/Blended
2033	Kindergarten	90	5	18.00	12	1.50	17	18.89%	18	0
2032	First Grade	98	5	19.60	16	1.23	29	29.59%	17	0
2031	Second Grade	107	5	21.40	18	1.19	36	33.64%	20	0
2030	Third Grade	96	5	19.20	13	1.48	37	38.54%	19	0
Elementary		391			59		119		74	
2029	Fourth Grade	112	5	22.40	31	0.72	42	37.50%	14	0
2028	Fifth Grade	104	5	20.80	31	0.67	45	43.27%	18	0
Intermediate		216			62		87		32	
2027	Sixth Grade	109	4	27.25	27	1.01	35	32.11%	18	
2026	Seventh Grade	85			27	0.00	28	32.94%	6	
2025	Eighth Grade	119			27	0.00	43	36.13%	18	
Middle School		313			81		106		42	
2024	Ninth Grade	118			22	0.00	32	27.12%	23	
2023	Tenth Grade	131			26	0.00	42	32.06%	21	
2022	Eleventh Grade	125			32	0.00	43	34.40%	22	
2021	Twelfth Grade	100			19	0.00	33	33.00%	21	
High School		474			99		150		87	
Out of District Placements					10	0.00				
Totals		1394			311	0.00	462	33.02%	235	