

**OFFICIAL PROCEEDINGS
OF THE
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

October 5, 2020

The Regular Meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 6:07 pm by President John Tomasi.

The meeting opened with the Pledge of Allegiance.

Board Recording Secretary called the roll:

- | | | |
|------------------|--------------|----------------|
| ✓ Mr. Bieber | ✓ Mrs. Henry | ✓ Mr. Tomasi |
| ✓ Dr. Carter | ✓ Mrs. Huhn | ✓ Mr. Wagaman |
| ✓ Mrs. Eisenhart | Mr. Scheetz | ✓ Mrs. Walizer |

Administration Present:

- ✓ Mr. Andrew Potteiger, Superintendent
Mr. Jamison Barnhart, High School Assistant Principal
- ✓ Mr. Matthew Dziunycz, High School Principal
- ✓ Mr. Robert Farina, Intermediate/Middle School Principal
- ✓ Mr. Scott Geist, Director of Athletics
Mrs. Carolyn Hanych, Director of Brandywine Virtual Academy
- ✓ Ms. Stephanie Kelly, Elementary School Principal
- ✓ Mr. Craig Neiman, Business Manager/Board Secretary
- ✓ Dr. René Reese, Director of Pupil Services
- ✓ Mr. Thomas Voelker, Assistant to the Superintendent
Mr. Michael Wetzel, Director of Buildings and Grounds
- ✓ Ms. Carly Worman, Supervisor of Instruction and Assessment
Mrs. Mandi Kercher, Curriculum Supervisor

Solicitor: Mr. Benjamin Pratt, Esquire

Visitors: Kara Schwenk (Teacher), Kaitlynn Eisenhart (Teacher), Erica Lasewicz (Teacher), Robin Basile (Teacher), Crys McCarty (Mertztown), Jeremiah McCarty (Mertztown), Brian Hohenshilt (Mertztown), Brooke Ott (Transportation and Registration Specialist), Robin Ott (), Dylan Renninger (Boyertown), Eric Ott (Boyertown), Tracy Pino (Longswamp), Jeret Pino (Longswamp), Beth Ann Siteman (Accounting Manager), Katharine Ege (Human Resources Specialist),

Recognitions:

Mr. Tomasi and Mr. Potteiger presented the #newHEIGHTS Awards to outstanding employees nominated by their peers. October recipients were Ms. Brooke Ott Transportation and Registration Specialist and Mr. Antonio Riggins Intermediate and Middle School Dean of Students. Mr. Neiman and Mr. Farina shared personal accolades about each employee.

Student Board Representatives: Tatyanna Ulman, John Allmendinger, Olivia Deysher

Public Comment

Brian Hohenshilt (Mertztown) questioned if the School Board would address the number per 100,000 and when that will change to allow for full time in person instruction.

The health and safety plan is set up to allow for in-person instruction if the county is under ten(10) for a four week rolling average. This is a critical time getting through the fall and winter and how the cold and flu season affects COVID-19. The District will continually look at the data and try to find a balance between making sure kids and staff are safe.

Tracy Pino (Long Swamp) questioned how long will the District wait, January or February to reevaluate the health and safety plan and if ten (10) is still a reasonable number at this time to change to a green phase or should that number be increased.

Mrs. Eisenhart clarified that the health and safety plan is not set in stone and the District and the Board have the ability to change it if necessary.

BOARD OF DIRECTORS REPORT

A motion was made by Mr. Bieber and seconded by Mr. Wagaman to approve the Board of Directors Report.

A. Approval of Minutes

Dispense with the reading and accept the minutes from the Regular School Board Meeting held September 14, 2020 per Board A.

B. First Reading of Policies

Approve the second reading of policies per Board B.1.-B.16.

