



BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT

200 West Weis Street, Topton, PA 19562 | 610.682.5100 | bhasd.org

Kindergarten Registration

Welcome to the first steps of your child's elementary education!

Step 1: Please visit our school website (www.bhasd.org) and click the icon for Kindergarten Registration: **PowerSchool**. PowerSchool is our digital paperwork collection system. Please take the time to fill out the online enrollment forms. Once completed, you will receive a confirmation email.

If you do not have access to the internet to fill out PowerSchool, please contact the Pupil Services office at 610.682.5143. You will be able to set up an appointment to fill out PowerSchool in their office.

Step 2: Please call the registration office to set up an appointment to meet with Ms. Brooke Ott, Registrar, at 610.682.5143. The registration office is located in the back of the Intermediate/Middle School (near the playground) at 200 W. Weis St. Topton, PA 19562. This will be a record gathering session and will take approximately 15 minutes. Please take the time to gather the following:

1. **Proof of age** – original birth, hospital, passport, or adoption decree
2. **An up-to-date immunization record** – Required immunizations need to be administered prior to the first day of school. Our school nurse will notify you if any immunizations are due.
3. **Proof of residency** (one of the four items listed below)
 - Rental Agreement
 - Agreement of Sale
 - If you are a homeowner – A copy of your real estate taxes.
 - If you live with relatives (i.e. parents, grandparents, etc.) – a copy of their real estate tax bill (if they own their home) or a copy of their lease agreement (if they rent/lease their home) AND a notarized statement of residency.
 - 2 utility bills dated within the past 45 days.
4. **Any court orders regarding custody or restricted access**

We thank you for your time and cooperation in gathering this paperwork necessary for registering your child. During your meeting time, you will have the opportunity to discuss any concerns or questions you may have regarding kindergarten. Please help us in limiting the amount of visitors that enter the school and plan to have one person attend this meeting. If that is problematic, please let the office know when scheduling your appointment. We are here to help! Call the registration office if you have any questions completing the online enrollment or gathering records necessary.



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Step 3: Kindergarten Screening- Your child will have the opportunity to meet the Kindergarten teachers, 'sample' the Kindergarten experience and allow our Kindergarten team to get to know your son/daughter. A kindergarten screening/readiness test will be used to help our staff assure heterogeneous classroom groupings and provide a brief snap shot of the student's abilities. We realize that a variety of factors influence the results of this screening (new environment, new faces, new friends, etc.) so it is used as a general guide, not as eligibility criteria or to create ability groupings. Parents will learn about our Kindergarten program, curriculum and opportunities. This screening will be communicated to all registered families later in the school year if we are able to have group gatherings at that time.

We look forward to meeting you and beginning a long-term partnership in your child's education!

**BRANDYWINE HEIGHTS
ELEMENTARY SCHOOL**
445 West Barkley Street
Topton, PA 19562

**BRANDYWINE HEIGHTS
INTERMEDIATE & MIDDLE SCHOOL**
200 West Weis Street
Topton, PA 19562

**BRANDYWINE HEIGHTS
HIGH SCHOOL**
103 Old Topton Road
Mertztown, PA 19539

*UNITING STUDENTS, STAFF, AND COMMUNITY TO
ENGINEER A CULTURE OF LEARNING WHERE EACH
STUDENT DISCOVERS PASSION AND PURPOSE*