1. 103. Discrimination/Title IX Sexual Harrassment Affecting Students
2. 104. Discrimination/Title IX Sexual Harassment Affecting Staff
3. 237. Student Use of Electronic Devices
4. 246. School Wellness (new policy) - school board member committee member. (Eisenhart)
5. 301. Creating a Position (changed from Administrative Employees to District Personnel Policy)
6. 305. Employment of Substitute Employees (changed from Administrative Employees to District Personnel Policy)
7. 338. Sabbatical Leave - Restoration of Health (changed from Administrative Employees to District Personnel Policy) - add applicable staff
8. 338.1 Compensated Professional Leaves (changed from Administrative Employees to District Personnel Policy) - add applicable staff
9. 831. Use Of Livestream Video On School District Property

Policies to Retire:

10. 145. District Wellness (retire)
11. 401. Creating a Position (Professional Employees - retire)
12. 405. Employment Of Substitute Professional Employees (Professional Employees - retire)
13. 438. Sabbatical Leave - Restoration of Health (Professional Employees - retire)
14. 438.1 Compensated Professional Leaves (Professional Employees - retire)
15. 501. Creating a Position (Classified Employees - retire)
16. 505. Employment of Substitute and Short-Term Employees (Classified Employees - retire)

C. COVID-19 EDUCATION RESPONSE FUND GRANT

Recognition and acknowledgement of the United Way Berks County COVID-19 Education Response Fund Grant of \$3,795.00 to Brandywine Heights Elementary School. The grant will be used to provide two supplemental programs, Imagine Math and Learning A-Z in grades Kindergarten through third.

Accept the committee reports and make them part of the minutes.

Berks County Intermediate Unit (BCIU) – Mrs. Huhn, reported on the detailed committee report (attached). There is a new career readiness platform that includes a partnership with Albright college. This platform provides internships and mentorships for all students.

Berks Career and Technology Center (BCTC) – Mr. Wagaman, No report. There was a meeting on September 23, meeting minutes on committee reports (attached).

Berks Earned Income Tax Collection Bureau (BEITC) – Mr. Neiman, No report.

Council on Legislative Action (COLA) – Mrs. Walizer, The next meeting is Tuesday November 10, 2020.

Policy Committee – Mr. Wagaman, No report.

Strategic Planning/Goals – Mrs. Eisenhart, No report. Mr. Potteiger is meeting with the District Administrators to review goals and how they intersect with their specific department and building.

Negotiations/Compensation Committee – Mrs. Huhn, No report.

Building Construction Committee – Mrs. Huhn, Mr. Tomasi, Mr. Wagaman. Mr. Tomasi, reported on the detailed committee report (attached).

Mr. Potteiger explained as the district reviews the personnel policies which includes the 300 administrative employees, 400 professional employees, and 500 classified employees, the policies will be combined and be newly categorized as a 300 Employee section for all employee groups. Mr. Potteiger asked the board for a volunteer to join the wellness committee that corresponds with policy 246, School Wellness. Mrs. Eisenhart will be the board representative for the wellness committee.

There was Board discussion about the meeting minutes and the reasoning behind the recent changes and the importance of the minutes to the community. The meeting minutes explain the questions and answers people may have about how the board comes to certain decisions.

Mr. Tomasi asked for comments from Board members and the public. There were no comments.

Roll call was taken to accept the Board of Directors Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Eisenhart Y Mrs. Henry Y Mrs. Huhn
 Mr. Scheetz Y Mr. Tomasi Y Mr. Wagaman Y Mrs. Walizer

Motion Carried – 8 yeas, 1 absent

BUSINESS AND OPERATIONS REPORT

A motion was made by Mr. Bieber and seconded by Mr. Wagaman to approve the Business and Operations Report.

A. General Fund Bills

To approve general fund bills through October 5, 2020 totaling \$3,438,261.01 per Business A.

B. Food Service Bills

To approve food service fund bills through October 5, 2020 totaling \$10,402.15 per Business B.

C. Construction Fund Bills

To approve construction fund bills through October 5, 2020 totaling \$961,346.89 per Business C.

D. Capital Reserve Fund Bills

To approve capital reserve fund bills through October 5, 2020 totaling \$0.00 per Business D.

E. Financial Reports

To accept the following Financial Reports through July 31, 2020:

1. General Fund - Revenue/Expenditures/Fund Balance - Business E.1.
2. Food Service Fund - Revenue/Expenditure - Business E.2.
3. Construction Fund - Revenue/Expenditure - Business E.3.
4. Capital Reserve Fund - Revenue/Expenditures - Business E.4.
5. Investment Schedule - Business E.5.
6. Student Activity & Trust Funds - Business E.6
7. Budget Transfers - Business E.7.

F. Special Education/Pupil Services

1. To approve an agreement with Opportunities School, Elwyn, PA for a District student at a cost of \$3,550.00 per month from August 31, 2020 to June 30, 2020, as per Business F.1.
2. To approve an independent contractor agreement to provide School Psychologist intern services at a cost of \$15,000 for the 2020-21 school year, as per Business F.2. This is associated with the Millersville University agreement that was presented to the Board in March 2020.
3. To approve an agreement with Hogan Learning Academy for a District student at a cost of \$420 per day from September 29, 2020 until June 4, 2021, as per Business F.3.

G. Curriculum/Technology - None

H. Facilities/Maintenance

1. To approve four change orders with eciConstruction LLC related to the Elementary School Renovation totaling \$9,618 as per Business H.1. eciConstruction is the General Contractor for the renovation project.

I. Student Sponsored Activity Fund

To approve the establishment of the Student Sponsored Activity Fund (Fund 21). This is a new fund for the District and is being established in accordance with Section 511 of the PA School Code for student sponsored school organizations which do not meet the criteria to be reported as custodial funds per GASB Statement #84. Special revenue fund criteria is defined by GASB Statement #54 and must be met in order to utilize this fund.

J. 2020-21 Bus Driver Roster

To approve the current roster of Bus Drivers provided by Brandywine Transportation Inc., Mertztown PA for the 2020-21 school year per Business J.

K. Employer Reporting Services

To approve a proposal from Conrad Siegel to perform 2020 ACA Employer Reporting services at a cost of \$5,700 (no change from 2019) as per Business K.

Mr. Neiman updated the Board on the Brandywine Heights Food Service program and how the new meal distribution plan is working. Students will be taking food home with them at the end of their days, to make sure they have access to all 5 breakfasts and all 5 lunches. Parents have the option for a weekly drive-up every Wednesday at the High School from 4-6pm. The food service department has put a lot of work into the current plan to effectively provide food to all students for the days they are in school.

The food service department was commended for all their hard work putting the new distribution plan together and for being able to create this model without having to hire extra staff or spend extra money.

Brian Hohenshilt (Mertztown) questioned if the food program dollars come from the local taxes or the state.

Mr. Tomasi asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve items under the Business and Operations Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Eisenhart Y Mrs. Henry Y Mrs. Huhn
 Mr. Scheetz Y Mr. Tomasi Y Mr. Wagaman Y Mrs. Walizer

Motion Carried – 8 yeas, 1 absent

SUPERINTENDENT’S REPORT

A motion was made by Mr. Wagaman and seconded by Mr. Bieber to approve the Superintendent’s Report.

A. Professional Development In-Service Days

To approve a calendar adjustment to Professional Development/Teacher Half day in-services to move from a Friday afternoon to a Wednesday morning during the COVID-19 emergency response declaration while operating in the yellow hybrid phase.

Previous Date	New Date
September 25	CANCELLED
October 23	October 21
February 12	February 10
March 12	March 10
April 16	April 14
May 14	May 12

B. Athletic Event Spectators

To authorize the District Administration to develop guidelines permitting the presence of both team athletes and spectators during athletic events.

Accept the informational reports and make them part of the minutes.

Superintendent’s Report – Mr. Potteiger

Enrollment Report – Mr. Potteiger

Mr. Geist presented about athletic event spectators as well as a girls wrestling team. Mr. Geist explained how outdoor athletic spectator attendance has been working with a ticket system and how spectators have been respectful of wearing masks and social distancing. Indoor athletic spectator attendance is limited to the student athletes that are playing, coaches, and officials at this time. If the limits are adjusted by the Governor, the District’s plan for indoor spectators is to allow for all student athletes on both Junior Varsity and Varsity to be in the gymnasium as well as the parents of the team that is currently playing. This will allow the parents of junior varsity players

to enter the gymnasium during the junior varsity game and leave after the game to allow for the varsity parents to enter and watch the varsity game. There will be no ticket admission for spectators for the 2020 Fall season. Mr. Geist also presented to the board the proposal of creating a high school girls wrestling team. He explained the history of girls wrestling, why Brandywine Heights should create a girls wrestling team, how the PIAA is supporting girl wrestling teams, the budget, and how the practices and competitions would work.

Mr. Geist acknowledged the St. Luke's trainer and coaches in all of their efforts. As well as the flexibility from families and athletes to make athletics this year run smoothly.

Mr. Tomasi applauded Mr. Geist for presenting this option. He has seen girls quit beginning in middle school due to not having a female team. Mr. Tomasi questioned what the process is to register a girls wrestling team through the PIAA. Governor Mifflin is currently the only school district in Berks County that has already approved a female wrestling team.

Mrs. Huhn applauded Mr. Geist for bringing this to the board. Mrs. Huhn encouraged the Board to not under compensate and to be proactive about the equity of the female wrestling coach and to look at the parity between coaching salaries.

There was board discussion about creating a Brandywine Heights swim team and why that has not been done in the past. Although Brandywine Heights has high performance swimmers, the small number of swimmers in the district and not having a location for a pool is preventing the creation of a swim team. The swimmers that do compete in the district although there is not a team are considered Brandywine Heights athletes.

Mr. Potteiger provided an update on the status of the hybrid education plan now that the district is more than a month into the school year. The administrative team appreciates everyone's support and feedback to this point and is evaluating all different options to get students back in the building with time, trying to make the best plan possible for our students. The concerns and viewpoints are being heard and taken into consideration, however with the cold and flu season approaching, sticking to the current health and safety plan is very important for the district.

Mr. Bieber is concerned for the Berks Career and Technology students due to the hands-on nature of learning in those programs. He questioned if BCTC students are only attending the days they are physically in school. If so, when could that transition to those students attending BCTC all week.

Berks Career and Technology Center is adopting what each school district's schedule is for students. BCTC and the districts in the county are looking at plans to effectively increase the amount of time students are physically in those classes while also keeping students safe. Ms. Ott has a plan put together for transportation once BCTC moves forward with their plan.

Mrs. Huhn thanked the Administration for providing the update to the board. The board understands the struggles that families are having and wants to know what other things the district can come up with to help families while we are in the hybrid phase. If there is something more that could be done to identify kids who are struggling and put additional support measures in place.

There is an update for parents on google classroom to have the option to see a daily or weekly report that will allow them to check what needs to be turned in and what assignments their students are completing. There are tutoring opportunities with paraprofessionals and substitute teachers in the afternoons. Individual tutoring sessions are being offered to parents on an as needed basis to help them understand how to use the online programs that students are using. Dr. Reese, the Guidance counselors, and the school psychologists have done a very good job helping students that need those supports. The district has also partnered with Kutztown University to have virtual teaching assistants help provide support to students as well. Supporting students is going to be an ongoing effort and constantly changing but there are many positive accolades to how teachers are connecting with and helping the students that need it.

Mr. Bieber suggested having the opportunity for high school students to have tutoring sessions with elementary school students to complete their volunteer hours graduation requirement.

The principals explained the different efforts and supports that are being offered across the district for families and students who are in need of support. Communication is key while everyone is navigating through this pandemic so if a family is struggling they should reach out to the appropriate principal and guidance counselors. It is still early on in the process and figuring out why a student is struggling is important in getting them the correct support. There are building substitutes that are working with individual families on an as needed basis and the role of the intervention specialist has expanded to work with families everyday. There are also student check-ins every morning and if a student indicates they are struggling the guidance counselors are reaching out to those families.

Board members explained the difficulties they are seeing their children experiencing during this hybrid phase and how they are worried for the students who do not have parents that are able to be so involved. The positive comments that the administration is portraying is not what they are seeing, instead they are seeing teachers and students struggling. Mrs. Eisenhart commented that the safety measures that are in place are great however now the district needs to focus on the academic aspect of school.

Mr. Voelker explained the hybrid model is the best option for students to still be in class and be safe at the same time. The District is trying to make sure safety is the most important thing and still trying to make education the best it can be. It is a very challenging situation and there aren't many options to make it better and still keep safety of our students at the forefront. Every district has a different comfort level and what Brandywine Heights feels is best for the students is keeping them healthy and safe. There are going to be successes as well as struggles. The district is trying to get as much in-person instruction in as possible without risking too much but it is not perfect.

Mrs. Eisenhart questioned if there was an option of doing AM and PM sessions similar to kindergarten for the entire district.

The Administration did look at this option however there would be cleaning and transportation challenges and any virtual learning would be asynchronous.

The Board encouraged the Administration to communicate with board members, share ideas even if they are small and ask for resources if they are needed. It was powerful to hear what is helping and supporting students and parents in the District. On the opposite side of things if there are staff struggling that should be relayed that information so the board can support the administration and teachers.

The board suggested sending a survey to parents to find out what would be helpful for families, whether it be tutoring, virtual field trips, etc.

Many families are having similar issues. It is appreciated to hear the reality that is happening at home with students so the administration can find ways to continue to support families. The district needs to get through the next phase of the pandemic which includes cold and flu season and figure out what that looks like. Communicating to families and staff is key.

Brian Hohenshilt (Mertztown) questioned if elementary school students stay in the same classroom all day and if there was consideration for elementary school students to go back in full in person instruction due to the academic and education portion of schooling is very important and goes hand in hand with social interactions. It would be nice to hear consideration to get ES back full time more so than older students.

The Administration is looking at the district as a whole and not as individual buildings so an option for just the elementary school to go back to in person instruction full time would not be an option.

Mr. Tomasi asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve items under the Superintendent's Report.

Y Mr. Bieber Y Dr. Carter Y Mrs. Eisenhart Y Mrs. Henry N Mrs. Huhn
 Mr. Scheetz Y Mr. Tomasi Y Mr. Wagaman Y Mrs. Walizer

Motion Carried – 8 yeas, 1 absent

PERSONNEL REPORT

A motion was made by Mr. Bieber and seconded by Mrs. Eisenhart to accept the Personnel Report.

A. Resignations/Retirements/Terminations/Furloughs

1. Accept the resignation of Mrs. Christina Ilustre, Substitute Nurse, effective September 9, 2020 per Personnel A.1.

B. Change of Status - None

C. Appointments

1. Professional Staff - None
2. Support Staff - None
3. Long Term Substitutes - None
4. Co-Curricular

- a. Instructional Co-Curricular Advisors - None
- b. Instructional Co-Curricular Student Activity Group Advisors - None
- c. Approve the Fall Season Athletic Co-Curricular Appointments per Personnel C.4.c.
- d. Athletic Event Staff and Volunteer Coaches per Personnel - None

D. Support Staff Substitutes - None

E. Leaves - None

F. Other Personnel Items - None

Mr. Tomasi asked for comments from Board members and the public. There were no other comments.

Roll call was taken to approve items under the Personnel Report.

<u>Y</u> Mr. Bieber	<u>Y</u> Dr. Carter	<u>Y</u> Mrs. Eisenhart	<u>Y</u> Mrs. Henry	<u>Y</u> Mrs. Huhn
<u> </u> Mr. Scheetz	<u>Y</u> Mr. Tomasi	<u>Y</u> Mr. Wagaman	<u>Y</u> Mrs. Walizer	

Motion Carried - 8 yeas, 1 absent

OTHER BUSINESS

Mr. Tomasi asked for comments from Board members and the public.

Mr. Tomasi announced there was an executive session prior to the meeting regarding legal and personnel matters.

ADJOURNMENT

A motion was made by Mr. Wagaman and seconded by Mrs. Henry to adjourn the meeting at 8:50 pm.

Motion carried with all yeas.

-
Approval Date

-
Craig Neiman, Board Secretary
Chaydeanne Brunner,
Recording Secretary



Committee Reports

October 5, 2020

Berks County Intermediate Unit (BCIU):

Date of Meeting:	Thursday, September 17, 2020
Person Reporting:	Mrs. Elizabeth Huhn
Summary:	<p>The BCIU Board of Directors received updates on and/or took action on the following:</p> <ul style="list-style-type: none">• Announced and congratulated Daniel W. Fogarty, Director of Workforce Development and COO of the Berks County Workforce Development Board as the 2020 BCIU Outstanding Community Partner. This is the 6th year the award has been conferred.• A new "career readiness platform" for Berks County students has been launched. Entitled "Solve-It Berks", the initiative is a partnership between the Berks County Intermediate Unit's Career Ready Berks Alliance and Albright College's Science Research Institute. It provides FREE career internships, mentorship, and digital curriculum, as well as live online networking, for Pre-K through 12th grade students and teachers across Berks County. The curriculum differs by age group. "Solve-It Berks" focuses on grades 5 through 12 while "Solve-It Berks Kids" is for students in Pre-K through Grade 4.• The "Berks County Equity Committee (BCEC)" has been launched, and will be co-chaired by BCIU Executive Director, Dr. Jill Hackman and Reading School District Superintendent, Dr. Khalid Mumin. One administrator for all 18 Berks County school districts will participate. Four meetings are planned, with the first to occur in October. Initial focus is on professional development and training, and Human Resources recruitment and retention.

- As part of the ongoing effort to ensure the health and safety of staff, students, families, and the community, the Berks County Intermediate Unit has developed a **new toolkit: "Staying Safe: Protocols for Responding to COVID-19."** It offers easy-to-follow flow charts to help guide decision-making in the event of a COVID exposure. A Custodial Manual with a detailed Checklist also is available for reference (and especially helpful for training substitutes and interim staff). It outlines best practices for daily, weekly and periodic cleaning.

- The BCIU received **3 COVID-related grants** via the CARES Act:
 - BCIU Pre-K Counts has been awarded a \$40,000 and a \$78,800 supplemental grants.
 - Head Start has been awarded a \$359,000 supplementary grant.

- School psychologists in the BCIU's Early Intervention program developed a new social media campaign that aims to educate parents and caregivers on the importance of building resilience in their children, especially during this time of constant change brought on by the COVID-19 pandemic. A series of infographics -- based on the work of Dr. Kenneth Ginsburg, a pediatrician specializing in adolescent medicine at the Children's Hospital of Philadelphia and professor of pediatrics at the University of Pennsylvania School of Medicine -- highlight some of the important building blocks of resilience, including creating connections, building empathy, and increasing interactions.

- Ratified agreements with Zoom Video Communications Inc. for the consortium purchase of licenses and Discovery Education Services for video streaming services on behalf of participating Berks County school districts.

- **Status update on the development of new PA State Science Standards (which were last revised in 2002):**

The State Board of Education is proposing 3 new standards:

 1. Pennsylvania Integrated Standards for Science, Environment

- Ecology, Technology, and Engineering (Grades K-5);
2. Pennsylvania Integrated Standards for Science, Environment, and Ecology (Grades 6-12); and
 3. Pennsylvania Technology and Engineering Standards (Grades 6-12).

The proposed standards will now be opened for a public comment under the state's regulatory review process.

Noteworthy upcoming events:

- PSBA Virtual Advocacy Day: Thursday, 10/8/2020 from 8:00 am - 5:00 pm
- Annie Sullivan Annual Award Presentation @ 5:00 pm via Zoom: Thursday, 10/22/2020
- Next BCIU Board Meeting: Thursday, 10/15/2020

Berks Career and Technology Center (BCTC):

Date of Meeting: September 23, 2020
Person Reporting: Mr. Michael Wagaman
Summary: [Meeting minutes linked.](#)

Berks Earned Income Tax Collection Bureau (BEITC):

Date of Meeting:
Person Reporting: Mr. Craig Neiman
Summary:

Berks County Committee on Legislative Action (COLA):

Date of Meeting:
Person Reporting: Mrs. Walizer

Summary:

Policy Committee:

Date of Meeting:

Person Reporting: Mr. Michael Wagaman

Summary:

Strategic Planning/Goals:

Date of Meeting:

Person Reporting: Mrs. Alexis Eisenhart

Summary:

Negotiations/Compensation Committee:

Date of Meeting:

Person Reporting: Mrs. Elizabeth Huhn

Summary:

Building Construction Committee:

Date of Meeting: N/A

Person Reporting: Mrs. Elizabeth Huhn, Mr. John Tomasi, Mr. Michael Wagaman

Summary: Elementary School Addition Project moving along as scheduled. New bathrooms installed, new storage room built, windows installed in the lobby to open a view to the cafeteria. The new gymnasium, music classroom and two regular education

classrooms on the north/office side of the building are being constructed with block walls. It is anticipated that the steel roofing will be installed on the classroom sections beginning early October followed by the steel roofing on the new gymnasium.

An RFP for architect services has been released and shared with companies. A debrief meeting with Crabtree Rohrbaugh & Associates was conducted. The following is the timeline for the RFP process:

- Pre-proposal meeting & Building tours: Wednesday, October 7 at 9:00 a.m.
- Deadline for questions on RFP: Thursday, October 15 at 12:00 p.m.
- RFP responses due: Tuesday, October 20, 12:00 p.m.
- Presentation of proposals/interviews by selected finalists: October 28, 2020.
- School Board approval of Firm: November 2, 2020



Superintendent Report

October 5, 2020

Curriculum/Instruction:

1. District Resources

- In addition to curricular resources, the District purchased additional tools to better assist with instruction in this virtual environment
 - WeVideo
 - EdPuzzle
 - Kami
 - Kahoot
- These tools are being implemented successfully

Brandywine Heights Virtual Academy:

1. Enrollment

- Full Virtual - 248 (K-12)
- Part-Time - 238 (Grades 6-12)

Technology:

1. Ticketing System

- The BHASD is working to allow students to enter tickets (or parents on their behalf) for technology issues. Tickets are a vastly superior tool for our technicians to use (VS email) to manage issues as they arise, as well as track common trends with repairs.
 - Estimated "go live" date would be early October
 - Communication plan is still being developed

Athletics:

1. Positive Coaching Alliance Trainings:

- Coaches Training: Developing the Triple-Impact Competitor, November 5th
- Athlete Training: Becoming a Triple-Impact Competitor, November 4th



BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT

200 West Weis Street, Topton, PA 19562 | 610.682.5100 | bhasd.org

2. **Fall Sport Live Streaming:** Small Player Big Play App: There have been a few technical difficulties. We continue to problem solve so that fans can watch our home sporting events live.

Brandywine Heights Community Task Force:

1. Ongoing Initiatives

- Funding Too Good for Drugs Curriculum – TBD due to COVID-19
- Funding WHY Club afterschool program – TBD due to COVID-19
- Red Ribbon Sign Fundraiser – kicked off in mid August 2020
- Planing “Staying Safe in the New Normal” parent/student sessions to begin Fall, 2020

2. Monthly Meetings

- Tuesday, October 13 , 2020 | 6:30 pm via Google Meet

Brandywine Heights Area School District
District Enrollment Board Report
October 2020

Class of	Grade	Total Enrollment	Staff 2020-21	Average Class Size	Students with Academic IEPs (with possible related services)		Free/Reduced Lunch students		Virtual Academy Full Time	Virtual Academy Part Time
2033	Kindergarten	93	5	18.60	14	15.05%	17	18.28%	14	0
2032	First Grade	93	5	18.60	14	15.05%	29	31.18%	22	0
2031	Second Grade	102	5	20.40	18	17.65%	36	35.29%	22	0
2030	Third Grade	93	5	18.60	12	12.90%	37	39.78%	18	0
Elementary		381			58		119		76	0
2029	Fourth Grade	104	5	20.80	30	28.85%	42	40.38%	15	0
2028	Fifth Grade	106	5	21.20	32	30.19%	45	42.45%	19	0
Intermediate		210			62		87		34	0
2027	Sixth Grade	110	4	27.50	26	23.64%	35	31.82%	16	0
2026	Seventh Grade	87			29	33.33%	28	32.18%	7	0
2025	Eighth Grade	120			29	24.17%	43	35.83%	21	14
Middle School		317			84		106		44	14
2024	Ninth Grade	116			22	18.97%	32	27.59%	23	43
2023	Tenth Grade	127			26	20.47%	42	33.07%	19	51
2022	Eleventh Grade	125			29	23.20%	43	34.40%	22	74
2021	Twelfth Grade	99			21	21.21%	33	33.33%	24	64
High School		467			98		150		88	232
Out of District Placements		10			11					
Totals		1385			313	21.90%	462	33.51%	242	246